

Mount Pleasant

North Carolina

Founded in 1848

**Town of Mt. Pleasant
Regular Board Meeting
Monday, May 11, 2020
6:00 PM- Zoom Electronic Meeting**

Call to Order- Mayor Del Eudy
Invocation-
Pledge of Allegiance- Mayor Del Eudy

1. Public Forum

(Please limit comments to 3 minutes or less)

2. Conflict of Interest

*The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item. (No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). **NC State Statute 160A-75**)*

3. Approve Agenda (Pages 1-2)

4. Consent Agenda (Pages 3-12)

- A. Minutes April 20, 2020 (pages 3-9)
- B. National Nurses Week Proclamation (page 10)
- C. Utility Bill Collections (Covid 19 Comparison) (page 11)
- D. FY2020/2021 Direct Deposit Bi-weekly Payroll Dates (page 12)

5. Reports (Pages 13-24)

- A. Asst. Town Manager-Crystal Smith (page 13)
- B. Town Clerk/Finance Officer - Amy Schueneman (page 14)
- C. Planning & Economic Development Director - Erin Burris (pages 15-17)
- D. Code Enforcement Officer- Jeff Watts (page 18)
- E. Customer Service Report-Jennifer Blake (page 19)
- F. Police Dept.-Deputy Stephen Wagoner (pages 20-24)

6. Public Hearings

None

7. Old Business (Page 25)

A. Update on the Surface Transportation Block Grant for the North Main Street sidewalk. (page 25)

8. New Business (Pages 26-54)

A. Consider allowing the Mt. Pleasant Fire Department to apply for the AFG-S Grant. (page 26)

B. ANX 2020-03 Town of Mount Pleasant Future Emergency Services Tract (page 27, packet to follow at later date)

C. ANX 2020-04 White/Collins Property (page 28, packet to follow at later date)

D. Consider the Manager's budget message and proposed budget for Fiscal year 2020/2021. (pages 29-46)

E. Consider approving the Law Enforcement agreement contract with Cabarrus County and the Sheriff's Department in the amount of \$155,170. (pages 47-53)

F. Consider moving the June 8th Town Board meeting to June 15th. (page 54)

9. Adjournment

*All agenda items and attachments are considered public record.
If you would like to obtain or view copies of the attachments or minutes from the Board's meetings, please contact Town Hall Monday-Friday 8:00am-4:30pm.*

*Hard copies are \$.10 per page.
Closed Session minutes are unavailable until released by the
Board and/or the Town Attorney.*

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**Town of Mt. Pleasant
Board of Commissioners
Town Board Meeting Minutes
Monday, April 20, 2020 at 6:00 P.M.
ZOOM Electronic Meeting ID #695 184 154**

Attendance: Mayor Del Eudy
Mayor Pro-Tem/Commissioner Lori Furr
Commissioner Steve Ashby
Commissioner Justin Simpson
Commissioner William Meadows
Commissioner Jim Sells
Town Administrator Randy Holloway
Town Attorney John Scarbrough
Town Clerk Amy Schueneman

Also Present Erin Burris, Crystal Smith, Jennifer Blake, Pastor Nick Newman, River, and Lindsey (iPhone).

CALL TO ORDER

Mayor Eudy called the meeting to order.

INVOCATION

Pastor Nick Newman of Propel Church led the Board in prayer.

PLEDGE OF ALLEGIANCE

Mayor Eudy led the Pledge of Allegiance.

1. Public Forum

No one spoke at the Public Forum.

(Time was allowed for anyone to call into Town Hall or send a Chat box message.)

2. Conflict of Interest

The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item. (No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). NC State Statute 160A-75)

No one had a conflict.

Roll Call: Ashby-no, Furr- no, Meadows-no, Sells- no, and Simpson-no.

3. Approve Agenda

Mayor Eudy added under New Business

G. Resolution to Adopt the Cabarrus Stanly Union Regional Hazard Mitigation Plan

8590 Park Drive : P.O. Box 787 : Mount Pleasant, North Carolina 28124 : tel. 704.436.9803 : fax 704.436.2921

A motion to approve the Amended Agenda was made by Commissioner Furr with a second by Commissioner Meadows.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

4. Consent Agenda

- A. Minutes from Budget Workshop March 7, 2020
- B. Minutes March 9, 2020
- C. Budget Amendment #17- To Correct BA#12 Transfer funds for Fire Dept. SUV's
- D. Budget Amendment #18 Proceeds from 1968 Kais FD truck to Vehicle Maint.

Commissioner Sells made a motion to approve the Consent Agenda as listed with a second by Commissioner Ashby.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

5. Reports

- A. Town Administrator- Randy Holloway
- B. Asst. Town Administrator-Crystal Smith
- C. Town Clerk/Finance Officer- Amy Schueneman
- D. Planning & Economic Development Director -Erin Burris

Mrs. Burris wanted to update the Board on a few items:

- Small Businesses are staying afloat. Emails have been sent out to every business that the Town has email addresses for to let them know about the Care Act. The program started on Friday and by Tuesday all the money was gone. Hopefully, more money will be allocated for small businesses. Several of our local businesses have applied. Unfortunately, does not apply to Sole Proprietorships.
- The PARTF grant will be sent off this week. It is due May 1st.
- The Surface Transportation Block Grant (SBG) for the Main St. sidewalk project has several options. Currently a 4' sidewalk and want to increase to the DOT standard of a 5' sidewalk. It would be good if we combine projects of new waterline, resurfacing, and sidewalks at one time to only tear up N. Main St. once. If we would get the SBG, they would pay 80% and the Town would pay 20%; however, the Town would have to pay the \$2,500,000 project up front and get reimbursed as bills were submitted. This project could take 4 years. The grant would cover sidewalks and storm water for 1 mile on N. Main St. Mayor Eudy thought other areas without sidewalks were more pressing like to Food Lion on Hwy 73. This grant may not become available again. If we do not try for it, the Town would only be able to do what our normal budget would allow in the future.

- E. Code Enforcement Officer- Jeff Watts
- F. Police Dept.-Deputy Stephen Wagoner
- G. Fire Dept.-Fire Chief Jerry Taylor, Deputy Jeff Watts and Deputy Chief Dustin Sneed

6. Old Business

A. Consider continuing the contract with the Cabarrus County Sheriff's Department for Fiscal Year 2020/2021 with minor changes recommended by the Town Manager.

Town Manager Randy Holloway reminded the Board at the Budget Workshop the Board wanted to either keep the old contract with Cabarrus County Sheriff's Dept. or drop the service altogether. Mr. Holloway reached out to Sheriff Van Shaw and suggested with all that is going

on due to the COVID-19 Pandemic, it would be best for everyone to leave things as is and not cause more hardships on the three municipalities (Midland, Harrisburg, and Mount Pleasant). Sheriff Van Shaw agreed. Cabarrus County updated the contract which would mean a \$700 increase for FY2020/2021. Town Manager would like Board to think about either accepting the new contract for next year with an improvement on the service level or to drop it. Board could except for next year and then drop it the following year if they desired. Mr. Holloway would like permission from the Board to continue fine-tuning the contract in the following areas: vehicles paid by the Town but titled in Cabarrus County's name until replaced, fixing future increases to average of Deputies salaries, and the 10% Administrative charge for invoicing. The contract would be brought before the Board in May.

A consensus was given by the Board to allow Mr. Holloway to continue working with Cabarrus County to fine tune the contract.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

7. New Business

A. Resolution providing for remote participation by Commissioners for the Town of Mount Pleasant

Town Attorney John Scarbrough informed the Board that he used bits and pieces from several different sources to comply with the Social Distancing guidelines by the Governor's Executive Order to produce the Resolution. It ratifies and vilifies past and future use of electronic meetings. It can also be used if a Board member is unable to physically be at a future meeting. However, it does not apply to quasi-judicial meetings.

A motion to approve the Resolution providing for remote participation by Commissioners for the Town of Mount Pleasant was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A copy of the Resolution providing for remote participation by Commissioners for the Town of Mount Pleasant is included in the Minute Book.

B. Resolution to ratify Department of Labor Notification Requirements related to Families First Coronavirus Response Act (FFCRA)

Assistant Town Manager Crystal Smith informed the Board that President Trump signed a second coronavirus emergency aid package into law on Wednesday, March 18, 2020 with an effective date of March 1, 2020. The Act is designed to provide emergency leave measures to protect employees who need to take leave for a variety of reasons related to COVID-19 and was declared by federal authority. The UNC School of Government encouraged each Municipality to ratify the FFCRA and include in their personnel manuals.

The Town will take care of its employees. If a Town employee or Firefighter contracts Covid 19 while on duty and it is verified by the Health Dept. that this is where they contracted it, they will be covered by Worker's Comp. Cabarrus County has set up shelters at hotels for anyone that may be exposed.

The Resolution will become part of the Town's Personnel Policy.

A motion to approve the Resolution to ratify Department of Labor Notification Requirements related to Families First Coronavirus Response Act (FFCRA) was made by Commissioner Furr with a second by Commissioner Ashby.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

A copy of the Resolution to ratify Department of Labor Notification Requirements related to Families First Coronavirus Response Act (FFCRA) is included in the Minute Book.

C. Consider approving the Water/Sewer Bill Payment Assistance Plan

Due to Executive Order 124 signed by the by the Governor, all water/sewer facilities are not allowed to charge late fees or disconnect services between March 31, 2020 when the order was signed through June 1, 2020 which is the expiration of the Executive Order.

Customers that can't or choose not to pay their water/sewer bill during this time period must be put on a 6 month payment plan to pay back the delinquent account as of June 2nd. The customer must sign the Water Bill Payment Assistance Plan for the payment plan to go into effect. At that time, all previous charges will be divided by 6 and the customer will be responsible for 1/6th of the previous bill PLUS the current bill each month. Payments must be made promptly by the 20th (regular due date) of each month to adhere to the plan. Failure to pay on time would result in invalidating the contract which would result in fees and disconnection.

The customer can refuse to sign an agreement. If they choose to not to participate in the Water/Sewer Bill Payment Assistance Plan, fees and possible disconnection for previous balance would occur immediately after June 1st.

Town Attorney John Scarbrough drafted the Water/Sewer Bill Payment Assistance Plan according to guidelines set by Executive Order 124 and UNC School of Government.

A motion to approve the Water/Sewer Bill Payment Assistance Plan was made by Commissioner Simpson with a second by Commissioner Sells.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

A copy of the Water/Sewer Bill Payment Plan is included in the Minute Book.

D. Discussion regarding 2020 Independence Celebration

Assistant Town Manager Crystal Smith asked for guidance by the Board for the Independence Celebration scheduled for June 27th. She has contacted Harrisburg, Oakboro, and Faith on their plans, and all are proceeding. Oakboro coordinator did state if health conditions have not improved they would have fireworks only. Faith said they were continuing to plan as usual, and they would look at health conditions the week before Celebration before cancelling.

The majority of the Craft vendors called said they enjoy participating in Mount Pleasant festival, but due to COVID-19 and stay at home order, they are not committing to any craft shows at this time.

Crystal Smith also spoke with Abby Carter (from BRIO Live) regarding the band scheduled, which is Too Much Sylvia. If needed they would hold our deposit for 365 days (2021 Independence Celebration) OR transfer to future event within the 365 time frame (if we wanted to have a band at Fall Festival or Tree Lighting). However there is no guarantee of availability for Too Much Sylvia - deposit would be applied to available band.

Fireworks - According to last year's fireworks contract, down payment could be transferred to an event within six (6) months of Independence Celebration (if this case, we could use toward fireworks at this year's tree lighting - December 4, 2020)

The Board felt that the Town needed to do something but agreed to err on the side of caution and only do the Fireworks.

A motion to only have the Fireworks and to cancel the Independence Celebration including band, food vendors, craft vendors, and parade was made by Commissioner Furr with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

E. Consider approving Eddie Carrick CPA, PC to perform the Town's annual audits.

Town Clerk/Finance Officer Amy Schueneman stated due to a change in State Statutes, the Town is required to have one Accounting firm to prepare the books for Audit and one to do the Audit each year. Town Staff would like to keep Sherrill & Smith to prepare the books for the Audit each year. They would prefer to prepare the books also.

Two firms prepared RFP's (Request for Proposal) for the Town when it was put out to bid. Eddie Carrick CPA, PC and Martin Starnes & Associates. Both were very qualified; however, Martin Starnes & Associates wanted to do both parts of the auditing process while Eddie Carrick CPA, PC agreed to do just the Audit.

