

Mount Pleasant

North Carolina

Founded in 1848

**Town of Mt. Pleasant
Regular Board Meeting
Monday, February 8, 2021
6:00 PM- Virtual Meeting
ZOOM Meeting ID: 895 5567 1573 Passcode: 841568
Call in to Listen: 1-929-205-6099**

Call to Order- Mayor Del Eudy
Invocation- Pastor Earl Bradshaw of Mount Pleasant United Methodist Church
Pledge of Allegiance- Mayor Del Eudy

1. Public Forum

(Please limit comments to 3 minutes or less)

2. Conflict of Interest

*The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item. (No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). **NC State Statute 160A-75**)*

3. Approve Agenda (Pages 1-2)

ADDED:

New Business- F-Consider Setting Filing Fees for the 2021 November Election.

New Business- G- Consider Resolution of Support for Town of Mount Pleasant Congestion Mitigation and Air Quality (CMAQ) Program Application for improvements to North Washington Street.

Closed Session 143-318.11.(a)(#3) concerning 1550 S. Main St.

4. Consent Agenda (Pages 3-16)

- A. Minutes December 14, 2020 (pages 3-9)
- B. Annual Purge List of old records per NC State Retention Policy (page 10)
- C. Proclamation Dr. Martin Luther King, Jr. Day January 18, 2021 (page 11)
- D. Proclamation Black History Month for February 2021 (page 12)
- E. Budget Amendment #10 Summer St. Pump Station Capital Project Fund Transfer (*approved on Dec. 14, 2020 and signed by Town Manager*) (page 13)
- F. Budget Amendment #11 Arts Council Grant for Mural on Barringer Building (page 14)
- G. Budget Amendment #12 Insurance Proceeds for A Sellers accident (page 15)
- H. Budget Amendment #13 FD FEMA AFG for Cascade System (page 16)

5. Reports for January and/or February (Pages 17-42)

- A. Town Manager-Randy Holloway (page 17-18)
- B. Asst. Town Manager-Crystal Smith
- C. Town Clerk/Finance Officer - Amy Schueneman (pages 19-20)
- D. Planning & Economic Development Director - Erin Burris (pages 21-27)

- E. Code Enforcement- Jeff Watts (page 28)
- F. Public Works- Justin Stallings (page 29)
- G. Customer Service- Jennifer Blake (page 30)
- H. Cabarrus Co. Sheriff's Dept Report (pages 31-40)
- I. Fire Department-Chief Dustin Sneed (pages 41-42)

6. Public Hearings

None

7. Old Business

None

8. New Business (Pages 43-68)

- A. FY19/20 audit summary from Eddie Carrick, CPA (pages 43-48)
- B. Consider allowing the Mt. Pleasant Fire Dept. to apply for an AFG Grant to purchase a Source Capture Exhaust System (Plymovent) (page 49)
- C. Budget Process Updates from staff and discussing Budget Workshop date. (page 50)
- D. Discuss Board's thoughts concerning the 2021 Independence Celebration. (page 51)
- E. Consider declaring the 2011 Sutphen Fire Truck as surplus. (page 52)

ADDED F-Consider Setting Filing Fees for the 2021 November Election. (pages 53-55)

ADDED G- Consider Resolution of Support for Town of Mount Pleasant Congestion Mitigation and Air Quality (CMAQ) Program Application for improvements to North Washington Street. (pages 56-67)

ADDED- Closed Session 143-318.11.(a)(#3) concerning 1550 S. Main St. (page 68)

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

9. Adjournment

*All agenda items and attachments are considered public record.
If you would like to obtain or view copies of the attachments or minutes from the Board's meetings, please contact Town Hall Monday-Friday 8:00am-4:30pm.*

Hard copies are \$.10 per page.

Closed Session minutes are unavailable until released by the Board and/or the Town Attorney.

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Town of Mt. Pleasant
Board of Commissioners
Town Board Meeting Minutes
Monday, December 14, 2020 at 6:00 P.M.
ZOOM Meeting ID: 894 7426 0636 Passcode: 437731
Call in to Listen: 1-929-205-6099

Attendance: Mayor Del Eudy (at Town Hall)
Mayor Pro-Tem/Commissioner Lori Furr (Zoom)
Commissioner Steve Ashby (Zoom)
Commissioner Justin Simpson (Zoom)
Commissioner William Meadows (Zoom)
Commissioner Jim Sells (Zoom)
Town Administrator Randy Holloway (at Town Hall)
Town Attorney John Scarbrough (Zoom)
Town Clerk Amy Schueneman (at Town Hall)

Also Present On Zoom Crystal Smith (at Town Hall), Erin Burriss, Ally Schueneman, Dustin Sneed, Alan Rehn, Earl Bradshaw, MPFD, Regina's Phone, Emma Kent, Scott, 704xxxx865, Tyler Sneed, and 980xxxx587.

CALL TO ORDER

Mayor Eudy called the meeting to order.

INVOCATION

Pastor Earl Bradshaw of Mount Pleasant United Methodist Church led the Board in prayer.

PLEDGE OF ALLEGIANCE

Mayor Eudy led the Pledge of Allegiance.

1. Public Forum

No one spoke during the Public Forum.

2. Conflict of Interest

The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item. (No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). NC State Statute 160A-75)

No one had a conflict.

Roll Call: Ashby-no, Furr- no, Meadows-no, Sells- no, and Simpson-no.

3. Approve Agenda

A motion to approve the Agenda was made by Commissioner Furr with a second by Commissioner Sells.

8590 Park Drive : P.O. Box 787 : Mount Pleasant, North Carolina 28124 : tel. 704.436.9803 : fax 704.436.2921

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

4. Consent Agenda

A. Minutes November 9, 2020

Commissioner Sells made a motion to approve the Consent Agenda as listed with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

5. Reports

A. Town Manager-Randy Holloway

Mr. Holloway updated the Town Board on the current COVID numbers which are rising at an alarming rate. He informed the Board Town Hall is now closed again to the public as well as other government buildings in Harrisburg and Concord. Others in the county will soon follow. The slides provided by the Cabarrus Health Alliance are included in the Minute Book with the Town Managers monthly report.

B. Asst. Town Administrator-Crystal Smith

Crystal Smith announced the winners of the Light Decorating Contest. Residential Winners were 1st-O'Loughlin Family, 2nd- Patricia Wilkerson, and 3rd- Rehn Family. Business Winners were 1st- MP Taekwondo America, 2nd The Well Doctor, and 3rd- Clint Miller Exterminating. A copy of the announcement is included in the Minute Book with her monthly report.

C. Town Clerk/Finance Officer- Amy Schueneman

The Town Clerk attended a UNC-SOG Clerks Conference in November and reported changes to the way Virtual Meetings should proceed. Since people can listen over the phone as well as watch on the computer, Board Members should state their name when they speak to identify themselves. Also, a verbal connection must be there for a Board member to be considered present. If the Board member loses audio function during the meetings they are considered absent even with a visual attendance at the meeting. This allows people attending by phone to "hear" all actions/responses in the meeting.

D. Planning & Economic Development Director -Erin Burris

E. Code Enforcement-Jeff Watts

F. Public Works-Justin Stallings

G. Cabarrus Co. Sheriff's Dept Deputy-Stephen Wagoner

6. Public Hearings

None

7. Old Business

A. Consider allowing Town Staff to move forward with RFQ Process for Engineering services (USDA Community Facilities Loan) for Town Hall campus.

Erin Burris presented a revised PowerPoint "Municipal Center Improvements" to the Board. At the November 9th Board Meeting, Town Staff were asked to follow up with an engineering firm regarding the USDA Community Facilities Loan for Town Hall Campus renovations and additions. We had a preliminary virtual meeting with an engineering firm to discuss the feasibility of our vision: Fire station upgrade/addition, new restroom/concession stand/picnic shelter, renovations to the ballfield and subsequent buildings, renovation to Lion's Club facility, splash pad, connectivity to Downtown,

additional parking/walking trails, etc. All agreed this type of project would fall within the parameters of a Community Facilities Loan through USDA.

Ms. Burris showed samples of plans and exterior designs to buildings at Town Hall. An addition of walking trails, splash pad, and outside seating with possible shuffleboard area between the Lions Club and Senior Center depending on space. Town Staff are currently working on acquisition/ easement possibilities to increase the area for parking and walkways. The

Washington St expansion at Hwy 73 may not be able to be part of the USDA grant although it is shown on the plans. Washington St. property owners are open to the widening project at this time.

Town Staff requested the Board's approval to move forward with the project by posting an RFQ for Engineering/Architectural services for developing a plan/design to put the project out to bid and get a cost estimate.

A motion to allow Town Staff to move forward with RFQ Process for Engineering services (USDA Community Facilities Loan) for Town Hall campus.was made by Commissioner Ashby with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A copy of the PowerPoint "Municipal Center Improvements" is in the Minute Book.

B. Consider the recommendation of the Town Manager to approve a contract with LKC Engineering in the amount of \$70,000 for engineering services related to the replacement of the Summer Street sewer pump station and related items.

Town Manager Randy Holloway with input from Public Works Director Justin Stallings recommended to the Board to move forward with the long needed replacement of the Summer Street sewer pump station. This pump station has been very problematic for a number of years. Problems with this site have resulted in frequent sewer spills. The Town has received numerous violations that have now resulted in fines from the North Carolina Department of Environmental Quality.

The estimated cost to replace this pump station is \$498,000 to include engineering fees, construction, contingencies, etc. By not including it in the USDA package, the Town can get it done sooner and cheaper by reusing some of the current equipment at the Summer St. Pump Station. If the Town went through USDA, everything would need to be purchased new.

The Town Staff recommends using the Water and Sewer Fund balance to pay for this project. The Water/Sewer Money Market fund currently has \$737,221 available to cover this project. Commissioner Simpson asked if a reserve amount was required for this fund like the General Fund at 42%. Since it's an enterprise fund, a reserve is not required for the account. Also, the General Fund can loan money to the enterprise account but not the other way around.

Three motions were made to begin the project:

1. A motion to approve the recommendation of the Town Manager to approve a contract with LKC Engineering in the amount of \$70,000 for engineering services related to the replacement of the Summer Street sewer pump station was made by Commissioner Ashby with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

2. A motion to approve the Resolution Granting the Opening of a New Bank Account for Summer St. Pump Station Capital Project and the Authorized Signers with \$498,000 from Water/Sewer Money Market fund was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

3. A motion to allow Town Manager to sign Budget Amendment #10 Summer St. Pump Station Capital Project Fund Transfer once account is open at First Bank and setup in FMS software with help of Rick Driscoll of Sherrill & Smith CPA was made by Commissioner Meadows with a second by Commissioner Sells.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A copy of the Resolution and LKC Engineering contract are in the Minute Book.

8. New Business

A. Consider appointing 2 members to the NCSFA Relief Fund Board of Trustees for a one year term.

The Town Board must appoint 2 members to the NCSFA Relief Fund Board of Trustees each year. This Board helps distressed Firefighters and their families during tough times. For the past year Mayor Del Eudy and Mayor Pro-Tem Lori Furr have been on the Board.

Typically, this Board may meet one time a year. The new Board must be appointed and submitted to the state by January 15, 2021.