Tony Brewer from Eddie Carrick CPA, PC made a point to come meet the Town Manager, Assistant Town Manager, and Finance Officer prior to putting in the RFP. Eddie Carrick CPA, PC works with many small towns like ours and appears to be a good fit for the Town.

A motion to approve Eddie Carrick CPA, PC to perform the Town's annual audits was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

F. Discuss the potential impact of the Covid 19 pandemic on the projected revenues for Fiscal Year 2020/2021

Randy Holloway stated the Town Staff is very concerned about the impact that Covid 19 is projected to have on revenues for Fiscal Year 2020/2021. Sales tax revenues are projected to be 10-20% below the current fiscal year revenues. Town Staff is projecting

sales tax revenues for next year to be down \$48,000 below the current year. We are also projecting other revenue sources to be down an average of 10.4%.

Earlier this year in the Budget workshop, Staff recommended the Board's consideration of taking the Town's tax rate down one penny from 50.5 cents to 49.5 cents. The Town Staff is now recommending the Board's consideration to leave the tax rate unchanged. This recommendation is based on the following points:

- We are projecting the tax collection rate to go down from the current 98% range to 90% based on the current economic conditions. Based on the projected 90% collection rate we will essentially remain revenue neutral by leaving our tax rate unchanged. We would see an estimated increase of approximately \$75,000 in property tax revenue.
- We anticipate a decrease in sales tax revenues of \$48,000.
- If we lower our tax rate then we also lose additional sales tax dollars. The sales tax distribution is based on the property tax rate.
- The other four municipalities and Cabarrus County managers are strongly recommending to their respective boards their tax rates remain unchanged for the reasons listed above.
- Town Staff also project a decrease in our water and sewer fund of between 5-10% which would be a decrease of \$57,000 to \$114,000. There are very few areas of the water and sewer fund that can be cut to help cover this shortage. The only option is to move some of the line items over to the General Fund to help cover this shortfall.

The Town Staff strongly recommends the Town Boards support to leave the tax rate unchanged for Fiscal Year 2020/2021 to help cover the anticipated shortfalls in both the General Fund and the Water and Sewer Fund. The Staff needs to know the Boards position on this item before we proceed with preparing the budget message and documents to be presented at the May Board meeting.

The Board would have the option to change things after the May presentation if they wanted to change the tax rate at that time.

A motion to direct the Town Staff to prepare the Fiscal Year 2020/2021 budget with a property tax rate of 50.5 cents was made by Commissioner Ashby with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

G. Resolution to Adopt the Cabarrus Stanly Union Regional Hazard Mitigation Plan

Randy Holloway and Commissioner Sells explained that this is an agreement that is signed every four years. It is a regional agreement for potential help from FEMA for regional disasters.

A motion to approve the Resolution to Adopt the Cabarrus Stanly Union Regional Hazard Mitigation Plan was made by Commissioner Sells with a second by Commissioner Ashby.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

A copy of the Resolution to Adopt the Cabarrus Stanly Union Regional Hazard Mitigation Plan is included in the Minute Book.

10. Adjournment

With nothing else to come before the Board, Commissioner Furr made a motion to adjourn. Commissioner Sells seconded the motion.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

By our signatures the following minutes were approved as submitted and amended on Monday, May 11, 2020 in the Regular Meeting.

Town Clerk Amy Schueneman

Mayor W. Del Eudy

SEAL

NATIONAL NURSES WEEK PROCLAMATION 2020

WHEREAS, Florence Nightingale, born in 1820, is known as the founder of modern nursing; and

WHEREAS, Clara Barton, a nurse who earned the nickname "angel in the battlefield" during the Civil War, went on to create the American Red Cross in 1881; and

WHEREAS, today, there are more than 3.9 million professionally active RNs and licensed practical nurses in the United States; and

WHEREAS, nursing is the nation's largest health care profession and one of the largest workforces in the United States; and

WHEREAS, nearly 20% of all registered nurses in the United States holds a master's degree; and

WHEREAS, there are over 160,000 registered and licensed practical nurses in North Carolina; and

WHEREAS, the first National Nurses Week in the U.S. was held Oct. 11-16, 1954, in observance of the 100th anniversary of Florence Nightingale's mission to Crimea; and

WHEREAS, National Nurses Week was designated by the White House and President Nixon in 1974, and has been recognized each year from May 6 to May 12; and

WHEREAS, nurses are on the frontlines of a world pandemic and face unprecedented times; and

WHEREAS, nurses are considered the most trustworthy of all professions in the United States.

NOW THEREFORE, the Town of Mount Pleasant Board of Commissioners does hereby proclaim May 6 to May 12, 2020 as

Nurses Week in the Town of Mount Pleasant

and commends this observance to our citizens.

Adopted this 11th day of May, 2020.

Mayor Del Eudy

ATTEST:

Amy Schueneman, Town Clerk

SEAL

Utility Bill Collections (Covid comparison)

	<u>Current owed</u>	<u>30 days</u>	<u>60 days</u>	<u>90+ days</u>	<u>Total</u>
March 1	\$88,566.77	\$15,408.63	\$136.77	\$0.00	\$104,112.17
April 1	\$82,548.16	\$14,635.21	\$176.95	\$0.00	\$97,360.32
May 1	\$79,455.00	\$10,619.98	\$1,710.61	\$106.45	\$91,892.04

DIRECT DEPOSIT BI-WEEKLY PAYROLL DATES

July 2020 - June 30, 2021

Monday, July 13

Monday, July 27

Monday, August 10

Monday, August 24 **(PAYROLL, STIPENDS FOR MAYOR, COMM, P&Z)**

Monday, September 7

Monday, September 21

Monday, October 5

Monday, October 19

Monday, November 2

Monday, November 16

Monday, November 30 (PAYROLL, LONGEVITY / STIPENDS FOR MAYOR, COMM, P&Z)

Monday, December 14

Wednesday, December 23* (payroll will be for December 15 - December 26)

Monday, January 11, 2021

Monday, January 25, 2021

Monday, February 8

Monday, February 22

Monday, March 8 (STIPENDS FOR MAYOR, COMM, P&Z)

Monday, March 22

Monday, April 5

Monday, April 19

Monday, May 3

Monday, May 17

*****FRIDAY, MAY 29 (DUE TO MEMORIAL DAY HOLIDAY BEING ON PAYROLL DAY)**

Monday, June 14 (PAYROLL & STIPENDS FOR MAYOR, COMMISSIONERS, P&Z)

Monday, June 28

ASSISTANT TOWN MANAGER'S REPORT
May 2020

To: Mayor & Commissioners

From: Crystal Smith, Assistant Town Administrator

Subject: April 2020 Activity Report

- Participated in virtual Cabarrus Community Planning 2020
- Participated in virtual Town Board Meeting
- Participated in BCBS monthly training webinar
- Called regarding cancellation of Independence Celebration
- Continued preparing for FY 2020/2021 budget workshop

Respectfully submitted,



Crystal Whitley Smith
Assistant Town Administrator

FINANCIAL REPORT **as of April 30, 2020**

Cash Balances

	General Fund	Powell Bill Bank Account	GF-Capital Reserve	Water/Sewer Fund	Capital Project Fire Station Add
First Bank-Checking	141,239.42	35,013.48		141,918.79	198,953.37
First Bank-Payroll Checking	46,793.22				
First Bank-General Fund Money Market	969,490.07				
First Bank- Retiree Insurance Money Market	9,401.74				
First Bank-W/S Money Market				725,696.01	
First Bank-Façade Grant	3,106.12				
First Bank-Savings (Sidwalk Escrow)	6,299.45				
First Bank- Capital Reserve- Police Vehicles			32,073.91		
First Bank- Capital Reserve- FD Vehicles			11,346.96		
Uwharrie Bank Savings (Park Dev)	33,163.37			5,934.47	
Uwharrie Bank-Dredging (Savings)	857,404.17			1,311.25	
NC Capital Mgmt Trust- 42% Reserve					
NC Capital Mgmt Trust-Debt Setoff Acct					
Total Cash Balances	2,066,897.56	35,013.48	43,420.87	874,860.52	198,953.37
TOTAL					3,219,145.80

	2019-2020				
	General Fund	MONTH TO DATE (Encumbered)	YEAR TO DATE	PERCENT	
Revenues	APPROVED 2019-2020	2,716,818.00	2,473,771.71	\$243,046.29	91%
Expenditures		2,715,418.00	2,087,616.82	-\$41,943.79	102%
					#s skewed due to Fire Truck loan
	Water Sewer Fund				
	MONTH TO DATE (Encumbered)	YEAR TO DATE	PERCENT		
Revenues	APPROVED 2019-2020	1,488,262.00	1,052,571.01	\$435,690.99	71%
Expenditures		1,487,762.00	950,909.05	\$441,151.66	70%

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Planning and Economic Development May 11, 2020

Cases

REZ 2020-03 Mount Pleasant Development Partners LLC (Old Middle School Property)

Description: Rezoning request to implement Strategy LU4 of the Comprehensive Plan

Area: approx. 26.890 acres

Cabarrus County Parcel Numbers: 5670-17-7936

Current Zoning: OI Office & Institutional

Proposed Zoning: OI Office & Institutional (5.481 ac), C-2 General Commercial (12.413 ac), RH Residential High Density (4.285 ac)

Current Status: Staff will schedule a public hearing for the Planning & Zoning Board when public hearings can reasonably be held. At this time, the hearing is tentatively scheduled for June 22.

ANX 2020-03 Town of Mount Pleasant Future Emergency Services Tract

Property Owner: Town of Mount Pleasant

Description: Voluntary noncontiguous annexation of 777 Walker Rd., owned by Town of Mount Pleasant

Area: approx. 8 acres

Cabarrus County Parcel Numbers: 5650-96-8496

Current Zoning: Cabarrus County Countryside Residential

Current Status: At the May 11 meeting, the Town Board will be requested to set a public hearing date for June 8. If annexed, the Town would have 60 days to apply a Mount Pleasant zoning designation to the property.

ANX 2020-04 White/Collins Property

Property Owners: Alice Elizabeth White Lane, Mary Sue Collins White, Clifford Wayne Collins

Description: Voluntary noncontiguous annexation of 827, 929, and 941 Walker Rd.

Area: approx. 30 acres

Cabarrus County Parcel Numbers: 5650-95-8958, 5660-05-0225, 5650-95-6345

Current Zoning: Cabarrus County Countryside Residential

Current Status: At the May 11 meeting, the Town Board will be requested to set a public hearing date for June 8. If annexed, the Town would have 60 days to apply a Mount Pleasant zoning designation to the property.

SUB 2020-01 (minor) 1305 C Street

Description: Request for voluntary contiguous annexation of 1.1 portion of a 2.2 acre tract (1.1 acres already in town limits), rezone to match surrounding zoning, and subdivide 5 lots for 5 single-family houses.

Area: 2.2 acres

Location: 1305 C Street

Cabarrus County Parcel Number: 5670-43-7487

Current Zoning: Split Residential Medium Density (RM) and Residential Low Density (RL)

Proposed Zoning: CZ RH Conditional Zoning Residential High Density (the rest of C Street is zoned RH)

Current Status: Planning & Zoning Board approved the rezoning to CZ RH. A minor subdivision plat has been received for 5 lots.

SUB 2018-02 (revised) South Skyland Drive Residential Infill

Description: Major subdivision for 16 single-family attached residential units (townhomes).

Area: 4.33 acres

Location: 991 South Skyland Drive

Cabarrus County Parcel Number: 5660-95-4083

Zoning: CZ RH Residential High Density Conditional Zoning (revised plan)

Current Status: Notice to proceed issued. Awaiting installation of improvements.

SUB 2018-01 College Street/MPCI Street Residential Infill

Description: Extension of existing MPCl Street right-of-way and 9 lots proposed.

Area: approx. 4 acres

Location: MPCl Street Extension (past College Street)

Cabarrus County Parcel Numbers: portion of 5670-04-9558

Zoning: Conditional Zoning District Residential Medium Density (CZ RM)

Current Status: Contingent notice to proceed issued. Water and sewer systems approved by NCDEQ. Final Plat reviewed. Developer has submitted estimate to establish cash bond.

Permits

April reports attached.

Transportation

- The Town's Bicycle and Pedestrian Plan final draft has been produced. The draft is being sent to NCDOT for comment. The final document will be presented to the Town Board of Commissioners in June.
- The Cabarrus-Rowan MPO is accepting applications for Surface Transportation Block Grant (STBG). Town staff has received preliminary cost estimates from Alley Williams Carmen and King and is examining options as they relate to grant criteria. The new due date for the grant application is June 1. Town staff will present the grant request to the Town Board at their May meeting. Due to required contingency money that has to be built into the budget for all projects using federal money, the N. Main Street sidewalk project cost estimate came in much higher than anticipated. The Town Board will need to decide if the project should be pursued. No other sidewalk projects can be easily achieved in the same timeframe as they have not been as thoroughly examined to date.
- The Highway 73 and Main Street intersection project has been delayed by NCDOT due to lack of funding. No turn on red signs, a 5-second leading pedestrian interval, and orange blazes on the speed limit signs were added in December 2019.

Comprehensive Plan Implementation

- Two consultants submitted proposals for the National Register Study List update. Both were well-qualified, but only one was able to complete the project within the Town's budget. The project will not be able to start until August though. Heather Slane with hmwPreservation has been selected to complete the project.
- Staff submitted the North Carolina Parks and Recreation Trust Fund (PARTF) grant application to help pay for Concession Stand/Restroom/Picnic Building, Equipment/Maintenance Building, seating, walkway, and parking improvements for McAllister Field. The Town Board approved a resolution supporting the application at its March meeting.
- Staff is working with Duke Energy to prepare a study to reroute and/or bury the utility lines within downtown and along N. Main Street. Staff has requested a budget amendment for the \$21,000 to complete the study. The Town Board has deferred a decision until the April 13 meeting. Staff is recommending waiting on a decision until budgetary changes become more concrete.

April 2020 Zoning Permits

Permit #	Date	Cab. Co. #	Add. #	Street Name	Type	Permit Description	Applicant	Notes
Z-2020-11	4/7/2020	5579-48-0719	2251	Bilverlor Ct.	Accessory	Storage Shed	Thomas Bakker	
Z-2020-12	4/29/2020	5670-13-1495	8262	Ludwig St.	New	Single-family residential	Douglas Steadman Jr.	Check setbacks
Z-2020-13	4/16/2020	5670-20-3773	1888	Lorelei Ct.	Accessory	Swimming Pool	Charles Shuler Pool Co.	
Z-2020-14	4/21/2020	5670-43-5069	8924	Wade St.	Addition	Addition to single-family home	Sandy Jones	Check setbacks
Z-2020-15	4/30/2020	5660-85-1531	7590	NC Hwy. 73 E.	Upfit/Sign	Nail Salon	Brittney Nguyen	CoC

5 Zoning Permits

MEMORANDUM

To: Mayor and Town Board

From: Jeff Watts, Code Enforcement

Date: May 1, 2020

RE: Please find listed below an update / overview for the month of April 2020

New:

- Numerous Warning Notices regarding grass mowing.

Update:

- 1430 College St – UDO Violations – Appendix D violations. Corrected by owner. Closed
- 1530 Crowell St – Code Violation – Rubbish on property. Rubbish has been moved onto trailer. Will monitor.

No Change:

- 8354 W Franklin – No change- Hearing was held with the owner of the property. We came to an agreement on when issues will be corrected. Large outbuilding will be demoed by March 31, 2019, Small building and porch will be fixed by April 30, 2019; brick wall will be repaired by May 31, 2019. – Porch was repaired. No other corrections have been made. On hold per Randy.
- 1470 S Main St – No change - Cabarrus Building Inspectors were contacted and have looked at the building. We are waiting on a letter from the Structural Engineer to state the building is safe. County Building Inspectors have not heard anything from property owner or Engineer since July 25, 2019.
- 365 Mt. Pleasant Rd N – Spoke with Cabarrus Co. Tax office. The property has been turned over to the attorney's office for auction. They are going through the process. No time line on how long it may take.
- 1761 Garmon McGuire – Notice sent regarding nonconforming use (Mobile home on property). Talked with owner on 1-9-20, owner is sending his crew to remove.
- 1337 Hillside Dr. –Will continue to monitor.
- 1765 Garmin McGuire - Notice sent regarding Zoning violations. Visited the site, cleanup is ongoing. Will continue to monitor progress.

Mount Pleasant

North Carolina

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Customer Service Report

May 2020

To: Mayor and Commissioners

From: Jennifer Blake, Senior Customer Service Representative

Listed below are highlights from the last couple months:

- Late fees for March was 169 residents
Late fees for April was approx 215 residents (fee not processed)
(The average number of late fees is around 170. April increased by 45 residents since COVID-19).
- The Town continues to have a large number of automatically drafted accounts. The number of accounts drafted in April 2020 was 198.
This number increased from 190 about the same time last year.
- The total amount for drafts in April 2020 was \$15,032.36 which increased significantly from \$12,435.49 in January 2019.
- Worked on the agenda for the ABC Board Meeting, May 5, 2020 with Amy Underwood, General Manager and Lisa Atwood, the ABC Chair.
- Adjusted to restrictions working a new schedule of 12 hours, every other day, helping Town residents with the changes, and helping Public Works as well.

Cabarrus County Sheriff's Office

Law Calls for Service

253 / Mt Pleasant

02/01/2020 - 04/30/2020

OFFICER-INITIATED

	Feb-20	Mar-20	Apr-20
Total	962	853	869
50 B OR C	1	0	0
CARELESS RECKLESS DRIVING	0	1	0
CIVIL PROCESS	5	0	0
CRIMINAL SUMMONS	0	1	2
DOMESTIC DISTURBANCE	1	0	0
FOLLOW UP	3	3	0
INFORMATION	0	0	4
INTOXICATED DRIVER	0	0	1
INVESTIGATION	3	0	0
LARCENY	1	0	0
SEARCH WARRANT	1	0	1
SECURITY CHECK	911	816	832
SERVICE CALL LAW	0	0	2
STRANDED MOTORIST	1	0	1
SUSPICIOUS SUBJECT	2	1	1
SUSPICIOUS VEHICLE	5	7	8
TRAFFIC ACC PROPERTY DAMAGE	0	1	0
TRAFFIC STOP	28	22	16
TRASH DUMPING	0	0	1
WARRANT	0	1	0

DISPATCHED

	Feb-20	Mar-20	Apr-20
Total	37	80	60
50 B OR C	0	0	1
911 HANGUP	0	1	0
ALL ANIMAL CONTROL CALLS	3	1	1
ASSAULT	0	1	0
ASSIST COUNTY FIRE DEPARTMENT	0	0	1
ASSIST EMS	2	4	1
ATTEMPT TO LOCATE	0	2	3
BANK ALARM	0	1	0
BREAKING AND ENTERING OF RESD	0	0	1
BREAKING AND ENTERING OTHER	0	1	1
BREAKING ENTER OF VEHICLE	0	1	0
BURGLAR ALARM	1	2	3
CAC WELFARE CHECK	0	2	1
CARELESS RECKLESS DRIVING	2	3	1
COMMITMENT PAPERS	0	0	1
COMMUNICATING THREATS	0	1	1
CRIMINAL SUMMONS	1	0	0
DIRECT TRAFFIC	0	0	2
DISCHARGE FIREARMS	0	1	2
DISPUTE (ANYONE)	2	4	7
DOMESTIC ASSIST	1	0	0
DOMESTIC DISTURBANCE	1	1	0
DRUG INVESTIGATION	1	0	0
ESCORT	2	3	0
FIGHT	1	0	0
FOLLOW UP	0	1	0
FRAUD / FORGERY	1	3	1
IMPROPERLY PARKED VEH	0	1	2
INTOXICATED DRIVER	0	3	0
LARCENY	1	1	2

	Feb-20	Mar-20	Apr-20
MEET OTHER	0	1	0
MISSING PERSON OR RUNAWAY	1	0	1
OPEN DOOR	0	2	0
PROPERTY DAMAGE	2	0	1
PROWLER	0	1	0
RECOVERED PROPERTY	0	1	0
SECURITY CHECK	0	1	0
SERVICE CALL LAW	2	4	7
SUICIDE / PSYCHIATRIC / ABNOR	1	0	0
SUSPICIOUS SUBJECT	5	10	6
SUSPICIOUS VEHICLE	3	7	4
THREATENING SUICIDE	0	1	0
TRAFFIC ACC PIN IN	0	1	0
TRAFFIC ACC PROPERTY DAMAGE	1	7	7
TRAFFIC ACCIDENT PI	0	1	0
TRAFFIC STOP	1	0	0
TRESPASSING	0	2	1
WARRANT	1	1	0
WELFARE CHECK (PERSON)	1	2	1

253 / Mt Pleasant

Total Disp. CFS: 60

Details for Dispatched Calls for Service

04/01/2020 - 04/30/2020

Event #	Date / Time	Street	Case #	Call Source
50 B OR C 1				
20-056627	04/16 13:57	ROSS CIR		PHONE
ALL ANIMAL CONTROL CALLS 1				
20-051022	04/06 09:07	NC HWY 49 N		PHONE
ASSIST COUNTY FIRE DEPARTMENT 1				
20-048994	04/02 09:48	SHORT ST	20-0402-0004	PHONE
ASSIST EMS 1				
20-049308	04/02 19:57	NC HWY 49 N		PHONE
ATTEMPT TO LOCATE 3				
20-050886	04/05 23:35	N MAIN ST		PHONE
20-051948	04/07 18:04	N MAIN ST		XFER
20-060460	04/23 16:21	NC HWY 49 N		PHONE
BREAKING AND ENTERING OF RESI 1				
20-050574	04/05 08:30	E FRANKLIN ST	20-0405-0002	PHONE
BREAKING AND ENTERING OTHER 1				
20-057256	04/17 15:04	E FRANKLIN ST		PHONE
BURGLAR ALARM 3				
20-060411	04/23 14:37	COOK ST		PHONE
20-062555	04/28 07:31	COOK ST		PHONE
20-063092	04/29 06:57	NC HWY 49 N		PHONE
CAC WELFARE CHECK 1				
20-055347	04/14 08:49	S MAIN ST		PHONE
CARELESS RECKLESS DRIVING 1				
20-050193	04/04 11:49	C ST/E FRANKLIN ST		PHONE
COMMITMENT PAPERS 1				
20-050283	04/04 16:38	ROSS CIR		PHONE
COMMUNICATING THREATS 1				
20-053427	04/10 10:25	CIRCLE DR		PHONE
DIRECT TRAFFIC 2				
20-054382	04/12 12:27	N MAIN ST		PHONE
20-054512	04/12 17:10	N MAIN ST		PHONE
DISCHARGE FIREARMS 2				
20-054399	04/12 12:59	BARRINGER ST		PHONE
20-061377	04/25 15:10	W FRANKLIN ST/N SKYLAND DR		PHONE
DISPUTE (ANYONE) 7				
20-048093	04/01 06:14	ROSS CIR		PHONE
20-049366	04/02 23:14	WOOD ST		PHONE
20-049773	04/03 16:56	E FRANKLIN ST		PHONE
20-051959	04/07 18:39	N MAIN ST		PHONE
20-053728	04/11 00:31	ROSS CIR		PHONE
20-056860	04/16 22:46	E FRANKLIN ST		PHONE
20-057608	04/18 10:20	GREEN ACRES CIR		PHONE

253 / Mt Pleasant

FRAUD / FORGERY				1	
20-055420	04/14	10:46	N MAIN ST		PHONE
IMPROPERLY PARKED VEH				2	
20-051123	04/06	12:02	OLDENBURG DR		PHONE
20-061858	04/26	16:47	OLDENBURG DR		PHONE
LARCENY				2	
20-058084	04/19	09:49	E FRANKLIN ST	20-0419-0002	PHONE
20-062364	04/27	19:11	PAGE ST		PHONE
MISSING PERSON OR RUNAWAY				1	
20-050178	04/04	11:05	ALISH TR		PHONE
PROPERTY DAMAGE				1	
20-063861	04/30	12:36	E FRANKLIN ST	20-0430-0006	PHONE
SERVICE CALL LAW				7	
20-049310	04/02	20:08	NC HWY 49 N		PHONE
20-050599	04/05	10:04	WALNUT ST		PHONE
20-056035	04/15	12:36	S MAIN ST		PHONE
20-060118	04/23	00:03	S MAIN ST		PHONE
20-062819	04/28	16:35	NC HWY 49 N		PHONE
20-063299	04/29	12:12	S MAIN ST		PHONE
20-064099	04/30	22:02	SHORT ST/BOWMAN BARRIER RD		PHONE
SUSPICIOUS SUBJECT				6	
20-050655	04/05	12:53	E FRANKLIN ST		PHONE
20-055346	04/14	08:38	ERBACH LN		PHONE
20-059460	04/21	21:00	NC HWY 49 N/N MAIN ST		PHONE
20-059543	04/22	00:04	NC HWY 49 N		PHONE
20-061018	04/24	20:20	NC HWY 49 N		PHONE
20-061862	04/26	16:57	NC HWY 49 N		PHONE
SUSPICIOUS VEHICLE				4	
20-054031	04/11	16:53	OLDENBURG DR		PHONE
20-058945	04/20	21:42	W FRANKLIN ST		PHONE
20-060716	04/24	07:35	OBERHAUS ST		PHONE
20-062964	04/28	21:41	W FRANKLIN ST		PHONE
TRAFFIC ACC PROPERTY DAMAGE				7	
20-056608	04/16	13:20	W FRANKLIN ST	20-0416-0006	PHONE
20-057565	04/18	06:50	NC HWY 73 E/DUTCH RD		PHONE
20-057748	04/18	16:10	W FRANKLIN ST	20-0418-0010	PHONE
20-058759	04/20	14:41	NC HWY 49 N	20-0420-0006	PHONE
20-059281	04/21	13:41	NC HWY 49 N	20-0421-0008	PHONE
20-063313	04/29	12:50	N MAIN ST		PHONE
20-063671	04/30	05:40	DUTCH RD/NC HWY 73 E		PHONE
TRESPASSING				1	
20-057663	04/18	12:59	E FRANKLIN ST		PHONE
WELFARE CHECK (PERSON)				1	
20-048750	04/01	21:22	SHORT ST		PHONE

Mount Pleasant

North Carolina

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Agenda item:

Update on the Surface Transportation Block Grant for the North Main Street sidewalk.