Commissioner Ashby asked if Mayor Eudy and Mayor Pro-Tem Furr would be willing to be reappointed. They both agreed to do it another year.

A motion to reappoint Mayor Del Eudy and Mayor Pro-Tem Lori Furr to the NCSFA Relief Fund Board for 2021 was made by Commissioner Simpson with a second by Commissioner Sells.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

B. Consider the 2021 appointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization.

It is time to make the TAC and TCC appointments for 2021. The MPO would like to know who will serve in 2021 as our designated appointees to the TAC (elected officials only), as well as the TCC (staff) appointee and alternate.

Erin Burris is currently the TCC representative with Crystal Smith as alternate. Staff is recommending reappointing Erin Burris as TCC representative and Crystal Smith as alternate.

Currently, Mayor Pro Tem Lori Furr is serving as TAC representative for the Town with Commissioner Jim Sells listed as alternate.

Commissioner Simpson asked if the current representatives would be willing to serve again and all agreed.

Two motions were made:

A motion to reappoint Erin Burris as TCC representative with Crystal Smith as alternate was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A motion to reappoint Mayor Pro Tem Lori Furr as TAC representative with Commissioner Jim Sells as the TAC alternate was made by Commissioner Ashby with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

C. Consider approving the Town Manager's appointment of Dustin Sneed as Fire Chief effective December 15, 2020.

Randy Holloway asked for the Town Board's approval of his recommendation to appoint Deputy Chief Dustin Sneed to the position of Fire Chief effective December 15, 2020. Town Manager and Commissioner Jim Sells conducted two meetings with the Fire Department personnel in November and discovered numerous issues in the Department.

Mr. Holloway feels that it is in the best interest of the Town and the Fire Department to appoint Dustin Sneed as the Fire Chief rather than having two interim / acting Fire Chiefs as was recommended at the October 2020 Board meeting.

Dustin Sneed thought things were going well at the Fire Dept. and more people are signing back up with the department.

A motion to approve the Town Manager's recommendation to appoint Dustin Sneed as the Fire Chief effective December 15, 2020 was made by Commissioner Sells with a second by Commissioner Meadows.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

D. Consider reaching a consensus on the interpretation of Section 3-2007 Membership of Department in the Town Charter.

Randy Holloway is asking for a consensus by the Town Board concerning the interpretation of the Town Charter that states:

Section 3-2007 Membership of Department

The members of the Fire Department shall be residents of the Town or rural fire district and not less than eighteen (18) years of age, unless they meet the guideline set forth for the Jr. Firefighter program. They may join at age 16, with legal guardians' permission.

The Manager recommends that all "volunteer members" of the Department must live in the Town limits or within the Mount Pleasant Rural Fire District. "Paid employees" of the Fire Department are not required to live in the Town limits or the Mount Pleasant Rural Fire District; however, paid members are not allowed to respond to emergency calls when off duty unless called back to duty by the Fire Chief or his designee.

More clarification will be needed in the near future to better define members that are both "volunteer members" as well as "part time employees". The above recommendation is offered to help clear up current concerns and for when the Town Charter is revised.

When asked the Board agreed with the interpretation presented.
Consensus was reached but no motion was made.

E. Consider a Resolution declaring old compressor (Cascade) system at Fire Dept. surplus and donating to Northeast Fire Dept.

The Town Board approved the acceptance of the AFG grant for a new Cascade system for the Fire Dept. at the September 14, 2020 meeting.

The new system was installed by Safe Air Systems/Newton's Fire & Safety Equipment during November 2020. The old system was disconnected and is now surplus.

Northeast Fire Dept. is needing a newer system than they currently have and would like for the Town of Mount Pleasant to donate the old system. The Town Manager and Fire Chief agree with this recommendation.

A motion to approve the Resolution to declare the old compressor (Cascade) system at Fire Dept. surplus and donating to Northeast Fire Dept. 2020 was made by Commissioner Sells with a second by Commissioner Meadows.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

A copy of the Resolution and Notice of Potential Donation are included in the Minute Book.

F. Consider a Resolution prescribing procedures for disposing of Personal Property (surplus) valued at less than \$30,000.

Amy Schueneman stated that the Town approved the Town Manager to be able to declare items under \$30,000 in value surplus years ago. However, a Resolution was not formally adopted. To apply with NC State Statutes, it is recommended to adopt this Resolution.

Town Attorney John Scarbrough stated that #6 in the Resolution should say, "The Board of Commissioners originally authorized the Town Manager to dispose of surplus property in the manner set forth above at the Board's regular meeting on _____. As such, any disposition of surplus property by the Town Manager since the _____ meeting is hereby ratified, validated, and confirmed, with retroactive effect."

A motion to approve the Resolution prescribing procedures for disposing of Personal Property (surplus) valued at less than \$30,000 as amended by the Town Attorney was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A copy of the amended Resolution is included in the Minute Book.

10. Adjournment

With nothing else to come before the Board, Commissioner Furr made a motion to adjourn. Commissioner Simpson seconded the motion.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

By our signatures, the following minutes were approved as submitted and amended on Monday, January 11, 2021 in the Regular Meeting.

Town Clerk Amy Schueneman

Mayor W. Del Eudy

SEAL

Purge List for Jan. 21, 2021

Accounts Payable 2016 - 2017
Payroll Records 2016
Invoices A - M 2016 - 2017
Invoices N - Z 2016 - 2017
Bank Statements 2016-2017
Annual DENR Reports FY 2014-15
Insurance Policy FY 2016-17
Bank Statements, Deposit Books, & Audit Info FY 2016-17
Water/Sewer Payment Stubs FY 2016-17
Water/Sewer Reports FY 2016-17

MISCELLANEOUS BOX

2017 Work Orders
2017 Disconnect Water/Sewer Forms
2005 Water/Sewer Applications
2015-16 Meter Installations
2018 Work Orders
2018 Disconnect Water/Sewer Forms
Fireman's Relief Fund
Fire Department Insurance Policy 2015-16
Gov Deals Sold 2015
1996 - 2013 Conflict of Interest

The items listed above were given to Records Reduction to destroy in accordance with the NC State Retention Schedule.

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Proclamation

WHEREAS, Dr. Martin Luther King, Jr. inspired millions of Americans by becoming a visionary leader of the civil rights movement with a goal of creating a society tolerant of all races, cultures and nationalities; and

WHEREAS, Dr. King's enduring contributions to America remind us that people should "...not be judged by the color of their skin but by the content of their character;" and

WHEREAS, the ideals of Dr. King and of Mount Pleasant's commitment to human rights are worthy of reflection and serve as a reminder that improving the quality of life for all members of our community is a responsibility of every citizen; and

WHEREAS, the celebration of Dr. King's birthday is intended to honor an American who dedicated his life to the fundamental principles of freedom, opportunity, and equal justice for all;

NOW, THEREFORE, I, W. Del Eudy, Mayor of the Town of Mount Pleasant, do hereby proclaim, Monday, January 18, 2021 as:

"DR. MARTIN LUTHER KING, JR. DAY"

in the Town of Mount Pleasant and encourage all citizens to rededicate themselves to the principles of respect for human rights and freedom, of belief in non-violence, and of commitment to improving our community.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

W. Del Eudy, Mayor

ATTEST: _____

Amy Schueneman, Town Clerk

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PROCLAMATION

WHEREAS, February has been designated as Black History Month and will be observed in our community; and

WHEREAS, this observance affords special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have contributed to the progress of our nation; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, and the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty;

NOW, THEREFORE, BE IT RESOLVED, that I, W. Del Eudy, Mayor of the Town of Mount Pleasant, do hereby proclaim the month of February 2021 as

BLACK HISTORY MONTH

in the Town of Mount Pleasant and express special commendation to the dedicated volunteers who have labored so diligently to make this observance a reality in our area; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that I urge all residents to make special note of the various exhibits displayed in public buildings, attend scheduled activities, and join together in making this a period of rededication to the principles of justice and equality for all people.

This the 11th day of January 2021.

Del Eudy, Mayor

Attest:

Amy Schueneman, Town Clerk

8590 Park Drive : P.O. Box 787 : Mount Pleasant, North Carolina 28124 : tel. 704.436.9803 : fax 704.436.2921

MEMORANDUM

To: Mayor and Town Board

From: Randy Holloway, Town Manager

Date: February 8, 2021

RE: Manager's report for December 2020 and January 2021

Please find listed below an update / overview for the month of December 2020 and January 2021

- Continued to work with Town Staff and LKC Engineering to continue the process of moving forward with the USDA projects.
- Had several meetings with Fire Chief Sneed to discuss various issues in the Fire Department to include personnel, apparatus and fire station renovation needs.
- Worked with Town Staff and AWCK to keep the FEMA project at the water intake site moving along. They should have construction documents ready to go out for bid in April.
- Continued to work with Public Works to discuss several issues related to public works functions and various methods to increase productivity and efficiency.
- Continued to participate every Monday in Covid-19 Task Force meetings with local managers and Elected Officials. Cabarrus County is moving forward on a rapid basis to get as many people vaccinated as possible. The Health Alliance is conducting several clinics per week at the Arena and Atrium Health is conducting daily clinics in the parking lot at the Hospital. The two agencies are providing an estimated 5,000 vaccinations per week.
- Worked with the Town Engineer on several on-going projects.
- Participated in the monthly Cabarrus Economic Development meetings. The Town Planner and I had a virtual meeting with the new EDC Director to discuss various ideas to increase Mount Pleasant's ability to attract more industrial projects. More to come on this subject at the Budget Workshop.
- Worked with Staff to develop a request for RFQs for the USDA Community Facilities project. The RFQs are due back in late January and we hope to have a recommendation ready for the March Board meeting.
- Worked with the Town Planner on several potential developments.
- Continued to work with Staff and LKC Engineering on plans to update the Summer Street sewer pump station. This project is moving along very well.

- Worked to Staff to address a water leak on North Main Street in front of the Old Middle School that ended up costing over \$30,000 to repair. More discussion with the Public Works Staff on this item in the near future.
- Worked with Staff to start preparing for the FY-2021/2022 budget workshop.
- Worked with the Town Planner do help address some issues with the joint parking arrangement at the Mount Pleasant Smoke House. More discussion on this issue will be on the agenda for the budget workshop.

FINANCIAL REPORT
as of December 31, 2020

Cash Balances

	General Fund	Powell Bill Bank Account	GF-Capital Reserve	Water/Sewer Fund	Capital Project Fire Station Add
First Bank-Checking	154,368.66	64,981.02		192,523.34	242,414.46
First Bank-Payroll Checking	69,891.62				
First Bank-General Fund Money Market	986,393.81				
First Bank- Retiree Insurance Money Market	9,403.63				
First Bank- W/S Money Market				667,618.81	
First Bank- USDA Capital Project Checking				55,891.71	
First Bank- Summer St Pump Station Capital Proj				69,811.32	
First Bank-Façade Grant	3,106.76				
First Bank-Savings (Sidwalk Escrow)	6,300.70		56,591.73		
First Bank- Capital Reserve- Police Vehicles			30,429.10		
First Bank- Capital Reserve- FD Vehicles				33,050.01	
First Bank- Manhole Repairs	33,175.86				
Uwharrie Bank Savings (Park Dev)				30,943.04	
Uwharrie Bank-Dredging (Savings)	810,296.32				
NC Capital Mgmt Trust- 42% Reserve					
NC Capital Mgmt Trust-Debt Setoff Acct				1,312.18	
Total Cash Balances	2,072,937.36	64,981.02	87,020.83	1,051,150.41	242,414.46
					TOTAL 3,518,504.08

FY2020-2021

	General Fund		Water Sewer Fund	
	APPROVED	MONTH TO DATE (Encumbered)	YEAR TO DATE	YEAR TO DATE
Revenues	1,961,014.00	91,993.57	1,207,349.39	\$753,664.61
Expenditures	1,961,014.00	91,993.57	921,516.86	\$947,503.57
				62% 52%
Revenues	1,753,883.00	100,429.79	626,905.25	\$1,126,977.75
Expenditures	1,753,883.00	100,429.79	527,427.42	\$1,126,025.79
				36% 36%

FINANCIAL REPORT
as of January 31, 2021

Cash Balances

	General Fund	Powell Bill Bank Account	GF-Capital Reserve	Water/Sewer Fund	Capital Project Fire Station Add
First Bank-Checking	136,814.02	64,983.78		214,301.75	242,424.75
First Bank-Payroll Checking	75,963.23				
First Bank-General Fund Money Market	1,286,669.83				
First Bank-Retiree Insurance Money Market	9,403.87			667,788.94	
First Bank-W/S Money Market				50,094.00	
First Bank- USDA Capital Project Checking				67,814.26	
First Bank- Summer St Pump Station Capital Proj					
First Bank-Façade Grant	3,106.84				
First Bank-Savings (Sidwalk Escrow)	6,300.86				
First Bank- Capital Reserve- Police Vehicles			56,594.13		
First Bank- Capital Reserve- FD Vehicles			30,430.39		
First Bank- Manhole Repairs				33,050.85	
Uwharrie Bank Savings (Park Dev)	33,175.86				
Uwharrie Bank-Dredging (Savings)				30,943.04	
NC Capital Mgmt Trust- 42% Reserve	810,303.20				
NC Capital Mgmt Trust-Debt Setoff Acct				1,312.19	
Total Cash Balances	2,361,737.71	64,983.78	87,024.52	1,065,305.03	242,424.75
					TOTAL
					3,821,475.79

FY2020-2021

	General Fund	Water Sewer Fund
	MONTH TO DATE (Encumbered)	MONTH TO DATE (Encumbered)
	APPROVED 2020-2021	APPROVED 2020-2021
	YEAR TO DATE	YEAR TO DATE
	REMAINING	REMAINING
	PERCENT	PERCENT
Revenues	1,961,014.00	1,753,883.00
Expenditures	1,961,014.00	1,753,883.00
	1,579,627.09	659,157.15
	1,014,019.69	604,480.97
	\$381,386.91	\$1,094,725.85
	\$839,079.59	\$1,039,383.31
	81%	38%
	57%	41%

Mount Pleasant

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Planning and Economic Development January 11, 2021

Cases

SUB 2020-03 Brighton Park Preliminary Plat

Description: 179 single family lots with community clubhouse and pool

Area: approx. 86.77 acres

Proposed Density: 2.06 dwelling units per acre

Location: Southwest corner of NC Highway 73 and NC Highway 49

Cabarrus County Parcel Number: 5660-56-4096, 6785, 8647, & 9681

Zoning: RM Residential Medium Density

Current Status: The Technical Review Committee has reviewed the plat and provided comments. Awaiting resubmittal. Preliminary Plat to be presented to the Planning & Zoning Board for administrative review (anticipated in Jan. 2021). Notes on the plat state that the first final plat will be recorded in the spring of 2022 and the development will be completed in five phases over several years, averaging 35 lots per phase.

SUB 2020-02 Pleasant Crossing (old middle school site-formerly Tiger Crossing)

Description: Preliminary Plat for 13 commercial lots and 34 townhome lots

Area: approx. 22.18 acres

Cabarrus County Parcel Numbers: 5670-17-7936

Zoning: OI Office & Institutional (5.481 ac), C-2 General Commercial (12.413 ac), RH Residential High Density (4.285 ac)

Current Status: Awaiting Construction Drawings.

Permits

December report attached.

Comprehensive Plan Implementation

- Town Staff has prepared a Request for Qualifications for professional architectural and engineering services ahead of application for a USDA Community Facilities Loan for improvements to the Municipal Complex.
- Town staff submitted a grant application for three studies for the Mount Pleasant National Register Historic District: an updated architectural survey, an updated National Register District Study Form, and a comprehensive stormwater study and plan for the downtown portion of the National Register District to help plan for mitigation to avoid future storm damage. This grant is available through the National Park Service for Hurricane Florence Relief. This is a full grant with no match required. The Town had previously budgeted \$20,000 for the National Register District. If the full grant is awarded, this will no longer be needed for this project but can be redirected to other downtown projects. The Town of Mount Pleasant's project received a favorable recommendation from the State Historic Commission and approval from the National Park Service. The grant will be processed through the federal government with procurement anticipated in March of 2021.
- The Town received the Grassroots Project Assistance Grant of \$5,000 from the Cabarrus Arts Council for the inaugural mural for the Downtown Historic Photo Mural Program. This proposed program is an outgrowth from Downtown Strategy #7 in the Comprehensive Plan to introduce wall murals in downtown. Eastern Cabarrus Historical Society has provided the photo of the Old Barringer's Motor Building, local artist Cicada Studios is working on artistic modifications for the image, and the image would be applied to the wall as vinyl by TPM, an experienced company that has also completed mural work in downtown Concord.
- Staff had been working with Duke Energy to prepare a study to reroute and/or bury the utility lines within downtown and along N. Main Street. In March 2020, staff requested a budget amendment for the \$21,000

to complete the study. The Town Board deferred a decision until a later date. Given the number of studies, plans, and infrastructure projects affecting downtown, staff feels that now would be the best time to move forward with a study to see if any improvements can be made while Main Street is being worked on for the USDA water line project and stormwater infrastructure is being studied. Staff is working on setting up a meeting with LKC, NCDOT, Duke Energy, and telecommunications providers to discuss what can be done during the waterline project.

- Staff has been working with Bizzell Designs on the design for the Highway 49/73 interchange gateway sign. The design was presented to the Town Board for discussion. A few adjustments to the design were requested. Mr. Bizzell is working on a final rendering and a proposal for Phase 2 of the project which will include construction drawings and cost estimates.

Transportation

- Town staff submitted a list of requests to NCDOT Division 10 representatives regarding issues on North Drive, North Main Street, and West Franklin Street. Town staff has asked for an update and also inquired about guardrails where Lee Street changes to Short Street and Bowman-Barrier Road. The following response was received from Division 10:

"We received a report from Raleigh on Christmas Eve with some recommendations. I have not looked at it in detail yet to see what all it will accomplish. Will let you know soon on this. As far as guardrail goes, for installation to occur the area would have to meet warrants like accident history, or run off frequency, or vehicle roll over. Protecting structures is not a warrant as NCDOT would have liability if guardrail does not work or causes other damage due to a wreck. I will ask Tony to have his folks take a look to see if there are any traffic calming measures that can be installed to help. The majority of the time speed is the issue when it comes to running off the roadway, or people running off roadway from taking eyes off the area while driving. We will be back in touch soon with hydraulics information."

- The bridge over Adams Creek on Mount Pleasant Road South has reopened.
- Town Staff will be researching CMAQ funding for the Washington Street sidewalk.

2020 End of Year Highlights

Permit & Case Load Summary

Cases	2016	2017	2018	2019	2020
Total Permits	53	34	47	65	46
Residential New Construction	10 ¹	8	15	9	19
In-Town	8 ¹	1	12	1	14
ETJ	2	7	3	8	5
Residential Demolition	0	0	0	1	2
Residential Addition	2	0	0	2	1
In-Town	2	0	0	2	1
ETJ	0	0	0	0	0
Residential Accessory	7	9	8	12	17
In-Town	7	4	2	4	14
ETJ	0	5	6	8	3
Non-residential Certificate of Compliance	7	7	7	9	2
Annexation Petitions	1	0	1	2	4
Rezoning Applications	5	1	3	2	5
Site Plans	3	4	2	3	0
Major Subdivisions (units approved)	0	1 (37)	1 (9)	1 (16)	1 (34)
Text Amendments	3	4	5	5	0
New Businesses	4	4	5	5	2

¹In 2016, Barringers Trace Apartments added 64 dwelling units, but only needed 5 permits. This plan was approved in 2015.

December 2020 Zoning Permits

Permit #	Date	Cab. Co. #	Add. #	Street Name	Type	Permit Description	Applicant	Notes
Z-2020-44	12/3/2020	5670-17-7936	400	N. Main St.	Signs	2 wall signs	Propel Church	
Z-2020-45	12/3/2020	5670-29-3624	189	N. Main St.	Accessory	Workshop w/ roof-mounted solar	Royce Green Jr.	
Z-2020-46	12/21/2020	5670-58-0811	8972	North Dr.	Accessory	Storage shed	Amy Preston	

3 Zoning Permits

Mount Pleasant

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Planning and Economic Development February 8, 2021

Cases

SUB 2020-03 Brighton Park Preliminary Plat

Description: 179 single family lots with community clubhouse and pool

Area: approx. 86.77 acres

Proposed Density: 2.06 dwelling units per acre

Location: Southwest corner of NC Highway 73 and NC Highway 49

Cabarrus County Parcel Number: 5660-56-4096, 6785, 8647, & 9681

Zoning: RM Residential Medium Density

Current Status: Planning & Zoning Board approved Preliminary Plat at January 25 meeting. Awaiting construction drawings

SUB 2020-02 Pleasant Crossing (old middle school site-formerly Tiger Crossing)

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Area: approx. 22.18 acres

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Comprehensive Plan Implementation

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- The Town received the Grassroots Project Assistance Grant of \$5,000 from the Cabarrus Arts Council for the inaugural mural for the Downtown Historic Photo Mural Program. This proposed program is an outgrowth from Downtown Strategy #7 in the Comprehensive Plan to introduce wall murals in downtown. Eastern Cabarrus Historical Society has provided the photo of the Old Barringer's Motor Building, local artist Cicada Studios is working on artistic modifications for the image, and the image would be applied to the wall as vinyl by TPM, an experienced company that has also completed mural work in downtown Concord.
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meeting with LKC, NCDOT, Duke Energy, and telecommunications providers to discuss what can be done during the waterline project.

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- The bridge over Adams Creek on Mount Pleasant Road South has reopened.
- Town Staff began work on CMAQ funding application for the Washington Street sidewalk.

December 2020 and January 2021

Zoning Permits

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3 Zoning Permits

Permit #	Date	Cab. Co. #	Add. #	Street Name	Type	Permit Description	Applicant	Notes
Z-2021-01	1/13/2021	5670-33-2046	1383	N. Washington St.	New	Single-family residential	Prespro	

1 Zoning Permit

MEMORANDUM

To: Mayor and Town Board

From: Jeff Watts, Code Enforcement

Date: Feb 8, 2021

RE: Please find listed below an update / overview for the month of Jan

New:

- Numerous signs removed from right of ways.
- 8342 W Franklin St. - Notice of UDO violation sent – tires. – Corrected by owner
- 1470 S Main St. - Notice of UDO violation sent – pothole

Update:

- 1425 C St – Notice of UDO Violation sent – Non-conforming use – Working with owner to get corrected.
- 1470 S Main St – Cabarrus Building Inspectors were contacted and have looked at the building. County Building Inspectors Spoke with Mr. Howard on 1/28, he is going to repair the front of the building when he gets the engendered plans approved by the Building Inspectors.