Narrative:

Erin Burris would like to update the Board concerning the grant. Staff is inclined not to pursue it at this time and would like the Board to be aware of scope of project.

Recommendation:

Open

Mount Pleasant

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Agenda Item:

Consider allowing the Mt. Pleasant Fire Department to apply for the AFG-S Grant.

Narrative:

The Mt. Pleasant Fire Department is requesting permission to apply for the AFG-S grant. This grant is for medical PPE (Gowns, Face Shields, etc.). This is a special AFG grant specifically for supplies related to COVID-19.

Our portion of the grant will be approximately \$100.00 which will come from a current budget line item for an estimated \$2,000.00 request.

Recommendation:

A motion to allow the Mt. Pleasant Fire Department to apply for the AFG-S Grant.

ANX 2020-03 Town of Mount Pleasant Future Emergency Services Tract

Property Owner: Town of Mount Pleasant

Description: Voluntary noncontiguous annexation of 777 Walker Rd., owned by Town of Mount Pleasant

Area: approx. 8 acres

Cabarrus County Parcel Numbers: 5650-96-8496

Current Zoning: Cabarrus County Countryside Residential

Current Status: At the May 11 meeting, the Town Board will be requested to set a public hearing date for June 8. If annexed, the Town would have 60 days to apply a Mount Pleasant zoning designation to the property.

Packet will be sent at later time.

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ANX 2020-04 White/Collins Property

Property Owners: Alice Elizabeth White Lane, Mary Sue Collins White, Clifford Wayne Collins

Description: Voluntary noncontiguous annexation of 827, 929, and 941 Walker Rd.

Area: approx. 30 acres

Cabarrus County Parcel Numbers: [5650-95-8958](#), [5660-05-0225](#), [5650-95-6345](#)

Current Zoning: Cabarrus County Countryside Residential

Packet will be sent at later time.

Mount Pleasant

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Agenda item:

Consider the Manager's budget message and proposed budget for Fiscal year 2020/2021.

Narrative:

The Town Manager and Town Staff have prepared a recommended budget for Fiscal year 2020/2021 in the amount of \$3,064,001. This budget is a very conservative budget based on the current and anticipated impact of the Covid 19 crisis. We are projecting a significant reduction in revenues for next year; therefore, we also have postponed the recommended use of fund balance for one time expenditures with the exception of a National Registry Historic Study in the amount of \$20,000. This study is important for future economic impact projects in the downtown area.

We are also recommending the delay of moving forward with the two major water and sewer projects until early fall of 2020. If the Board recalls, these two projects (Main Street water line replacement and new regional sewer pump station) requires the use of significant fund balances. The Manager and Staff are not comfortable recommending the use of significant fund balances until we have a better understanding of the impact of Covid 19 on various revenue sources.

The attached budget message from the Town Manager outlines the budget recommendation in more detail.

Recommendation:

Motion to set the Public Hearing for the Fiscal 2020/2021 budget for the June 2020 Town Board meeting.

Mount Pleasant

North Carolina

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May 11, 2020

Honorable Mayor W. Del Eudy and Town Board of Commissioners
PO Box 787
Mount Pleasant, NC 28124

In accordance with the North Carolina Budget and Fiscal Control Act, I respectfully present for your review the proposed budget for the Town of Mount Pleasant for Fiscal Year **2020-2021**.

The overall financial status of the Town is healthy although we continue to use some fund balance transfers for one-time expenditures. Entering into FY **2020-2021**, the Town is estimated to have an unreserved General Fund balance of **\$1,826,576, of which 42% is set aside per town policy \$857,404**. This figure is only an estimate, as the accounts will not be audited and finalized until after July 1st. A recommended one-time General Fund balance transfer of **\$20,000** will result in an estimated **\$1,806,576** remaining in the undesignated fund balance. The Town's adopted financial policy requires the Town to maintain a minimum fund balance threshold of 42% of expenses for potential emergencies.

The Town Staff is not recommending the use of any Water and Sewer Fund at this time. An estimated **\$725,458** will still remain in the Water and Sewer Fund Balance.

Revenues

With recent COVID-19 issues, we are anticipating that revenues will be decreased across various revenue accounts. Sales tax and other State Collected Local Revenues are also expected to be decreased in the coming Fiscal year at an estimated **\$52,650**. Estimates for these revenues remain conservative.

Cabarrus County Property values, for the most part, increased due to a recent revaluation. The estimated total tax value of the Town for FY **2020-2021** is **\$155,982,000**. The Town has historically maintained a good collection rate ranging between 97-98%. However, the projected collection rate for the upcoming year is conservatively estimated at 90% for real, personal, vehicles, and public utility property. This projection is very conservative and will hopefully be the worst case scenario. Using the above value and collection rate, a penny on the tax rate, .5050, will generate an estimated **\$15,598**. The total General Fund revenues for FY **2020-2021** are projected to be **\$1,929,001**.

There will be a recommended increase in the Sewer rates for FY **2020-2021**. We have been notified by the Water and Sewer Authority of Cabarrus County (WSACC) there will be a wholesale rate increase of **2.4%** on sewer. The recommended increase is a direct pass through. All residential customers will see a **.61 cents per month** increase in their sewer bill. Commercial customers will see a 2.4% increase (ranging from \$1.02-\$4.95 based on meter size) to the sewer base rate for the first 2,000 gallons. The projected Water & Sewer Revenues for **FY 2020-2021** are **\$1,135,000**. These revenues are projected at a 5% decrease from FY 2019-2020 due to COVID-19 issues. During a state of emergency, the Town is unable to charge late fees or penalties for disconnection. We must provide the opportunity for customers to have a 6-month payment, and we anticipate many of our customers will have difficulties paying their water and sewer bills.

Overall, the Town has a healthy General Fund balance and a healthy Water and Sewer Fund balance. Estimates for State Collected Local Revenues will be trending lower in both accounts based on recent economic forecasts.

A new fee schedule is included in the budget packet. *(Changes are in red)*

- Sewer base rate will increase **2.4%**, to a new base rate of **\$26.06** (\$25.45 to \$26.06 for residential customers.) Again, this is a direct pass through from WSACC to for wholesale rate charged to the Town.

Expenditures

Next year's proposed budget is **\$3,064,001**. In comparison, the adopted budget for FY **2019-2020** budget is **\$4,204,579** for a decrease of **\$1,140,578**. The reduction in the FY 2020-2021 budget is a result of little to no fund balance use in either the General Fund or the Water and Sewer Fund. The 2019-2020 budget included a large purchase of a fire unit and a significant repair to the Town's water intake site, which was damaged during Hurricane Florence. For example, during FY 2019-2020, the Town also made the following expenditures:

- | | |
|---------------------------------------|-----------|
| ➤ New leaf machine | \$ 30,000 |
| ➤ Two SUVs for the Fire Department | \$ 60,000 |
| ➤ Brush Truck for the Fire Department | \$ 65,000 |
| ➤ New Fire Engine | \$550,000 |
| ➤ Water intake repairs | \$250,000 |
| ➤ New SCADA for water treatment plant | \$ 30,000 |

Reductions in operating cost for departments have been made wherever feasible.

The Town's required employer contribution to the Local Government Employee Retirement System will increase from 15.090% to **16.290%** of salary. The proposed

budget has a onetime lump sum of **\$500** for all full time employees. There is no performance increase recommended for FY 2020-2021.

We are proposing an increase in firefighter salaries from \$11.25 per hour to **\$12.00** per hour due to difficulties in staffing and surrounding municipalities paying a minimum of \$12 to \$13 per hour. This increase would begin in January 2021, if the funding is at estimated revenues.

Health insurance continues to be a significant expense. We had been advised to anticipate a **3%** increase in our premiums.

We are recommending that we continue to contract out the Town's solid waste services along with recycling services. Waste Pro has advised that there will be no increase in rates for FY 2020-2021.

Significant points of interest are:

1. The recommended tax rate will remain unchanged at **\$0.505** per \$100 value. We are using an estimated collection rate of 90% across the board on property taxes. The State is allowing vehicle owners to extend vehicle registration deadlines for up to five months. We are unsure of what impact that will have on revenues.
2. Staff anticipates at least a 5% reduction in revenues for water and sewer for an estimated \$57,000 reduction below FY 2019/2020.
3. There is a recommendation to increase the sewer base rate **2.4%**, to a new base rate of **\$26.06** (\$25.45 to \$26.06 for residential customers.) This is a direct pass through as a result of an increase from WSACC.
4. We recommend a one-time use of General Fund Balance of **\$20,000** for the National Register Historic Study.
5. We recommend no increase in water rates for FY 2020-2021.
6. Staff has previously been allowed to apply for a PARTF Grant to replace the concession stand / restroom facility and to make significant improvements to the ball field area. If this grant is approved a one time use of General Fund, fund balance will need to be approved for this project to move forward. This grant is a 50/50 match and the Town's match is anticipated to be between \$175,000 to \$200,000. A budget amendment recommendation will be made at that time.
7. We are recommending a one-time lump sum of **\$500** for all full-time employees during the first pay in December. We are also recommending an increase in firefighter salaries from \$11.25 per hour to **\$12.00** per hour starting in January. We will evaluate the revenues being at projections.
8. A recommendation to continue contracting out the solid waste services and recycling services with no increase in FY 2020-2021 and **\$20,000** to continue replacing the old recycling cans and purchasing additional trash cans.

9. The major water and sewer projects that were discussed at the budget workshop earlier this year will be delayed until early Fall 2020. Town Staff will evaluate the revenues at that time and may make a recommendation to proceed with one or both of the projects. Just a reminder to the Town Board that moving forward with these projects will require the use of fund balance in both the General Fund and Water and Sewer Fund and the Town Staff is not comfortable making that recommendation at this time. Town Staff will continue to move forward with working with the USDA to prepare the Town to be in a position to fund these projects should the decision be made to move forward in Fiscal year 2020/2021.

The total proposed budget for the Town of Mount Pleasant for FY 2020-2021 is balanced with revenues and expenditures of **\$3,064,001** with a recommended tax rate of **\$0.505** per \$100 valuation and sewer rate increase of **2.4%**, to a new base rate of **\$26.06** and is hereby submitted for your review and consideration.