No Change:

- 8354 W Franklin – No change- Hearing was held with the owner of the property. We came to an agreement on when issues will be corrected. Large outbuilding will be demoed by March 31, 2019, Small building and porch will be fixed by April 30, 2019; brick wall will be repaired by May 31, 2019. – Porch was repaired. No other corrections have been made. On hold per Randy.
- 365 Mt. Pleasant Rd N – Spoke with Cabarrus Co. Tax office. The property has been turned over to the attorney's office for auction. They are going through the process. No timeline on how long it may take.
- 1765 Garmin McGuire - Notice sent regarding Zoning violations. Visited the site, cleanup is ongoing. Will continue to monitor progress.
- 1761 Garmin McGuire – Notice sent regarding nonconforming use (Mobile home on property). Property has been sold.

MEMORANDUM

To: Mayor and Town Board

From: Justin Stallings, Public Works

Date: February 2, 2021

RE: Please find listed below an update / overview for the month of January 2021

New:

- Completed 3 days of meter change outs
- Completed monthly meter reads
- Repaired leak at 820 Page street
- Responded to 7 pump station alarm calls
- Picked up 27 dump truck loads of brush, 18 loads of leaves
- Completed 25 work orders for various issues
- Repaired leaf machine
- Repaired service leak in road on Circle drive
- Pulled and cleaned pumps at Mountain brook due to failure
- Repaired pressure issue at 333 N. Main St
- Investigated possible leak at Food Lion (on going)
- Re-tapped 379 N. Main sewer to manhole due to backup

On going:

- Public works mows and maintains approximately 18 acres each week to biweekly depending on conditions as well as ground maintenance at all 8 of our sewer pump stations
- 8 pump stations are checked twice a week which included a visit to each station checking dialer status and recording run times. Alarm floats are pulled and checked and stations cleaned monthly in accordance to NC DWQ standards
- Weekly Chlorine monitoring is done on Fridays consisting of pulling samples from 5 different sites
- In recent months due to the volume of brush/yard debris collection typically takes 2 to 2.5 days of the week

Mount Pleasant

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Customer Service Report

January 2021

To: Mayor and Commissioners

From: Jennifer Blake, Senior Customer Service Representative

Listed below are highlights from the last month:

- Late fees for January 2021 were 164 residents totaling \$1,640.
- The Town continues to have many automatically drafted accounts. The number of accounts drafted for January 2021 has increased to 233 residents. The number has increased 48 accounts since February 2019.
- Helped 10 residents moving into and out of Town by gathering information and collecting deposits and application fees.
- Called 81 late customers, leaving messages, and taking payments.
- Disconnected 13 residents for nonpayment on Wednesday, January 6, 2021.
- Attended Planning and Zoning Meeting, Monday, January 25, 2021 at 6pm.

Cabarrus County Sheriff's Office

Law Calls for Service

253 / Mt Pleasant

10/01/2020 - 12/31/2020

OFFICER-INITIATED

	Oct-20	Nov-20	Dec-20
Total	526	752	577
50 B OR C	1	2	0
ALL ANIMAL CONTROL CALLS	0	1	1
ATTEMPT TO LOCATE	0	0	2
CIVIL PROCESS	1	0	1
DISPUTE (ANYONE)	0	1	1
DRUG INVESTIGATION	0	3	0
ESCORT	0	1	0
FOLLOW UP	1	2	2
IMPROPERLY PARKED VEH	0	0	1
INFORMATION	0	1	0
INVESTIGATION	0	3	2
MISSING PERSON OR RUNAWAY	1	0	0
OPEN DOOR	1	0	0
SCHOOL INVEST	1	0	0
SECURITY CHECK	500	717	552
STRANDED MOTORIST	0	1	1
SUSPICIOUS SUBJECT	1	0	1
SUSPICIOUS VEHICLE	5	2	4
TRAFFIC STOP	12	18	7
WARRANT	2	0	1
WELFARE CHECK (PERSON)	0	0	1

DISPATCHED

	Oct-20	Nov-20	Dec-20
Total	68	47	51
911 HANGUP	0	0	2
911 WELFARE CHECK	0	1	0
ASSAULT	1	0	0
ASSAULT VICTIM	0	1	0
ASSIST COUNTY FIRE DEPARTMENT	0	0	1
ASSIST EMS	2	3	2
ATTEMPT TO LOCATE	0	2	1
BREAKING AND ENTERING OF RESD	0	2	1
BREAKING ENTER OF VEHICLE	0	3	0
BURGLAR ALARM	3	2	5
CAC BITE	1	0	0
CAC WELFARE CHECK	0	0	1
CARELESS RECKLESS DRIVING	4	2	1
COMMITMENT PAPERS	2	1	0
COMMUNICATING THREATS	1	0	0
DIRECT TRAFFIC	0	1	0
DISCHARGE FIREARMS	0	1	0
DISPUTE (ANYONE)	12	3	7
DOMESTIC DISTURBANCE	1	2	2
ESCORT	1	1	2
FRAUD / FORGERY	1	1	0
IMPROPERLY PARKED VEH	0	0	1
INTOXICATED DRIVER	0	1	1
LARCENY	0	1	1
LIVESTOCK	1	0	1
LOUD (ANYTHING DESC IN NARR)	1	1	1
MISSING PERSON OR RUNAWAY	0	1	0
OPEN DOOR	1	1	0
OVERDOSE / POISONING	0	2	0
PROPERTY DAMAGE	1	1	0

	Oct-20	Nov-20	Dec-20
PROWLER	0	0	1
REPOSESSION	0	0	1
ROAD HAZARD	0	0	2
SECURITY CHECK	1	0	0
SERVICE CALL LAW	0	2	2
STRUCTURE FIRE	1	0	0
SUSPICIOUS SUBJECT	9	5	2
SUSPICIOUS VEHICLE	3	1	0
TRAFFIC ACC PROPERTY DAMAGE	14	3	7
TRAFFIC ACCIDENT PI	1	1	2
TRAFFIC STOP	2	1	1
TRESPASSING	1	0	0
WELFARE CHECK (PERSON)	3	0	3

Details for Dispatched Calls for Service

12/01/2020 - 12/31/2020

Total Disp. CFS: 51

Event #	Date / Time	Street	Case #	Call Source
911 HANGUP 2				
20-179126	12/21 17:00	ROSS CIR		PHONE
20-180732	12/25 11:26	PAGE ST		PHONE
ASSIST COUNTY FIRE DEPARTMENT 1				
20-178033	12/19 06:55	ROSS CIR		PHONE
ASSIST EMS 2				
20-169620	12/01 01:47	W FRANKLIN ST		PHONE
20-174312	12/11 05:01	PAGE ST		PHONE
ATTEMPT TO LOCATE 1				
20-171498	12/04 23:14	WOOD ST		XFER
BREAKING AND ENTERING OF RESC 1				
20-171554	12/05 01:46	ENCHANTED LN		PHONE
BURGLAR ALARM 5				
20-173364	12/09 07:37	COOK ST		PHONE
20-175387	12/13 21:47	W FRANKLIN ST		PHONE
20-176642	12/16 07:42	COOK ST		PHONE
20-180740	12/25 11:53	NC HWY 73 E		PHONE
20-182936	12/30 12:07	NORTH DR		PHONE
CAC WELFARE CHECK 1				
20-175783	12/14 14:55	PINECREST DR		PHONE
CARELESS RECKLESS DRIVING 1				
20-172957	12/08 10:07	BARRINGER DR		PHONE
DISPUTE (ANYONE) 7				
20-172769	12/07 22:15	NORTH DR		PHONE
20-177724	12/18 12:30	MPCI ST		PHONE
20-179140	12/21 17:31	ROSS CIR		PHONE
20-179255	12/21 20:20	E FRANKLIN ST		PHONE
20-181370	12/27 00:42	ROSS CIR	20-1227-0002	PHONE
20-181486	12/27 10:40	NC HWY 49 N		PHONE
20-181519	12/27 12:31	CRESTWOOD DR		PHONE
DOMESTIC DISTURBANCE 2				
20-171720	12/05 15:50	CIRCLE DR		PHONE
20-181084	12/26 10:57	CRESTWOOD DR		PHONE
ESCORT 2				
20-174462	12/11 11:16	COOK ST		PHONE
20-179602	12/22 15:16	S MAIN ST		PHONE
IMPROPERLY PARKED VEH 1				
20-176393	12/15 17:47	E FRANKLIN ST/B ST		PHONE
INTOXICATED DRIVER 1				
20-176971	12/16 18:50	E FRANKLIN ST		PHONE
LARCENY 1				
20-177884	12/18 19:41	W FRANKLIN ST	20-1218-0009	PHONE

253 / Mt Pleasant

LIVESTOCK		1			
20-174630	12/11 19:08	N WASHINGTON ST			PHONE
LOUD (ANYTHING DESC IN NARR)		1			
20-180688	12/25 08:43	E FRANKLIN ST			PHONE
PROWLER		1			
20-171546	12/05 01:08	ENCHANTED LN			PHONE
REPOSESSION		1			
20-171281	12/04 13:37	ENCHANTED LN			PHONE
ROAD HAZARD		2			
20-173638	12/09 18:54	MT PLEASANT RD S/OLDENBURG DR			PHONE
20-181910	12/28 13:19	WALNUT ST/N MAIN ST			PHONE
SERVICE CALL LAW		2			
20-181560	12/27 14:46	ROSS CIR	20-1227-0007		PHONE
20-183445	12/31 14:45	W FRANKLIN ST	20-1231-0007		PHONE
SUSPICIOUS SUBJECT		2			
20-171410	12/04 19:01	NC HWY 49 N			PHONE
20-178268	12/19 19:02	NC HWY 49 N			PHONE
TRAFFIC ACC PROPERTY DAMAGE		7			
20-171267	12/04 12:37	W FRANKLIN ST	20-1204-0008		PHONE
20-171391	12/04 18:12	NC HWY 49 N			PHONE
20-173083	12/08 14:46	BARRINGER DR/S MAIN ST	20-1208-0006		PHONE
20-175701	12/14 12:59	NC HWY 49 N	20-1214-0007		PHONE
20-176208	12/15 11:45	S MAIN ST			PHONE
20-176324	12/15 15:23	NC HWY 49 N	20-1215-0007		PHONE
20-182919	12/30 11:43	S MAIN ST	20-1230-0004		PHONE
TRAFFIC ACCIDENT PI		2			
20-176250	12/15 13:26	W FRANKLIN ST/S MAIN ST	20-1215-0004		PHONE
20-181687	12/27 21:55	W FRANKLIN ST	20-1227-0008		PHONE
TRAFFIC STOP		1			
20-170887	12/03 15:55	NC HWY 49 N	20-1203-0006		PHONE
WELFARE CHECK (PERSON)		3			
20-174181	12/10 19:41	ROSS CIR			PHONE
20-176310	12/15 14:53	NC HWY 49 N			PHONE
20-179280	12/21 21:24	E FRANKLIN ST			PHONE

Feb.

Cabarrus County Sheriff's Office

Law Calls for Service

253 / Mt Pleasant

11/01/2020 - 01/31/2021

OFFICER-INITIATED

	Nov-20	Dec-20	Jan-21
Total	752	577	636
50 B OR C	2	0	0
ALL ANIMAL CONTROL CALLS	1	1	0
ASSIST SHP	0	0	1
ATTEMPT TO LOCATE	0	2	0
CIVIL PROCESS	0	1	0
DISPUTE (ANYONE)	1	1	0
DRUG INVESTIGATION	3	0	1
ESCORT	1	0	2
FOLLOW UP	2	2	2
IMPROPERLY PARKED VEH	0	1	0
INFORMATION	1	0	1
INVESTIGATION	3	2	2
SECURITY CHECK	717	552	597
SPECIAL EVENT	0	0	1
STRANDED MOTORIST	1	1	2
SUSPICIOUS SUBJECT	0	1	0
SUSPICIOUS VEHICLE	2	4	4
TRAFFIC STOP	18	7	22
WARRANT	0	1	1
WELFARE CHECK (PERSON)	0	1	0

DISPATCHED

	Nov-20	Dec-20	Jan-21
Total	47	51	31
911 HANGUP	0	2	1
911 WELFARE CHECK	1	0	1
ASSAULT	0	0	1
ASSAULT VICTIM	1	0	0
ASSIST COUNTY FIRE DEPARTMENT	0	1	1
ASSIST EMS	3	2	0
ATTEMPT TO LOCATE	2	1	0
BANK ALARM	0	0	1
BREAKING AND ENTERING OF RESD	2	1	0
BREAKING ENTER OF VEHICLE	3	0	0
BURGLAR ALARM	2	5	2
CAC WELFARE CHECK	0	1	0
CARELESS RECKLESS DRIVING	2	1	1
COMMITMENT PAPERS	1	0	0
DIRECT TRAFFIC	1	0	0
DISCHARGE FIREARMS	1	0	1
DISPUTE (ANYONE)	3	7	2
DOMESTIC DISTURBANCE	2	2	0
ESCORT	1	2	3
EXECUTIVE ORDER VIOLATION	0	0	1
FRAUD / FORGERY	1	0	0
IMPROPERLY PARKED VEH	0	1	0
INTOXICATED DRIVER	1	1	0
LARCENY	1	1	0
LIVESTOCK	0	1	0
LOUD (ANYTHING DESC IN NARR)	1	1	0
MISSING PERSON OR RUNAWAY	1	0	0
OPEN DOOR	1	0	0
OVERDOSE / POISONING	2	0	0
PROPERTY DAMAGE	1	0	0

	Nov-20	Dec-20	Jan-21
PROWLER	0	1	0
RECOVERED PROPERTY	0	0	1
REPOSESSION	0	1	1
ROAD HAZARD	0	2	0
SERVICE CALL LAW	2	2	0
STRUCTURE FIRE	0	0	1
SUSPICIOUS SUBJECT	5	2	2
SUSPICIOUS VEHICLE	1	0	1
THREATENING SUICIDE	0	0	3
TRAFFIC ACC PROPERTY DAMAGE	3	7	2
TRAFFIC ACCIDENT PI	1	2	2
TRAFFIC STOP	1	1	1
VEHICLE FIRE	0	0	1
WARRANT	0	0	1
WELFARE CHECK (PERSON)	0	3	0

Details for Dispatched Calls for Service

01/01/2021 - 01/31/2021

Total Disp. CFS: 31

Event #	Date / Time	Street	Case #	Call Source
911 HANGUP				
21-013692	01/28 16:05	PAGE ST		PHONE
911 WELFARE CHECK				
21-008830	01/18 21:25	PAGE ST		PHONE
ASSAULT				
21-015033	01/31 15:13	ENCHANTED LN		PHONE
ASSIST COUNTY FIRE DEPARTMENT				
21-014782	01/31 00:27	WALKER RD		PHONE
BANK ALARM				
21-012920	01/27 08:46	NC HWY 49 N	21-0127-0004	PHONE
BURGLAR ALARM				
21-007118	01/15 11:08	N MAIN ST		PHONE
21-010948	01/22 23:25	N MAIN ST		PHONE
CARELESS RECKLESS DRIVING				
21-008567	01/18 10:36	NC HWY 49 N		PHONE
DISCHARGE FIREARMS				
21-011600	01/24 17:07	SHORT ST		PHONE
DISPUTE (ANYONE)				
21-011596	01/24 16:32	E FRANKLIN ST		PHONE
21-012766	01/26 21:55	ROSS CIR		PHONE
ESCORT				
21-001445	01/04 08:16	N COLLEGE ST		PHONE
21-006599	01/14 11:38	COOK ST		PHONE
21-007129	01/15 11:32	COOK ST		PHONE
EXECUTIVE ORDER VIOLATION				
21-003658	01/08 10:57	NC HWY 49 N		PHONE
RECOVERED PROPERTY				
21-001198	01/03 17:18	E FRANKLIN ST		PHONE
REPOSESSION				
21-003968	01/09 05:39	ROSS CIR		PHONE
STRUCTURE FIRE				
21-002570	01/06 12:08	E FRANKLIN ST		E911
SUSPICIOUS SUBJECT				
21-010947	01/22 23:22	NC HWY 49 N		PHONE
21-014297	01/29 20:54	W FRANKLIN ST		PHONE
SUSPICIOUS VEHICLE				
21-006238	01/13 17:03	W FRANKLIN ST		PHONE
THREATENING SUICIDE				
21-003810	01/08 16:31	N MAIN ST/E FRANKLIN ST		PHONE
21-006624	01/14 12:19	ROSS CIR		PHONE
21-010972	01/23 01:05	N MAIN ST		PHONE

253 / Mt Pleasant

TRAFFIC ACC PROPERTY DAMAGE 2

21-005706	01/12	19:24	E FRANKLIN ST	21-0112-0010	PHONE
21-012092	01/25	16:51	W FRANKLIN ST	21-0125-0013	PHONE

TRAFFIC ACCIDENT PI 2

21-005388	01/12	09:57	W FRANKLIN ST	21-0112-0001	W911
21-007687	01/16	13:04	W FRANKLIN ST/PAGE ST	21-0116-0008	PHONE

TRAFFIC STOP 1

21-001650	01/04	16:10	OLDENBURG DR/MT PLEASANT RD S		PHONE
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VEHICLE FIRE 1

21-013406	01/28	05:50	OLDENBURG DR		PHONE
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WARRANT 1

21-001434	01/04	07:53	NC HWY 49 N		PHONE
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Mount Pleasant Fire Department

February 2021 Board Report

By Fire Chief Dustin Sneed

An update for the Board Members,

-In the Calendar year of 2020 we ran a total of 958 calls, 497 in the Rural District, 380 within the Town Limits and the remainder was assisting other outside agencies. We had an average response time for 1st arriving units on scene of 5:37 seconds.

-We ran approx. 77 calls in January so far.

-After 2026 our current radios will no longer be serviceable, which means we will not be able to do the software updates or have them programmed. We are looking to buy 5-6 radios a year starting the second half of 2021 which will be approx. \$30k a year until our radios are replaced and up to date.

-There have been no major issues with our trucks other than some minor repairs. We are going to get a price to update the emergency lighting on our Rescue truck as there are several burnt out lights and it still has the old halogen emergency lights on it which are less visible than LED lights.

-We are pricing new swift water rescue suits to replace ours that have bad seals in them. We only have a few functional sets.

-We are pricing extrication equipment for our rescue truck as the current tools that are on it are very outdated and only a few still function. (The phoenix Tools are 20+ years old, and if we use them much, they constantly blow seals and are a safety hazard) We would like to go to the battery over hydraulic tools that are much lighter and more efficient.

-We will be looking to replace some fire hose and nozzles. The majority of our current hose was acquired in 2005 and 2010. Fire hose is to be replaced every 10 years like turnout gear. We will be purchasing hose to go on our new engine this month and hope to replace more on the 2021-2022 budget.

-Our new engine will be completed on February 22nd. Myself and one other member from the truck committee will be going to Nebraska for the final inspection on it the following week. After that it will come to the dealer in Denver, NC for them to complete a few things there (installing shelves, lettering, etc.) We should have it in service sometime in the first half of March.

-We have hired several more part time employees and have had a few volunteer members join as well. The calendar is looking much better and not as many open spots as in the past.

-The new cascade system that we acquired on the grant is installed and operational, our old system has been donated to Northeast FD as approved by the Town Board.

-The Station generator installation has been completed and our old generator will be deemed as surplus and auctioned off.

-You are aware of the station remodel; we are looking forward to working with the town in designing our fire station.

-We will in the near future be talking about replacing our ladder truck, once our tanker is paid off we will be able to afford a ladder payment. Our current ladder is right at 20 years old. It has the potential to

have some major mechanical issues along with not being able to reach a lot of structures in our area, we as a department feel it is time to replace and upgrade it.

-We are starting to check fire hydrants spread out over the year instead of doing them all at the same time. This way there will be less water issues caused within the town.

-In April we are hosting the fireman's association quarterly tanker training.

I am sure I have left a few things out but we look forward to working with you in the future and with your support we can be one of the best Departments in the County.

Mount Pleasant

North Carolina

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Agenda Item:

Receive the FY19/20 audit summary from the office of Eddie Carrick, CPA

Narrative:

Tony Brewer or Eddie Carrick will present a summary of the FY19/20 audit. A breakdown of funds is included in the packet along with a Representation Letter.

Recommendation:

Open

Mount Pleasant
6/30/2020

	<u>General Fund</u>	<u>2020</u>	<u>2019</u>	<u>change</u>
Ad valorem		777,854	761,197	16,657
Local Option Sales Tax		253,029	257,788	(4,759)
Contract fire-Cabarrus County		497,680	428,448	69,232
Total revenues		1,930,543	1,840,961	89,582
Total expenditures		2,300,963	1,495,028	805,935
General government - Town Hall		70,746	66,144	4,602
General government - Administration		166,239	188,546	(22,307)
General government - Planning and development		129,040	113,992	15,048
Public Safety - Law enforcement		170,186	97,551	72,635
Public Safety - Fire department		1,191,346	523,228	668,118
Streets		158,703	138,514	20,189
Cultural and recreation		36,624	55,335	(18,711)
Debt service		113,166	57,837	55,329
Bottom line -General Fund (includes transfers & Debt Proceeds)		134,542	185,371	(50,829)
Available(Unassigned) Fund balance		1,750,564	1,509,091	241,473
Available(Unassigned) Fund balance %		76%	100%	-24%
 <u>Water/Sewer Fund</u>				
Total revenues		1,209,602	1,146,737	62,865
Total expenditures		1,120,532	1,013,496	107,036
Billing and water sewer administration		192,118	180,999	11,119
Water distribution		127,215	114,833	12,382
Water treatment plant		301,799	250,003	51,796
Sewer collection		299,773	265,902	33,871
Bottom line -Water/Sewer Fund		86,570	139,717	(53,147)
Water and Sewer <i>cash</i> (pg. 24)		922,903	800,452	122,451

Mount Pleasant

North Carolina

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November 12, 2020

Eddie Carrick, CPA, PC
151 Young Drive
Lexington, NC

This representation letter is provided in connection with your audit of the financial statements of the Town of Mount Pleasant, which comprise the respective financial position of the governmental activities, business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information as of June 30, 2020, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, as of November 12, 2020, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated April 21, 2020, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements for each opinion unit.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the Town is contingently liable, if any, have been properly recorded or disclosed.