Respectfully,

Terry R. Holloway,
Town Manager

Proposed Budget for FY20/21

	GLAcct Desc	BUDGET	ACTUAL	REQUESTED
Basic Acct: 3011				
11-3011-900	TAXES AD VALOREM CURRENT	\$666,000.00	\$685,508.51	\$745,426.00
11-3011-910	TAXES AD VALOREM PRIOR YEAR	\$15,000.00	\$19,090.11	\$20,000.00
11-3011-920	TAXES AD VALOREM VEH. CURRENT	\$72,000.00	\$57,122.88	\$72,000.00
11-3011-930	TAXES AD VALORE, VEH PRIOR	\$0.00	\$0.00	\$0.00
11-3011-940	TAX PENALTIES & INTEREST	\$2,000.00	\$4,329.41	\$2,000.00
11-3011-950	DEMO FEE FOR W/S LIENS	\$0.00	\$316.72	\$0.00
11-3011-960	DEMO FEES-Code Enforcement LIENS	\$0.00	\$2100.00	\$0.00
Basic Acct: 3013				
11-3013-900	LOCAL OPTION SALES TAX	\$240,000.00	\$218,711.27	\$192,000.00
Basic Acct: 3014				
11-3014-900	UTILITY FRANCHISE TAX	\$80,000.00	\$59,871.75	\$80,000.00
11-3014-910	TELECOMMUNICATION SALES TAX	\$21,000.00	\$9,746.21	\$18,900.00
11-3014-920	LOCAL VIDEO PROGRAM TAX	\$18,000.00	\$13,470.44	\$17,700.00
11-3014-930	BEER & WINE TAXES	\$7,000.00	\$0.00	\$7,000.00
Basic Acct: 3020				
11-3020-900	PERMITS & FEES	\$3,000.00	\$4,714.21	\$3,000.00
11-3020-910	EXTRA TRASH CAN	\$3,000.00	\$3,050.79	\$2,750.00
11-3020-920	RECYCLING FEES	\$22,000.00	\$16,949.66	\$20,000.00
Basic Acct: 3034				
11-3034-900	SOLID WASTE FEE	\$1,000.00	\$1084.75	\$1,000.00
11-3034-910	FEMA AFG GRANT	\$0.00	\$0.00	\$0.00
Basic Acct: 3035				
11-3035-920	POWELL BILL ALLOCATION	\$50,000.00	\$51,078.92	\$50,000.00
Basic Acct: 3036				
11-3036-900	FIRE DEPARTMENT GRANTS	\$0.00	\$0.00	\$0.00
11-3036-910	ON BEHALF OF PAYMENTS	\$0.00	\$0.00	\$0.00
Basic Acct: 3037				
11-3037-900	CABARRUS STAFFING GRANT	\$0.00	\$0.00	\$0.00
11-3037-910	CABARRUS EMS MATCHING GRANT	\$1,000.00	\$0.00	\$1,000.00
Basic Acct: 3040				
11-3040-900	CONTRACT FIRE-CABARRUS	\$487,701.00	\$485,663.09	\$516,025.00

11-3040-910	CONTRACT FIRE-CAB. SALES TAX D	\$109,341.00	\$93,530.42	\$110,000.00
Basic Acct: 3061				
11-3061-900	INVESTMENT EARNINGS	\$20,000.00	\$16,354.24	\$15,000.00
11-3061-910	INTEREST EARNED OTIS LAIL	\$0.00	\$0.00	\$0.00
11-3061-920	INTEREST EARNED POWELL	\$0.00	\$0.00	\$0.00
Basic Acct: 3062				
11-3062-900	RENT & OTHER	\$7,200.00	\$6,425.00	\$7,200.00
Basic Acct: 3064				
11-3064-900	PRIVATE CONTRIBUTION	\$0.00	\$0.00	\$0.00
Basic Acct: 3065				
11-3065-900	ABC Store Revenue	\$0.00	\$23,762.50	\$0.00
Basic Acct: 3070				
	GLAcct Desc	Current Bgt	Current Act	Requested
11-3070-900	Farmers Market Fee	\$0.00	\$0.00	\$0.00
Basic Acct: 3090				
11-3090-900	MISCELLANEOUS	\$5,000.00	\$12,158.45	\$5,000.00
11-3090-901	DEPENDENT INSURANCE REIMBURSEMENT (LEWIS 1/2 GEN)	\$1,000.00	\$813.36	\$500.00
11-3090-902	NC SALES TAX REFUND	\$23,000.00	\$17,969.31	\$20,000.00
11-3090-903	EVENTS REVENUE	\$2,500.00	\$3,990.00	\$2,500.00
11-3090-910	CABLE FRANCHISE(REMAINING)	\$0.00	\$0.00	\$0.00
11-3090-920	Fines	\$0.00	\$0.00	\$0.00
Basic Acct: 3091				
11-3091-900	APPROPRIATION FUND BALANCE	\$274,421.00	\$0.00	\$20,000.00
11-3091-920	TRANSFER OPERATING-IN	(\$55,500.00)	\$2500.00	\$0.00
11-3091-921	TRANSFER IN - CAPITAL RESERVE	\$58,000.00	\$79648.00	\$0.00
Basic Acct: 3092				
11-3092-900	SALE OF ASSETS	\$3155.00	\$3156.00	\$0.00
11-3092-910	INSURANCE PROCEEDS	\$0.00	\$0.00	\$0.00
Basic Acct: 3093				
11-3093-900	OTHER FINANCING SOURCES-INST.F	\$580,000.00	\$577457.00	\$0.00
TOTAL		\$2,716,818.00	\$2,470,573.00	\$1,929,001.00

General Fund EXPENSES**Basic Acct: 4010**

11-4010-340	ADMIN-CONTRACTED SER	\$9,300.00	\$6,550.70	\$9,300.00
11-4010-412	ADMIN-UTILITIES	\$18,000.00	\$8,026.73	\$18,000.00
11-4010-430	MAINT. & REPAIR BUILDING	\$6,000.00	\$10,661.50	\$6,000.00
11-4010-431	MAINT. & REPAIR-VEHICLE & EQUI	\$3,000.00	\$42.93	\$3,000.00
11-4010-520	INSURANCE-PROPERTY & CAUSALITY	\$33,000.00	\$31,371.00	\$33,000.00
11-4010-530	TELEPHONE-ADMIN	\$12,700.00	\$9,401.19	\$12,700.00
11-4010-612	ADMIN- CLEANING SUPPLIES	\$500.00	\$96.40	\$500.00
11-4010-626	ADMIN-FUEL	\$0.00	\$0.00	\$500.00
11-4010-720	ADMIN-CAPITAL OUTLAY BUILDINGS	\$0.00	\$0.00	\$0.00
		\$82,500.00	\$66,150.45	\$83,000.00

Basic Acct: 4011

11-4011-140	MAYOR STIPEND	\$7,800.00	\$5,900.00	\$7,800.00
11-4011-141	BOARD MEMBER STIPEND	\$15,000.00	\$11,250.00	\$15,000.00
11-4011-220	ELECTED OFFICIAL FICA	\$1,750.00	\$1273.80	\$1,750.00
11-4011-242	EDUCATION & TRAVEL ELECTED OFF	\$500.00	\$150.00	\$500.00
11-4011-290	ELECTION FEE	\$7,100.00	\$0.00	\$7,100.00
11-4011-330	CABARRUS ECONOMIC DEVELOP	\$2,500.00	\$2,000.00	\$2,500.00
11-4011-331	CABARRUS ROWAN MPO	\$500.00	\$247.30	\$500.00
11-4011-610	Meetings and Supplies	\$2,400.00	\$2,686.76	\$2,750.00
		\$37,550.00	\$23,507.86	\$37,900.00

Basic Acct: 4015

11-4015-110	ADMIN-SALARIES & WAGES	\$47,838.00	\$39,401.39	\$47,838.00
11-4015-115	LONGEVITY - ADMIN	\$1,250.00	\$1,250.00	\$1,250.00
11-4015-116	Additional Earnings-LUMP SUM	\$0.00	\$0.00	\$2,000.00
11-4015-121	PART TIME SALARY & WAGE	\$0.00	\$0.00	\$0.00
11-4015-210	HEALTH INS BCBS STATE	\$6,840.00	\$5,654.00	\$7,075.00
11-4015-211	ADMIN-EMP WELLNESS CTR	\$0.00	\$0.00	\$0.00
11-4015-212	HEALTH REIMB ACCT	\$0.00	\$0.00	\$0.00
11-4015-213	INS-DENTAL/VISION	\$437.00	\$410.20	\$460.00
11-4015-215	DEPENDENT INSURANCE (LEWIS)	\$1,000.00	\$745.58	\$500.00
11-4015-216	Future Retiree Insurance	\$5,000.00	\$0.00	\$0.00
11-4015-220	ADMIN-FICA	\$8,999.00	\$4,035.23	\$8,999.00
11-4015-230	ADMIN -RETIREMENT	\$7,220.00	\$6,134.43	\$7,750.00
11-4015-232	ADMIN 401K	\$2,392.00	\$1,996.98	\$2,392.00
11-4015-235	RETIREE INSURANCE	\$4,430.00	\$3,105.47	\$1,850.00
11-4015-241	DUES & SUBSCRIPTIONS	\$3,000.00	\$3,660.00	\$3,700.00
11-4015-242	ADMIN-EDUCATION & TRAVEL	\$8,000.00	\$2,877.15	\$6,000.00
11-4015-260	INSURANCE-WORKMAN'S COMP	\$2,100.00	\$2,100.00	\$2,100.00
11-4015-320	ATTORNEY FEES	\$11,000.00	\$7,092.55	\$11,000.00
11-4015-321	AUDITOR FEES	\$12,000.00	\$9,317.50	\$11,000.00

11-4015-322	GRANT WRITER FEES	\$0.00	\$0.00	\$0.00
11-4015-323	TAX COLLECTION	\$5,000.00	\$3,326.03	\$5,000.00
11-4015-324	TAX PENALTY PAID TO SCHOOL SYSTEM	\$1,000.00	\$844.07	\$1,000.00
11-4015-325	Contract Services- Engineering	\$2,500.00	\$3,255.00	\$4,000.00
11-4015-340	ADMIN-CONTRACTED SERVICES (Randy)	\$15,000.00	\$12,097.50	\$15,000.00
11-4015-341	ADMIN-CONTRACT IT SVCS	\$12,500.00	\$5,250.00	\$12,500.00
11-4015-342	ADMIN COPIER CONTRACT	\$7,000.00	\$3,373.47	\$5,500.00
11-4015-531	Employee Phone Expense	\$3,150.00	\$2,100.00	\$2,600.00
11-4015-540	ADVERTISING	\$5,000.00	\$1020.44	\$3,500.00
11-4015-611	OFFICE SUPPLIES & POSTAGE	\$6,500.00	\$2,929.20	\$6,500.00
11-4015-615	COMPUTERS & SOFTWARE	\$11,500.00	\$7,154.49	\$11,500.00
11-4015-631	OFFICE STAFF UNIFORMS	\$600.00	\$116.00	\$200.00
11-4015-800	ADMIN. MISCELLANEOUS	\$4,000.00	\$963.73	\$5,412.00
		\$195,256.00	\$130,210.41	\$186,626.00

Basic Acct: 4019

11-4019-110	P&Z Clerk-Salary	\$5,364.00	\$5,284.02	\$5,425.00
11-4019-111	CODE ENFORCEMENT PART TIME WAGES	\$8,120.00	\$3,919.26	\$8,120.00
11-4019-112	Planning Director -Salary	\$53,792.00	\$43,447.53	\$53,792.00
11-4019-141	PLANNING BOARD STIPEND	\$7,200.00	\$5,100.00	\$7,200.00
11-4019-210	HEALTH INS - BCBS STATE	\$6,840.00	\$5,654.00	\$7,060.00
11-4019-213	INS-DENTAL/VISION	\$483.00	\$402.50	\$490.00
11-4019-220	FICA	\$5,698.00	\$4,417.90	\$5,698.00
11-4019-230	RETIREMENT	\$8,927.00	\$7,353.58	\$9,525.00
11-4019-232	401K	\$3,295.00	\$1,984.57	\$3,295.00
11-4019-241	Dues & Subscriptions	\$750.00	\$476.00	\$750.00
11-4019-242	EDUCATION & TRAVEL	\$2,000.00	\$1010.42	\$2,000.00
11-4019-315	Attorney Fees	\$10,000.00	\$2060.23	\$10,000.00
11-4019-320	CONTRACT SERVICES-PLANNING	\$6,000.00	\$4,500.00	\$6,000.00
11-4019-321	COMPREHENSIVE PLAN PROJECT	\$0.00	\$0.00	\$0.00
11-4019-330	Abatement & Demolition	\$5,000.00	\$0.00	\$5,000.00
11-4019-340	STUDIES	\$5,000.00	\$0.00	\$20,000.00
11-4019-465	Downtown Development	\$6,000.00	\$0.00	\$6,000.00
11-4019-466	FACADE IMPROVMENT PROGRAM	\$30,000.00	\$16,896.38	\$10,000.00
11-4019-540	ADVERTISING	\$4,137.00	\$3,071.36	\$5,600.00
11-4019-611	OFFICE SUPPLIES & POSTAGE	\$1,250.00	\$665.39	\$1,000.00
11-4019-612	Resources & Manuals	\$500.00	\$0.00	\$500.00
11-4019-631	Uniforms	\$200.00	\$0.00	\$200.00
11-4019-800	CODE ENFORCEMENT- MISC.	\$1,000.00	\$331.33	\$1,000.00
		\$171,556.00	\$106,574.47	\$168,655.00

Basic Acct: 4021

11-4021-320	POLICE-CONTRACT SER. CAB. CO.	\$154,594.00	\$117,817.68	\$155,170.00
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11-4021-330	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00
11-4021-431	POL-MAINT. & REPAIR VEH. & EQI	\$4,000.00	\$2,263.35	\$4,000.00
11-4021-530	POLICE-COMMUNICATIONS	\$0.00	\$0.00	\$0.00
11-4021-610	POLICE-DEPT SUPPLIES & MATERIA	\$500.00	\$519.00	\$500.00
11-4021-626	POLICE FUEL	\$7,500.00	\$6,509.06	\$7,500.00
11-4021-740	POLICE-CAP. OUTLAY VEH & EQUIP	\$10,000.00	\$0.00	\$0.00
		\$176,594.00	\$127,109.09	\$167,170.00

Basic Acct: 4022

11-4022-120	FD SALARY & WAGES-PT	\$337,800.00	\$241,450.95	\$354,400.00
11-4022-210	HEALTH INS - BCBS STATE	\$2,160.00	\$1,190.00	\$2,250.00
11-4022-212	HEALTH REIMB ACCT	\$0.00	\$0.00	\$0.00
11-4022-213	INS-DENTAL/VISION	\$138.00	\$131.25	\$150.00
11-4022-220	FD FICA	\$26,050.00	\$18,417.07	\$27,125.00
11-4022-230	RETIREMENT	\$2,450.00	\$1,568.91	\$2,600.00
11-4022-231	PENSION	\$0.00	\$0.00	\$0.00
11-4022-232	FD 401K	\$812.00	\$433.02	\$850.00
11-4022-241	FD DUES & SUBSCRIPTIONS	\$1,000.00	\$1101.00	\$1,250.00
11-4022-242	FD EDUCATION & PREVENTION	\$1,500.00	\$0.00	\$1,500.00
11-4022-243	Physicals	\$1,000.00	\$0.00	\$1,000.00
11-4022-260	FD INSURANCE-WORKER COMP	\$18,000.00	\$9,031.82	\$18,000.00
11-4022-321	FD AUDITING FEES	\$2,000.00	\$0.00	\$2,000.00
11-4022-340	FD CONTRACTED SERVICES	\$0.00	\$665.00	\$0.00
11-4022-341	FD CONTRACT A&E	\$0.00	\$0.00	\$0.00
11-4022-412	FD UTILITIES	\$15,000.00	\$7,605.01	\$12,000.00
11-4022-430	FD MAINT. & REPAIR-BUILDING	\$11,500.00	\$3708.29	\$11,500.00
11-4022-431	FD MAINT. & REPAIR-VEH & EQUIP	\$40,000.00	\$41,487.01	\$43,000.00
11-4022-520	FD-INSURANCE PROPERTY & CAUSAL	\$20,000.00	\$24,246.00	\$25,000.00
11-4022-530	FD TELEPHONE	\$3,750.00	\$3,468.29	\$4,000.00
11-4022-531	FD COMMUNICATIONS-MOBILE	\$3,000.00	\$3,180.59	\$3,250.00
11-4022-610	STATION/SUPPLIES & MATERIALS	\$1,800.00	\$918.32	\$1,800.00
11-4022-611	FD OFFICE SUPPLIES	\$500.00	\$118.14	\$400.00
11-4022-612	FIRE AND RESCUE SUPPLIES	\$19,000.00	\$1,913.23	\$19,000.00
11-4022-613	FD UNIFORMS	\$5,000.00	\$2,010.24	\$5,000.00
11-4022-614	FD EMS SUPPLIES	\$2,500.00	\$1,541.08	\$2,500.00
11-4022-615	FD COMPUTERS & SOFTWARE	\$17,000.00	\$13,534.20	\$17,000.00
11-4022-616	FD-PERSONAL PROTECTION EQUIP	\$18,000.00	\$78.62	\$18,000.00
11-4022-626	FD-FUEL	\$14,000.00	\$7,867.14	\$14,000.00
11-4022-720	FD-CAP. OUTLAY BUILDING	\$0.00	\$0.00	\$0.00
11-4022-740	FD-CAP. OUTLAY-VEHICLE & EQUIP	\$838,982.00	\$693261.34	\$130,000.00
11-4022-800	FD- MISCELLANEOUS	\$5,000.00	\$1,516.66	\$5,000.00
		\$1,407,942.00	\$1,080,443.18	\$722,575.00

GLAcct Desc	Current Bgt	Current Act	Requested
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Basic Acct: 4030

11-4030-340	PW-CONTRACTED SERVICES	\$1,000.00	\$423.90	\$600.00
11-4030-412	PW-UTILITIES	\$32,000.00	\$22,265.80	\$35,000.00
11-4030-430	PW-MAINT & REPAIR-BUILDING	\$5,000.00	\$5,800.00	\$5,000.00
11-4030-520	PW-INSURANCE-PROP & CAUSALITY	\$2,750.00	\$3,166.00	\$3,250.00
11-4030-530	PW-TELEPHONE	\$1,400.00	\$1166.10	\$1,500.00
11-4030-611	PW-OFFICE SUPPLIES	\$400.00	\$0.00	\$400.00
11-4030-720	PW-CAPT. OUTLAY-BUILDING	\$0.00	\$0.00	\$0.00
11-4030-800	PW-Miscellaneous	\$2,174.00	\$88.72	\$2,174.00
		\$44,724.00	\$32,910.52	\$47,924.00

Basic Acct: 4031

11-4031-120	PW-SALARIES & WAGES	\$25,320.00	\$23,331.36	\$25,320.00
11-4031-210	HEALTH INS - BCBS STATE	\$4,608.00	\$3,828.00	\$4,760.00
11-4031-213	INS-DENTAL/VISION	\$295.00	\$294.96	\$305.00
11-4031-220	PW-FICA	\$1,940.00	\$1,784.95	\$1,940.00
11-4031-230	PW-RETIREMENT	\$3,825.00	\$3,520.74	\$4,100.00
11-4031-232	PW-401K	\$1,270.00	\$1102.31	\$1,270.00
11-4031-242	PW-EDUCATION & TRAVEL	\$500.00	\$0.00	\$500.00
11-4031-260	INSURANCE-WORKMAN'S COMP	\$4,000.00	\$4,000.00	\$4,000.00
11-4031-320	Contract Services (ENGINEERING)	\$7,500.00	\$480.00	\$7,500.00
11-4031-422	SNOW & ICE REMOVAL	\$1,500.00	\$0.00	\$1,500.00
11-4031-431	PW MAINT. & REPAIR-VEH & EQUIP	\$5,000.00	\$4,661.02	\$5,000.00
11-4031-432	PW-MAINT & REPAIR-SIDEWALKS	\$1,000.00	\$1,400.00	\$1,500.00
11-4031-433	PW-MAINT & REPAIR-STREETS	\$7,500.00	\$20,009.58	\$10,000.00
11-4031-434	PW MAINT. & REPAIR- PARKING LOT	\$5,000.00	\$1,226.80	\$5,000.00
11-4031-610	PW-DEPT. SUPPLIES & MATERIAL	\$5,000.00	\$738.42	\$3,500.00
11-4031-626	PW FUEL	\$5,000.00	\$1,032.39	\$4,000.00
11-4031-730	PW CAPITAL OUTLAY-INFRASTRUCTU	\$0.00	\$0.00	\$0.00
11-4031-740	PW-CAP. OUTLAY-VEH. & EQUIP	\$30,000.00	\$30,000.00	\$0.00
11-4031-800	PW-POWELL FUND EXPENDITURE	\$50,000.00	\$48,876.67	\$50,000.00
		\$159,258.00	\$146,287.20	\$130,195.00

Basic Acct: 4032

11-4032-330	SANT-CONT. SER.-RECYCLING	\$20,000.00	\$13,734.00	\$20,000.00
11-4032-340	SANT-CONTRACT SERVICES	\$77,500.00	\$49,861.00	\$77,500.00
11-4032-421	SANT-LANDFILL FEES	\$22,000.00	\$18,886.59	\$25,000.00
11-4032-610	SANT-DEPT. SUPPLIES & MATERIAL	\$12,000.00	\$0.00	\$20,000.00
		\$131,500.00	\$82,481.59	\$142,500.00

Basic Acct: 4033

11-4033-120	BG-SALARIES & WAGES	\$44,310.00	\$36,471.20	\$44,310.00
11-4033-210	HEALTH INS - BCBS STATE	\$8,064.00	\$6,699.00	\$8,325.00
11-4033-213	INS-DENTAL/VISION	\$516.00	\$473.00	\$532.00
11-4033-220	BG-FICA	\$3,400.00	\$2,790.14	\$3,400.00

11-4033-221	FICA-PT	\$0.00	\$0.00	\$0.00
11-4033-230	BG-RETIREMENT	\$6,690.00	\$5,503.50	\$7,200.00
11-4033-232	BG-401K	\$2,220.00	\$1081.38	\$2,220.00
11-4033-260	INSURANCE-WORKMAN'S COMP	\$2,750.00	\$2,750.00	\$2,750.00
11-4033-431	BG-MAINT. & REPAIR-VEH. & EQUI	\$500.00	\$359.19	\$500.00
11-4033-610	BG-DEPT. SUPPLIES & MAT	\$2,200.00	\$1,553.29	\$2,200.00
11-4033-626	BG-FUEL	\$250.00	\$0.00	\$0.00
11-4033-740	CAPITAL OUTLAY-BLDG GROUNDS - EQUIPMENT	\$0.00	\$0.00	\$0.00
		\$70,900.00	\$57,680.70	\$71,437.00

Basic Acct: 4051

11-4051-141	REC. ADVISORY BOARD STIPEND	\$0.00	\$0.00	\$0.00
11-4051-220	CULTURAL-FICA	\$0.00	\$0.00	\$0.00
11-4051-430	PROPERTY MAINTENANCE	\$14,000.00	\$1579.99	\$14,000.00
11-4051-720	CAPITAL OUTLAY-Buildings & Structures	\$10,000.00	\$0.00	\$10,000.00
11-4051-820	MP P&R SENIOR GAMES	\$0.00	\$0.00	\$0.00
11-4051-821	MT. PLEASANT BEAUTIFICATION	\$5,000.00	\$588.81	\$5,000.00
11-4051-822	CVAN-BATTERED WOMEN'S SHELTER	\$500.00	\$500.00	\$500.00
11-4051-823	CABARRUS ARTS COUNCIL	\$1,000.00	\$1,000.00	\$1,000.00
11-4051-824	EASTERN CABARRUS HISTORIC	\$500.00	\$0.00	\$1,000.00
11-4051-825	CABARRUS HEALTH ALLIANCE	\$500.00	\$420.00	\$500.00
11-4051-826	YOUTH COUNCIL	\$2,000.00	\$329.82	\$1,500.00
11-4051-850	INDEPENDENCE DAY CELEBRATION	\$17,000.00	\$5,747.75	\$17,000.00
11-4051-851	CHRISTMAS PARADE	\$1,500.00	\$1,211.18	\$1,500.00
11-4051-852	CHARITABLE CONTRIBUTION	\$600.00	\$30.00	\$400.00
11-4051-853	CHRISTMAS DECORATIONS	\$4,000.00	\$4,186.76	\$4,000.00
11-4051-854	EVENTS EXPENSE	\$10,000.00	\$8,478.63	\$10,000.00
		\$66,600.00	\$24,072.94	\$66,400.00

Basic Acct: 4070

11-4070-800	Farmer's Market Expenses	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00

Basic Acct: 4071

11-4071-001	TOWN HALL RENOVATION PRINCIPAL	\$0.00	\$0.00	\$0.00
11-4071-002	FIRE SMEAL PRINCIPAL	\$0.00	\$7636.14	\$31,083.00
11-4071-003	FIRE ENG. Tanker PRINCIPAL	\$30,825.00	\$20,152.68	\$27,716.00
11-4071-004	PUBLIC WORKS FACILITY PRINCIPA	\$23,334.00	\$23,333.33	\$23,334.00
		\$54,159.00	\$51,122.15	\$82,133.00