8590 Park Drive : PO Box 787 : Mount Pleasant, North Carolina 28124 : tel. 704-436-9803 : fax 704-436-2921

Website: www.mtpleasantnc.org Email: townhall@mtpleasantnc.us

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the Town of Mount Pleasant or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The Town of Mount Pleasant has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.
- 23) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 24) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 25) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.

- 26) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 27) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 28) The Town of Mount Pleasant has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 29) The Town of Mount Pleasant has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 30) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 31) The financial statements properly classify all funds and activities, in accordance with GASB Statement No. 34.
- 32) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 33) Components of net position (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- 34) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 35) Provisions for uncollectible receivables have been properly identified and recorded.
- 36) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 37) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 38) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 39) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 40) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 41) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 42) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

43) With respect to the budgetary fund schedules and other supplementary information:

- a) We acknowledge our responsibility for presenting the budgetary fund schedules and other supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the budgetary fund schedules and other supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the budgetary fund schedules and other supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- b) If the budgetary fund schedules and other supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

Management Signature: _____

Title: _____

Governance Signature: _____

Title: _____

Mount Pleasant

North Carolina

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Agenda Item:

Consider allowing the Mt. Pleasant Fire Dept. to apply for an AFG Grant to purchase a Source Capture Exhaust System (Plymovent)

Narrative:

The Mt. Pleasant Fire Department is requesting permission to apply for the AFG grant. This grant is for a Source Capture Exhaust System (Plymovent). This to capture the truck exhaust at the exhaust pipe and remove it from the station through a ventilation system. This will reduce or eliminate the diesel exhaust residue within the station.

The Town's portion of the grant will be approximately \$3,900 of the \$82,000 requested.

Recommendation:

Motion to allow the Mt. Pleasant Fire Dept. to apply for the AFG Grant to purchase a Source Capture Exhaust System (Plymovent).

Mount Pleasant

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Agenda Item:

Budget Process Updates from staff and discussing Budget Workshop date.

Narrative:

Staff has started meeting with Department Heads to discuss the wants and needs for next years budget.

The Town has normally scheduled the Budget Workshop for the first weekend in March. However, this year Town Staff would like to move it to either March 13th or 27th to allow more time to gather projected revenue information from the State and Cabarrus County. COVID continues to slow down all branches of the government.

Also, Town Staff would appreciate input from the Board on specific items to discuss at the Budget Workshop other than what is usually covered in the presentation. Please reach out to Staff with any items by end of February to give Staff time to research/prepare items.

Recommendation:

Motion to move the Budget Workshop to Saturday, March _____, 2021 to discuss the FY 2021/2022 budget.

Mount Pleasant

North Carolina

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Agenda Item:

Discuss Board's thoughts concerning the 2021 Independence Celebration.

Narrative:

A discussion of what the Board would like for this years Celebration to entail would help Staff to make plans for the event.

Recommendation:

Open

Mount Pleasant

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Agenda Item:

Consider declaring the 2011 Sutphen Fire Truck as surplus.

Narrative:

The new Fire Engine should be delivered to the Town by mid-March. Once the new engine has arrived, there will not be room to keep the old 2011 Sutphen Engine under roof. The new engine will replace it.

The Fire Department plans to remove a majority of the equipment from the old engine to reuse on the new engine. At this point, the 2011 Sutphen Fire Truck can be declared as surplus, if designated by the Town Board.

Chief Sneed is trying to determine the exact value of the 2011 Sutphen Fire Truck. Town Manager Randy Holloway is estimating between \$100,000-\$150,000.

Staff would like the proceeds from the truck to be used to payoff the Tanker Truck loan with a balance of approximately \$103,000. Any remaining funds will be placed in the Fire Department's Capital Reserve for Vehicles.

Recommendations:

1. Motion to declare the 2011 Sutphen Fire Truck as surplus.
2. Motion to use proceeds from the sale of the 2011 Sutphen Fire Truck to payoff the Tanker Truck loan and place any remaining proceeds in the Fire Departments Capital Reserve for Vehicles.

Mount Pleasant

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ADD ON ITEM:

Agenda item:

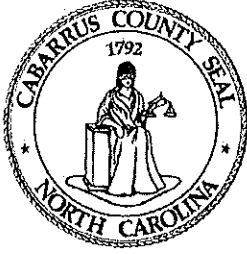
Consider Setting Filing Fees for the 2021 November Election.

Narrative:

The Town Clerk has received a request from the Cabarrus County Board of Elections requesting information on the 2021 filing fees for the Town of Mount Pleasant. The current filing fees are \$25.00. We also have the estimated budget of \$7,438.00 for the 2021 elections and that will be included in the recommended FY-2021-22 Town budget.

Recommendation:

Open.



Martin Ericson – Chairman
Lanny Lancaster - Secretary
Joanna Dudley - Member
Jay White – Member
Sophia Wilkerson - Member

Carol Link Soles, Director

Cabarrus County Board of Elections

January 25, 2021

To: Amy Schueneman, Town Clerk
Town of Mt. Pleasant

From: Carol Link Soles, Director
Cabarrus County Board of Elections

Re: 2021 Municipal Election estimates/filing dates

Please note the General Election for the Town of Mt. Pleasant will be held November 2, 2021. The approximate cost to Mt. Pleasant for their General Election in November will be \$7,438.00. Be assured, as in the past, we will try to keep this cost down and pro-rate where possible.

Candidate filing opens Friday, July 2, 2021 at 12 o'clock noon and closes Friday, July 16, 2021 at 12 o'clock noon.

Since we have many inquiries as to the cost to file, it would be helpful to our office if you would inform us of the filing fee as soon as possible. The filing fee as stated in §163-294.2 (e) shall be fixed by the governing board. The governing board shall have the authority to set the filing fee at not less than five dollars nor more than one percent of the annual salary of the office sought unless one percent of the annual salary of the office sought is less than five dollars, in which case the minimum filing fee of five dollars will be charged.

Do not hesitate to call this office if I can be of assistance to you.

**ESTIMATED COST DUE FOR SERVICE RENDERED IN CONDUCTING November 2, 2021
MUNICIPAL ELECTION**
(For Budget purposes only)

CABARRUS COUNTY ELECTION: *Town of Mt. Pleasant Municipal Election*
DATE: *November 2, 2021*

PUBLIC NOTICE: *The Independent Tribune* \$ 950.00
Absentee Notices \$ 98.00

BALLOT CARDS: Ballots x .35 ¢ (Estimated cost of ballots) \$ 525.00

ELECTION BOARD MEMBERS (5 MEMBERS) MEETINGS prorated @ 400 per mtg \$ 400.00

NUMBER OF PRECINCTS: 1

CHIEF JUDGE: 1 \$ 285.00

JUDGES: 2 \$ 450.00

ASSISTANTS: 4 \$ 800.00

PART-TIME CLERICAL 1 precinct \$ 350.00

ONE-STOP VOTING PERSONNEL \$ 1560.00

TOTAL PERSONNEL COST: \$ 3,445.00

RENT FOR PRECINCTS: \$.00

SAMPLE AND ABSENTEE BALLOTS: \$ 60.00

MACHINE DELIVERY: 1 precinct \$ 400.00

POSTAGE: Absentee-Precinct Official and Polling location mailings \$ 75.00

MISCELLANEOUS: \$

Federal Express \$ 5.00

Programming fees \$ 700.00

ATV Form/Labels/Printing of registration book \$ 60.00

Election Support (if Needed) \$ 720.00

LESS FILING FEES \$

TOTAL COST: \$ 7,438.00

For the Cabarrus County Board of Elections
Carol Link Soles - Director

*PRO-RATED WHERE POSSIBLE

Mount Pleasant

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ADD ON ITEM:

Agenda Item:

Consider Resolution of Support for Town of Mount Pleasant Congestion Mitigation and Air Quality (CMAQ) Program Application for improvements to North Washington Street.

Narrative:

Erin Burris will explain the details of this project which requires a 20% match from the Town if the Town receives the grant.

Recommendation:

Motion to approve Resolution of Support for Town of Mount Pleasant Congestion Mitigation and Air Quality (CMAQ) Program Application for improvements to North Washington Street.

Mount Pleasant

North Carolina

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**RESOLUTION OF SUPPORT FOR TOWN OF MOUNT PLEASANT
CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROGRAM APPLICATION**

WHEREAS, the Town of Mount Pleasant Board of Commissioners adopted the Town's *Bicycle and Pedestrian Project Acceleration Plan* in 2020; and

WHEREAS, the *Bicycle and Pedestrian Project Acceleration Plan* identifies North Washington Street as a priority pedestrian project to improve vehicular and pedestrian safety, while reducing the number of vehicular trips within the Town's core; and

WHEREAS, the public input and Steering Committee input received during the completion of the Town's *Comprehensive Plan* and *Bicycle and Pedestrian Project Acceleration Plan* demonstrates strong support for pedestrian improvements within the Town's core in order to reduce vehicular trips; and

WHEREAS, the North Carolina Department of Transportation has issued a call for projects for the Congestion Mitigation and Air Quality (CMAQ) Program; and

WHEREAS, the North Washington Street pedestrian improvements will further the goals of the CMAQ program to provide congestion relief and contribute to air quality improvements by installing 900 feet of sidewalk to reduce vehicular trips within the urban core and providing an adequate cross section width and appropriate stormwater measures for the safe passage of two-way vehicular traffic and pedestrians.

WHEREAS, the Town of Mount Pleasant Board of Commissioners agrees to provide, at a minimum, the twenty (20) percent funding match required to participate in the program; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Mount Pleasant Board of Commissioners supports the pursuit of the North Carolina Department of Transportation Bicycle and Pedestrian Planning Grant.

Adopted this the 8th day of February 2021.