	GLAcct Desc	Current Bgt	Current Act	Requested
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Basic Acct: 4072

11-4072-002	Fire SMEAL Interest	0	4393.64	\$17,037.00
11-4072-003	FIRE ENG. Tanker INTEREST	\$3,865.00	\$2,962.77	\$3,105.00
11-4072-004	PUBLIC WORKS FACILITY INTEREST	\$3,014.00	\$3,013.50	\$2,344.00
		\$6,879.00	\$10,369.91	\$22,486.00

Basic Acct: 4091

11-4091-890	TRANSFER OPERATING OUT W&S	\$0.00	\$266.72	\$0.00
11-4091-891	Transfer Out to FD Capital Project	\$110,000.00	\$110,000.00	\$110,000.00
11-4091-892	TRANSFER OPERATING OUT-RESERVE	\$0.00	\$30,000.00	\$0.00
11-4091-893	TRANSFER POWELL BILL FUNDS	\$0.00	\$0.00	\$0.00
		\$110,000.00	\$140,266.72	\$110,000.00
		\$2,715,418.00	\$2,079,187.19	\$2,039,001.00

Basic Acct: 3016

21-3016-900	WATER CHARGES	\$635,000.00	\$526,316.16	\$603,250.00
21-3016-910	SEWER CHARGES	\$505,000.00	\$419,915.18	\$479,750.00

Basic Acct: 3020

	GLAcct Desc	Current Bgt	Current Act	Requested
21-3020-900	TAP AND DEPOSIT FEES	\$10,000.00	\$15,283.87	\$10,000.00
21-3020-910	Application & Transfer Fees	\$0.00	\$2,250.00	\$3,000.00
21-3020-920	PENALTIES	\$21,000.00	\$22,918.31	\$10,000.00
21-3034-910	FEMA grant for Dam Repair	\$0.00	\$14,651.51	\$0.00

Basic Acct: 3061

21-3061-900	INVESTMENT EARNINGS	\$8,000.00	\$8,309.48	\$5,000.00
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Basic Acct: 3090

21-3090-900	MISCELLANEOUS	\$3520.00	\$4230.00	\$3,000.00
21-3090-901	DEPENDENT INSURANCE REIMBURSEMENT (LEWIS 1/2 W/S)	\$0.00	\$0.00	\$0.00
21-3090-902	FEMA -Reimbursements	\$0.00	\$25,000.00	\$0.00
21-3090-910	DEBT SET OFF COLLECTIONS	\$0.00	\$0.00	\$0.00

Basic Acct: 3091

21-3091-900	APPROPRIATION OF W&S FUND BALA	\$305,742.00	\$0.00	\$0.00
21-3091-910	Transfer from Capital Projects	\$0.00	\$0.00	\$0.00
21-3091-920	TRANSFER OPERATING-IN	\$0.00	\$0.00	\$0.00

Basic Acct: 3092

21-3092-900	SALE OF ASSETS	\$0.00	\$0.00	\$0.00
21-3092-910	INSURANCE PROCEEDS	\$0.00	\$0.00	\$0.00

Basic Acct: 3093

21-3093-900	OTHER FINANCING SOURCES-INST F	\$0.00	\$0.00	\$0.00
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Basic Acct: 3094

21-3094-900	Lease Revenue Cell Phone Satellites	\$0.00	\$7000.00	\$21,000.00
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Basic Acct: 3050

40-3050-900	STATE ALLOCATION	\$0.00	\$0.00	\$0.00

Basic Acct: 3060

40-3060-900	INTEREST INCOME	\$0.00	\$0.00	\$0.00

Water/Sewer Revenue TOTAL

\$1,488,262.00 \$1,045,874.51 \$1,135,000.00

Water/Sewer Expenses

Basic Acct: 4015

21-4015-115	LONGEVITY - WATER & SEWER ADMN	\$1,650.00	\$1,183.36	\$1,000.00
21-4015-116	Additional Earnings-LUMP SUM	\$0.00	\$0.00	\$2,000.00
21-4015-120	SALARIES & WAGES	\$81,291.00	\$64,642.19	\$81,686.00
21-4015-121	SALARIES-PART-TIME	\$0.00	\$0.00	\$0.00
21-4015-210	HEALTH INS - BCBS STATE	\$12,960.00	\$10,473.72	\$13,370.00
21-4015-211	WS-EMP WELLNESS CTR	\$0.00	\$0.00	\$0.00
21-4015-212	HEALTH REIMB ACCT	\$0.00	\$0.00	\$0.00
21-4015-213	INS-DENTAL/VISION	\$828.00	\$756.89	\$855.00
21-4015-214	HEALTH INS MISC	\$0.00	\$0.00	\$0.00
21-4015-216	Future Retiree Insurance	\$0.00	\$0.00	\$0.00
21-4015-220	FICA	\$7,443.00	\$5,944.58	\$7,475.00
21-4015-230	RETIREMENT	\$12,267.00	\$8,667.02	\$13,200.00
21-4015-232	WS-ADMIN 401K	\$4,065.00	\$2,912.38	\$4,090.00
21-4015-235	RETIREE INSURANCE	\$4,430.00	\$2,984.66	\$1,850.00
21-4015-241	DUES & SUBSCRIPTIONS	\$650.00	\$645.00	\$650.00
21-4015-260	INSURANCE-WORKMAN'S COMP	\$475.00	\$475.00	\$2,500.00
21-4015-320	CONTRACT SERVICES-ENGINEER	\$20,000.00	\$7,810.30	\$20,000.00
21-4015-321	AUDITOR FEES	\$12,000.00	\$9,317.50	\$11,000.00
21-4015-322	Attorney Fees	\$10,000.00	\$727.09	\$5,000.00
21-4015-340	Admin-Contracted Services (Randy)	\$15,000.00	\$12,127.50	\$15,000.00
21-4015-342	Copier lease			\$5,500.00
21-4015-442	EQUIPMENT LEASE	\$0.00	\$0.00	\$0.00
21-4015-470	TRANSACTION PROCESSING FEE	\$7,500.00	\$7,541.33	\$10,000.00
21-4015-531	MOBILE COMMUNICATIONS	\$3,000.00	\$1,767.11	\$2,500.00
21-4015-611	OFFICE SUPPLIES & POSTAG	\$15,000.00	\$9,367.39	\$9,500.00
21-4015-613	UNIFORMS	\$2,863.00	\$1,931.46	\$2,500.00
21-4015-626	FUEL	\$2,500.00	\$1,928.43	\$2,500.00
21-4015-800	Miscellaneous	\$1,300.00	\$1,210.95	\$1,872.00
21-4015-860	DEPOSIT REFUNDS	\$0.00	\$0.00	\$0.00
21-4015-865	BAD DEBT PROVISION	\$0.00	\$0.00	\$0.00

		\$215,222.00	\$152,413.86	\$214,048.00
Basic Acct: 4030				
21-4030-340	CONTRACTED SERVICES	\$500.00	\$0.00	\$0.00
21-4030-412	UTILITIES	\$10,000.00	\$7,388.14	\$10,000.00
21-4030-430	MAINT. & REPAIR-BUILDING	\$9,000.00	\$2272.56	\$9,000.00
21-4030-520	INSURANCE-PROPERTY & CAUSALITY	\$2,400.00	\$2,800.00	\$3,000.00
21-4030-530	TELEPHONE	\$4,500.00	\$4,242.70	\$5,000.00
21-4030-611	OFFICE SUPPLIES	\$400.00	\$18.33	\$400.00
21-4030-720	CAPITAL OUTLAY-BUILDING	\$0.00	\$0.00	\$0.00
		\$26,800.00	\$16,721.73	\$27,400.00

Basic Acct: 4034				
21-4034-120	SALARIES & WAGES-WATER	\$44,310.00	\$38,281.53	\$44,310.00
21-4034-210	HEALTH INS-BCBS	\$8,064.00	\$6,754.00	\$8,325.00
21-4034-213	INS-DENTAL/VISION	\$516.00	\$516.00	\$540.00
21-4034-220	FICA-WATER	\$3,400.00	\$2,928.59	\$3,425.00
21-4034-230	RETIREMENT-WATER	\$6,690.00	\$5,776.73	\$7,200.00
21-4034-232	WATER-401K	\$2,225.00	\$2,632.22	\$2,225.00
21-4034-242	EDUCATION & TRAVEL-WATER	\$2,000.00	\$1229.99	\$2,000.00
21-4034-320	CONTRACT SERVICES-WATER	\$1,000.00	\$0.00	\$0.00
21-4034-321	AUDITOR'S FEES - WATER	\$0.00	\$0.00	\$0.00
21-4034-330	CONTRACT SERVICES-WATER	\$0.00	\$0.00	\$0.00
21-4034-411	WATER PURCHASES-WATER	\$9,200.00	\$911.68	\$8,556.00
21-4034-430	Maint & Repair HYDRANTS	\$0.00	\$5,461.59	\$5,000.00
21-4034-431	MAINT. & REPAIR-VEHICLE & EQUI	\$2,850.00	\$3,724.08	\$2,850.00
21-4034-432	MAINT. & REPAIR-WATER LINES	\$27,500.00	\$12,643.19	\$27,500.00
21-4034-433	MAINT. & REPAIR-METERS	\$20,000.00	\$20,460.76	\$21,000.00
21-4034-434	W/S-DREDGING	\$0.00	\$0.00	\$0.00
21-4034-610	DEPARTMENT SUPPLIES-WATER	\$10,870.00	\$2,036.11	\$8,000.00
21-4034-626	FUEL-WATER	\$0.00	\$0.00	\$0.00
21-4034-730	CAPITAL OUTLAY-INFRASTRUCTURE-	\$7,500.00	\$7,500.00	\$0.00
21-4034-740	CAPITAL OUTLAY-VEHICLES & EQUI	\$0.00	\$0.00	\$0.00
21-4034-800	MISCELLANEOUS	\$750.00	\$95.33	\$750.00
		\$146,875.00	\$110,951.80	\$141,681.00

Basic Acct: 4035				
21-4035-120	SALARIES & WAGES-SEWER	\$44,310.00	\$37,522.40	\$44,310.00
21-4035-121	SALARIES-PT	\$0.00	\$0.00	\$0.00
21-4035-122	PT SALARY	\$0.00	\$0.00	\$0.00
21-4035-210	HEALTH INS BCBS STATE	\$8,064.00	\$6,754.00	\$8,325.00
21-4035-212	HEALTH REIMB ACCT	\$0.00	\$0.00	\$0.00
21-4035-213	INS-DENTAL/VISION	\$516.00	\$516.00	\$540.00
21-4035-220	FICA-SEWER	\$3,400.00	\$2,870.57	\$3,425.00
21-4035-221	FICA-PT	\$0.00	\$0.00	\$0.00

21-4035-230	RETIREMENT-SEWER	\$6,690.00	\$5,662.08	\$7,200.00
21-4035-232	SEWER-401K	\$2,225.00	\$1,752.19	\$2,225.00
21-4035-242	EDUCATION & TRAVEL-SEWER	\$2,000.00	\$712.23	\$2,000.00
21-4035-321	AUDITOR'S FEES - SEWER	\$0.00	\$0.00	\$0.00
21-4035-411	SEWER TREATMENT	\$190,000.00	\$157,749.74	\$195,000.00
21-4035-414	WSACC CAPACITY REIM. (SQ1)	\$0.00	\$0.00	\$0.00
21-4035-431	MAINT. & REPAIR-VEHICLE & EQUI	\$5,500.00	\$4,351.74	\$5,500.00
21-4035-432	MAINT. & REPAIR-SEWER LINES	\$52,500.00	\$2301.94	\$20,000.00
21-4035-433	MAINT. & REPAIR-PUMP STATIONS	\$15,000.00	\$6,581.38	\$15,000.00
21-4035-610	DEPARTMENT SUPPLIES & MATERIAL	\$3,392.00	\$383.99	\$2,500.00
21-4035-626	FUEL-SEWER	\$0.00	\$0.00	\$0.00
21-4035-730	CAPITAL OUTLAY-INFRASTRUCTURE	\$15,684.60	\$15,684.60	\$0.00
21-4035-740	CAPITAL OUTLAY-VEHICLE & EQUIP	\$0.00	\$0.00	\$0.00
21-4035-800	MISCELLANEOUS-SEWER	\$1,850.00	\$300.27	\$1,000.00
		\$351,132	\$243,143.13	\$307,025.00