W. Del Eudy, Mayor

Attest:

Amy Schueneman, Town Clerk

WASHINGTON STREET SIDEWALK COST OPINION

Richard McMillan
12/9/2020

ITEM	DESCRIPTION	QUANT.	UNIT	UNIT PRICE	EXTENSION
1	Mobilization (5% of Const max)	1	LS	\$11,800.00	\$11,800.00
2	Comprehensive Grading	1	LS	\$20,000.00	\$20,000.00
3	Undercut Excavation	150	CY	\$25.00	\$3,750.00
4	Stabilization Stone	50	TN	\$50.00	\$2,500.00
5	Catch Bains: NCDOT 840.01 (including H, G & F)	6	EA	\$3,000.00	\$18,000.00
6	Manhole - NCDOT 840.31	0	EA	\$3,000.00	\$0.00
7	Open Throat Inlet: NCDOT 840.04	1	EA	\$3,000.00	\$3,000.00
8	15-inch RCP, CL 3	290	LF	\$45.00	\$13,050.00
9	24-inch RCP, CL 3	15	LF	\$75.00	\$1,125.00
10	36-inch RCP, CL 3	12	LF	\$100.00	\$1,200.00
11	Concrete Endwalls: NCDOT 838.01	3	EA	\$5,000.00	\$15,000.00
12	Concrete "L" Endwalls: NCDOT 838.05	1	EA	\$5,000.00	\$5,000.00
13	Safety Handrail (3 sets)	75	LF	\$50.00	\$3,750.00
14	Curb & Gutter - NCDOT 846.01	1890	LF	\$25.00	\$47,250.00
15	Concrete Sidewalk	530	SY	\$45.00	\$23,850.00
16	Concrete Driveway Apron	50	SY	\$60.00	\$3,000.00
17	Aggregate Base Course - ABC		TN	\$30.00	\$0.00
18	Misc. Driveway Stone - ABC	50	TN	\$50.00	\$2,500.00
19	Asphalt - S9.5B - Surface	220	TN	\$110.00	\$24,200.00
20	Asphalt - I19.0C - Intermediate	50	TN	\$110.00	\$5,500.00
21	Ex. Pvmt Base Repair - 5" I19.0C	130	SY	\$75.00	\$9,750.00
22	Silt Fence	1800	LF	\$5.00	\$9,000.00
23	Check Dam	10	EA	\$500.00	\$5,000.00
24	Cior Logs/Wattles	200	LF	\$10.00	\$2,000.00
25	Inlet Protection	5	EA	\$250.00	\$1,250.00
26	Seed & Mulching	3000	SY	\$2.50	\$7,500.00
27	Matting	100	SY	\$5.00	\$500.00
28	Class B Erosion Control Stone	75	TN	\$100.00	\$7,500.00
					\$0.00
					\$0.00
Construction Cost Opinion					\$246,975.00
Engineering (20%)					\$49,395.00
Project Contingency (10%)					\$29,637.00
TOTAL PROJECT COST OPINION					\$326,007.00

WASHINGTON STREET SIDEWALK COST OPINION

	Length	Width	SF	SY
Street Length Data	900.00	22.00	19,800.00	2,200.00
C&G	1,800.00			
Sidewalk - one side	900.00	5.00		500.00
Driveways				
<i>Ballfields D/W</i>	24.00	5.00		13.33
<i>American Legion Post (x2)</i>	24.00	5.00		13.33
<i>Vacant Lot - West</i>	16.00	5.00		8.89
<i>8725 Mitchell St D/W (East)</i>	14.00	5.00		7.78
Pvmt. Base Repair - 5%				110.00
Seed & Mulch - 15' each side	1,800.00	15.00	27,000.00	3,000.00
Asphalt Surface - S9.5B - 1.5"	900.00	22.00	19,800.00	198

Assumptions:

- Concrete C&G on both sides of street from Park to Franklin
- Sidewalk on one side only - west side; placed at BOC
- Minimal permitting on two culverts
- Street width of 26' B-B, or slightly smaller; PVMT width at 20-22 feet
- No easement or ROW purchase

E. WASHINGTON STREET - PARK DRIVE TO LEE STREET

PROPOSED PROJECT: NEW CONSTRUCTION

- Construction of new sidewalk along the west side of the street for the entire corridor.

CORRIDOR CHARACTERISTICS

- 0.3-mile-long segment
- 29' - 40' right-of-way (no acquisition required)
- Two lane, two-way roadway
- Roadway has no sidewalks on either side
- No striped shoulder for most of corridor, and narrow travel lanes
- No posted speed limit
- Land uses along corridor include mostly residential and institutional

PROJECT OBSERVATIONS

Opportunities

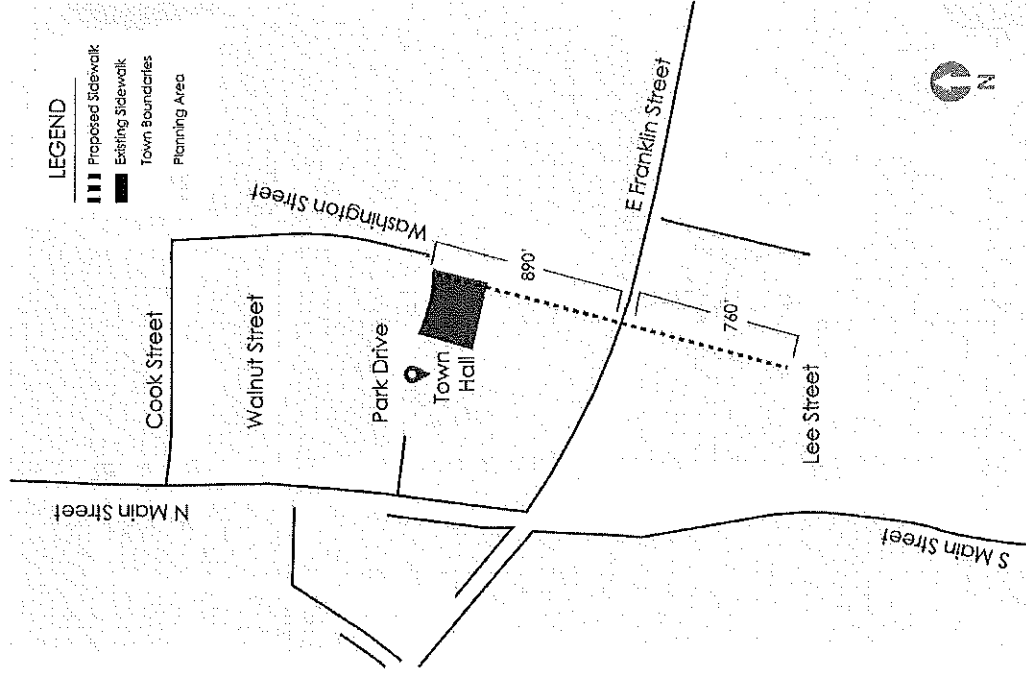
- Provides pedestrian connection to E. Franklin Street and to downtown Mount Pleasant.
- Improves the Town's pedestrian network by filling in gaps between existing sidewalks.
- Provides pedestrian connectivity between residential and several retail, recreational, and institutional locations.

Constraints

- Existing trees, retaining wall, and utility appurtenances are located at the desired sidewalk location.

PRIORITIZATION SCORE OVERVIEW

- A pedestrian crash **has not** occurred on this corridor.
- The proposed facility will connect to the existing sidewalk network.
- Business frontage is present along this corridor.
- This corridor connects **3 community destinations**.
- The proposed project's cost is **\$555,000** (design + construction).

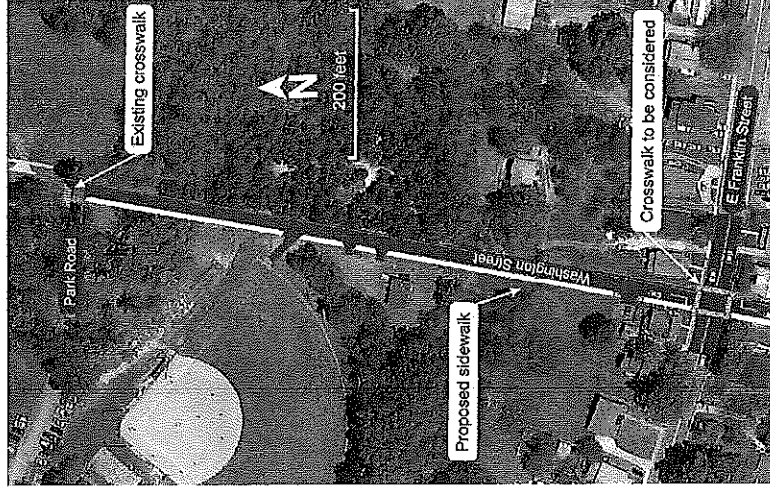
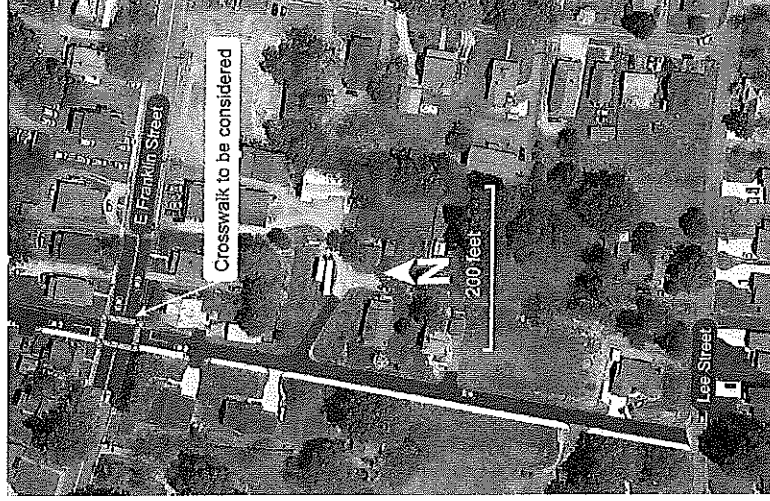
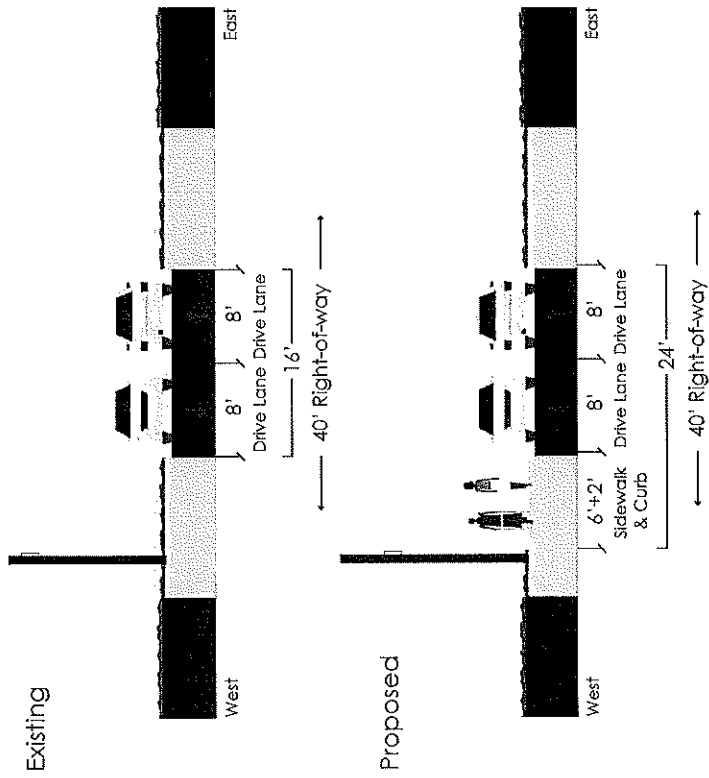


E. WASHINGTON STREET - PARK DRIVE TO LEE STREET

KEY DESIGN CONSIDERATIONS

- Pedestrian access across E. Franklin Street will need to be restricted, or will require implementing countermeasures consistent with the FHWA Guide for Improving Pedestrian Safety at Uncontrolled Crossing Locations if connectivity across E. Franklin Street is desired at the Washington Street intersection.
- Pedestrian access across Washington Street at the north and south ends of the Segment will require implementing countermeasures consistent with the FHWA Guide for Improving Pedestrian Safety at Uncontrolled Crossing Locations.
- Existing buildings close to the roadway will require adding curb and gutter along portions of the Segment instead of a shoulder and ditch typical section.

WASHINGTON STREET CONCEPT DESIGN



E. WASHINGTON STREET - PARK DRIVE TO LEE STREET

IMPLEMENTATION STRATEGY

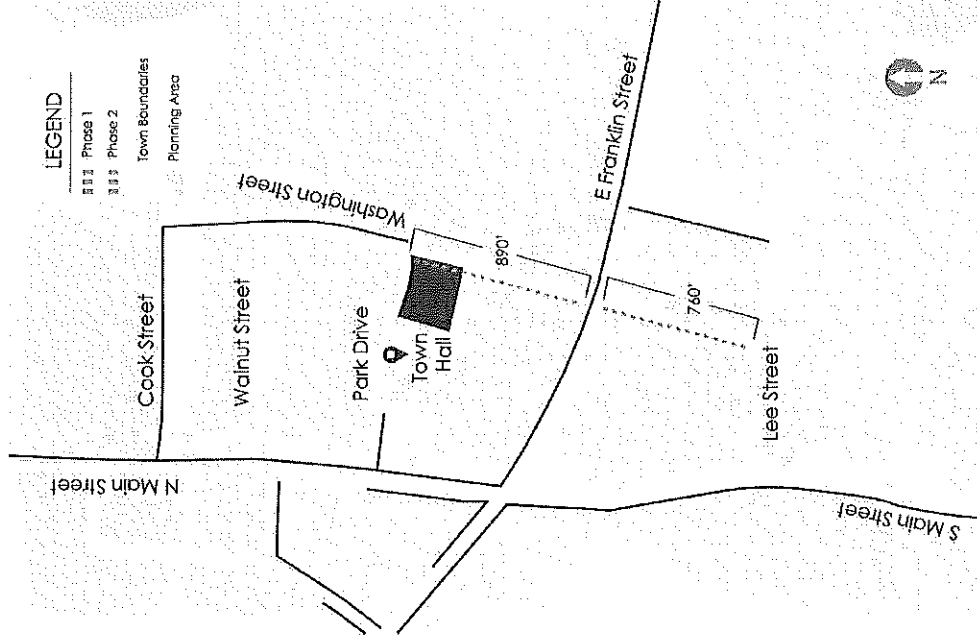
Phase I: Install sidewalk on west side of Washington Street from Park Drive to E Franklin Street.

Phase II: Install sidewalk on west side of Washington Street from E Franklin Street to Lee Street.

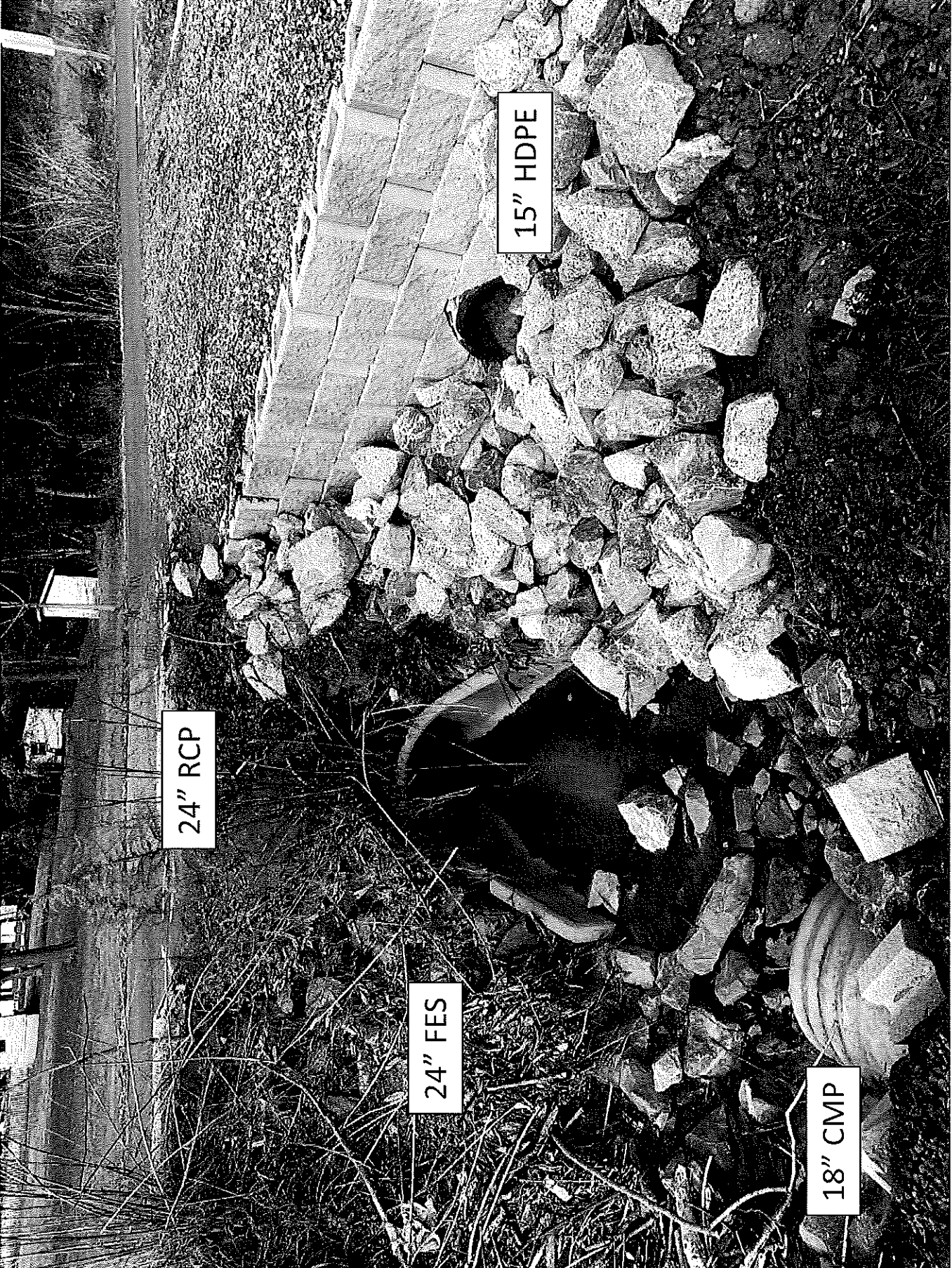
FUNDING

Phase	Design Cost	Construction Costs	Total Costs	Funding Strategies	Project Type
Phase I	\$115,000	\$175,000	\$290,000	Grants (DOE) Powell Funds Map-21	New Construction
Phase II	\$110,000	\$155,000	\$265,000	Grants (DOE) Powell Funds Map-21	New Construction

*All cost estimates are planning level estimates based on the NCDOT Bicycle-Pedestrian Cost Estimating Tool.







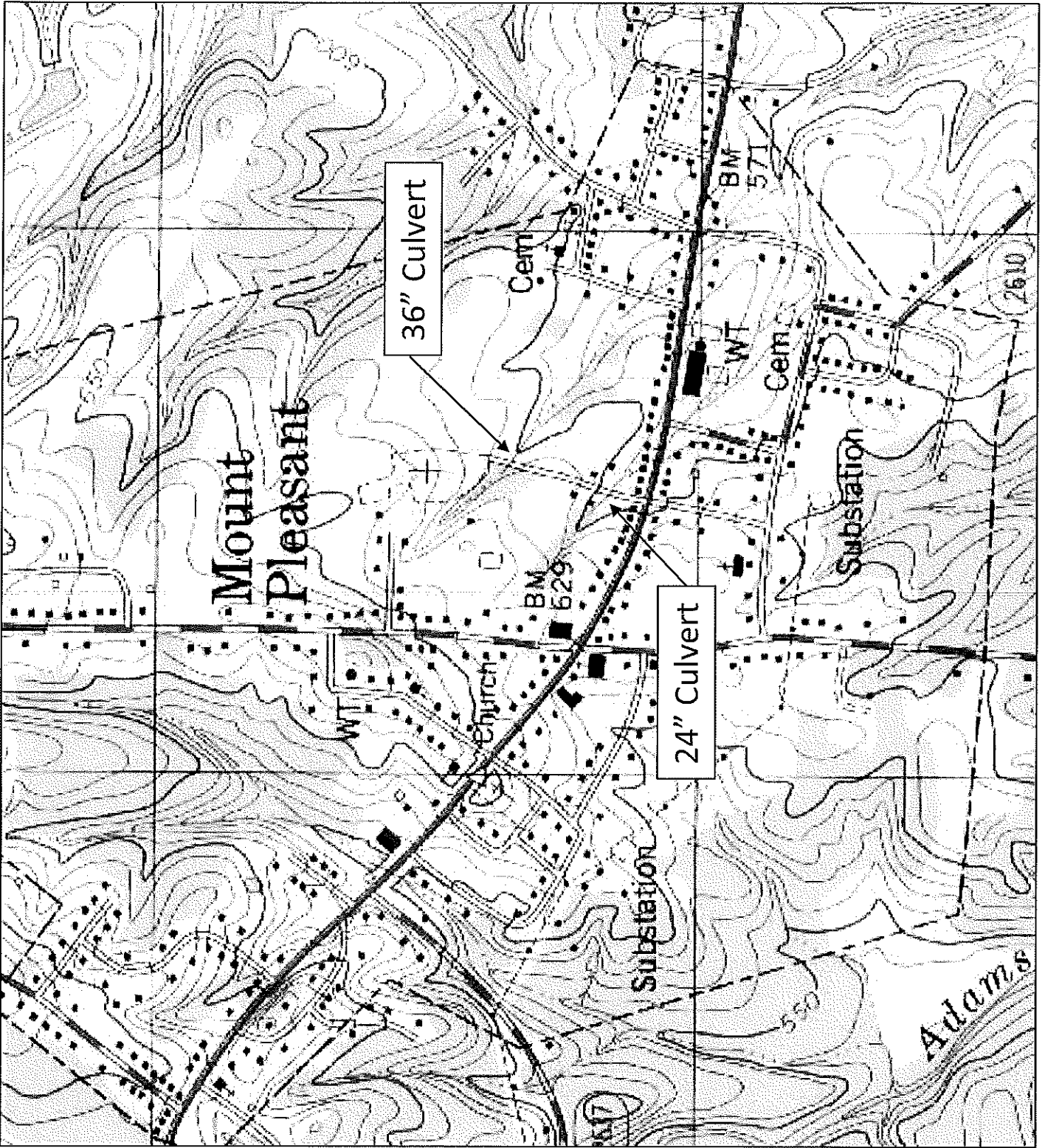
24" RCP

15" HDPE

24" FES

18" CMP







36953099344 Lon: -80.43188531743175

Mount Pleasant

North Carolina

Founded in 1848

ADD ON ITEM:

Agenda Item:

Closed Session 143-318.11.(a)(#3) concerning 1550 S. Main St.

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.