Basic Acct: 4037

21-4037-115	PLANT-LONGEVITY	\$500.00	\$250.00	\$250.00
21-4037-116	Additional Earnings-LUMP SUM	\$1,015.00	\$390.50	\$500.00
21-4037-120	SALARIES & WAGES-PLANT	\$67,683.00	\$55,132.80	\$67,683.00
21-4037-122	PT-SALARY-PLANT	\$24,000.00	\$19,872.34	\$24,000.00
21-4037-210	HEALTH INS-BCBS-PLANT	\$7,200.00	\$6,090.94	\$7,425.00
21-4037-213	INSURANCE-DENTAL/VISION-PLANT	\$460.00	\$459.96	\$475.00
21-4037-220	FICA-PLANT	\$7,130.00	\$5,786.90	\$7,130.00
21-4037-230	RETIREMENT-PLANT	\$10,442.00	\$8,416.20	\$11,030.00
21-4037-232	401K PLANT	\$3,460.00	\$2,788.67	\$3,460.00
21-4037-241	DUES & SUBSCRIPTIONS-PLANT	\$2,250.00	\$1,010.00	\$2,000.00
21-4037-242	EDUCATION & TRAVEL-PLANT	\$500.00	\$255.00	\$500.00
21-4037-243	PHYSICALS-PLANT	\$0.00	\$0.00	\$0.00
21-4037-260	WORKER'S COMP-PLANT	\$2,400.00	\$200.00	\$2,890.00
21-4037-321	AUDITOR'S FEES-PLANT	\$0.00	\$0.00	\$0.00
21-4037-330	CONTRACT SERVICES-PLANT	\$29,000.00	\$29,000.00	\$30,450.00
21-4037-412	UTILITIES-PLANT (POWER)	\$45,000.00	\$29,641.30	\$42,000.00
21-4037-430	MAINT & REPAIR BLDG- PLANT	\$2,000.00	\$989.00	\$2,000.00
21-4037-431	MAINT & REPAIR-VEHICLE-PLANT	\$400.00	\$159.98	\$400.00
21-4037-433	MAINTENANCE - EQUIPMENT-PLANT	\$250,000.00	\$20,813.97	\$20,000.00
21-4037-434	Dredging	\$25,000.00	\$0.00	\$0.00
21-4037-520	INSURANCE (PROPERTY)-PLANT	\$3,300.00	\$3,250.00	\$3,300.00
21-4037-530	TELEPHONE-PLANT	\$6,000.00	\$3,311.04	\$5,000.00
21-4037-531	MOBILE COMMUNICATIONS-PLANT	\$600.00	\$500.00	\$600.00
21-4037-610	Lab & Testing Supplies	\$5,000.00	\$4,559.01	\$6,000.00
21-4037-611	OFFICE SUPPLIES-PLANT	\$200.00	\$352.01	\$400.00

21-4037-612	CHEMICALS-PLANT	\$33,000.00	\$23,625.48	\$33,000.00
21-4037-613	CHEMICAL DISPOSAL-PLANT	\$0.00	\$0.00	\$0.00
21-4037-615	COMPUTERS & SOFTWARE-PLANT	\$4,000.00	\$2,900.00	\$1,500.00
21-4037-626	FUEL-PLANT	\$500.00	\$56.00	\$400.00
21-4037-720	CAPITAL OUTLAY BLDG	\$10,000.00	\$0.00	\$0.00
21-4037-721	CAPITAL OUTLAY FACILITIES & EQUIP - PLANT	\$27,557.00	\$27,557.00	\$0.00
21-4037-800	MISC-PLANT	\$1,000.00	\$243.37	\$1,000.00
		\$569,597.00	\$247,611.47	\$273,393.00

21-4071-002	DENR SEWER BOND PRINCIPAL	\$73,095.00	\$73094.30	\$73,095.00
21-4071-003	WSACC LOAN PAYMENT	\$58,963.00	\$58962.20	\$58,963.00
21-4071-004	PUBLIC WORKS FACILITY PRINCIPA	\$23,334.00	\$23333.33	\$23,334.00
		\$155,392.00	\$155,389.83	\$155,392.00

21-4072-002	DENR SEWER BOND INTEREST	\$9,722.00	\$9,721.54	\$7,778.00
21-4072-003	WSACC LOAN INTEREST	\$7,842.00	\$7,841.98	\$6,274.00
21-4072-004	PUBLIC WORKS FACILITY INTEREST	\$2,680.00	\$2678.67	\$2,009.00
		\$20,244.00	\$20,242.19	\$16,061.00

21-4091-890	TRANSFER OPERATING OUT-GENERAL	\$2,500.00	\$2500.00	\$0.00
21-4091-891	TRANSFER OPER OUT-CAPITAL PROJ	\$0.00	\$0.00	\$0.00
21-4091-892	TRANSFER OPERATING OUT-CAP. RE	\$0.00	\$0.00	\$0.00
		\$2,500.00	\$2,500.00	\$0.00

[illegible]

Town of Mount Pleasant
Utilities
(continued)

Wastewater Fees

Water Meter Size	0 to 2,000 Gallons	Gallons Over 2,000
Inside Town		
¾"	25.45 / 26.06	\$6.35 /1000
1"	42.40 / 43.42	\$6.35 /1000
1 ½ "	109.03 / 111.65	\$6.35 /1000
2" and up	205.93 / 210.88	\$6.35 /1000
Outside Town (Block 1)		
¾"	25.45 / 26.06	\$6.35 /1000
1"	42.40 / 43.42	\$6.35 /1000
1 ½ "	109.03 / 111.65	\$6.35 /1000
2" and up	205.93 / 210.88	\$6.35 /1000
Outside Town (Block 2)		
¾"	49.28	NA
1"	NA	NA
1 ½ "	NA	NA
2" and up	NA	NA

Outside Town Limits Block 1

Block 1 currently includes all areas outside of the town limits except between Highway 49 to Cold Springs Road on Highway 73.

Outside Town Limits Block 2

Block 2 currently includes areas between Highway 49 to Cold Springs Road on Highway 73.

Municipal and WSACC Water Plant Volume Charges:

Excluded

Sewer Tap Installation Fee

¾" meter \$1,500*
1" and Greater Actual Construction Cost +10% Administrative (see page 19)

****(Water/Sewer lines must be directly in contact with the property to tap on for services. If an extension of the line(s) is required to tap for service, the owner will be required to pay all costs for the extension and the Tap Fee prior to service being connected.)***

Reserved for Collection System Capital Recovery Fee

Mount Pleasant

North Carolina

Founded in 1848

Agenda item:

Consider approving the Law Enforcement agreement contract with Cabarrus County and the Sheriff's Department in the amount of \$155,170.

Narrative:

The Town Manager is recommending the Town Board's approval of the proposed Law Enforcement agreement with Cabarrus County and the Sheriff's Department. This contract is much less than that was discussed at the budget workshop earlier this year. The Town Manager worked with the Sheriff to reduce the original contract that was discussed earlier this year and the attached contract is only \$702 more than the current year's contract amount. The proposed Fiscal year 2020/2021 budget includes the \$155,170 contract amount.

The Town Manager and Mayor will meet with the Sheriff's Department to discuss the issues that have been raised by the Board members and the general public concerning law enforcement practices. The Manager will report back to the Board at the July or August Board meeting.

Recommendation:

Motion to approve the Law Enforcement agreement contract with Cabarrus County and the Sheriff's Department in the amount of \$155,170.



TOWN OF MT. PLEASANT AND SHERIFF LAW ENFORCEMENT AGREEMENT

This **TOWN OF MT. PLEASANT AND SHERIFF LAW ENFORCEMENT AGREEMENT** ("Agreement") is made and entered into effective July 1, 2019 by and between the **TOWN OF MT. PLEASANT**, North Carolina ("Town"), **VAN W. SHAW** as Sheriff of Cabarrus County ("Sheriff") and **CABARRUS COUNTY**, North Carolina ("County").

RECITALS

1. For many years, the Sheriff through his office and employees has provided law enforcement protection to and for the Town, through the assignment of deputies to conduct the usual and customary law enforcement duties within Town limits.
2. The Town does not have a police department, so services provided by the Sheriff to the Town have been the law enforcement substitute for a municipal police force.
3. The Town has generally compensated the Sheriff by reimbursing his office for the direct cost of all the deputies assigned to the Town, except two deputies assigned to the Town paid by Cabarrus County.
4. The parties desire to continue this relationship for the next fiscal year, with modifications to the general arrangements, as provided in the Terms below.

In consideration of the above Recitals and the Terms set forth below, which the parties agree constitute sufficient consideration to make this Agreement legally binding and enforceable, the parties agree as follows.

TERMS

1. LAW ENFORCEMENT SERVICES.

The Sheriff shall provide general law enforcement services to the citizens and businesses located in the Town. These services include enforcement of municipal ordinances and state statutes, patrol, response to emergencies and calls for police assistance and protection of Town citizens and businesses and their property. Operational decisions in law enforcement are, and shall continue to be, made by the

Sheriff based on professional judgment. All calls for service, dispatch, complaint or special request and duty assignments shall go through the official channels of the Cabarrus County Sheriff's Office pursuant to Sheriff's Office policies and procedures.

2. ASSIGNMENT OF PERSONNEL.

The Sheriff shall assign two (2) full-time deputies to the Town. The Sheriff in his sole discretion shall decide deputies assigned to the Town pursuant to this Agreement, and may change any assignment at any time. The Sheriff shall only assign deputies with at least one year of Patrol experience, unless assigning a deputy on a temporary basis. Neither the Town nor any of its employees or elected officials shall have the right to control, direct or supervise the activities of the deputies assigned to the Town for purposes of this Agreement.

3. SCHEDULE OF PERSONNEL.

The deputies shall work the same rotation schedule (24/7 service) as the Sheriff's Office patrol division, unless changed for special purposes or due to the deputies being on vacation, a holiday, sick leave, FMLA or in-service training. In such circumstances, the Town shall not be entitled to a refund, reduction in cost, or replacement/substitute deputy. At least one deputy shall be on duty for each shift, whether a normally assigned deputy, or another deputy covering service calls for the town.

4. SERVICE COVERAGE.

The primary responsibility of the deputies, while on duty, is to patrol and answer calls for service within the Town limits with the following exceptions:

- a) To respond to incidents outside of the Town limits upon order of the Sheriff or his designee;
- b) To respond to an emergency call for assistance from another officer;
- c) To conduct an investigation of an incident that occurred within the Town limits, such as an automobile accident or criminal offense;
- d) To answer a call within the patrol zone surrounding the Town in the event the zone officer is not then available and the call requires a quicker response, but only with supervisor approval; or
- e) For necessary training, court proceedings, or other matters which require the officer to leave the Town.

The Sheriff's Office will provide reciprocal response when a non-Mt. Pleasant deputy is closer to a call within Town limits and in need of immediate assistance.

5. TRAINING AND SUPERVISION OF MT. PLEASANT DEPUTIES.

The Sheriff, through his Office, shall provide all supervision and training for deputies and other of his personnel responding to calls within Town limits. The Sheriff's Office considers all deputies equally for promotions and other advancement opportunities, which shall include annual evaluations and consideration for merit pay increases.

6. VEHICLES AND EQUIPMENT.

All vehicles and equipment purchased pursuant to this Agreement shall become the property of the County for use by the Sheriff for law enforcement purposes. Each deputy will have an assigned take home vehicle. County Fleet Services shall maintain the vehicles, including, but not limited to, the replacement of tires, brakes, and other maintenance services. The County shall itemize any equipment purchased due for reimbursement by the town on the quarterly bill.

7. SCHEDULED VEHICLE REPLACEMENT.

Vehicles and equipment used to provide services pursuant to this Agreement shall be replaced after four (4) years in-service, unless earlier replacement is agreed to in writing by both parties. Upon vehicle decommissioning, the County shall donate vehicles purchased pursuant to this Agreement to the Town.

8. UNPLANNED VEHICLE REPLACEMENT.

In the case of a total vehicle loss, the vehicle shall be replaced as soon as possible to ensure continuity of operations. Vehicle cost shall be based on the prevailing State Contract pricing for a Ford Police Interceptor SUV or other vehicle selected by the Sheriff. The Town shall reimburse the County for the replacement cost less a reduction for any insurance proceeds received by the County.

9. ADMINISTRATIVE SERVICES FEE.

The Town shall pay the County quarterly an administrative services fee equal to 10% of personnel costs. The administrative services fee reimburses the County for a portion of the indirect costs required to provide services under this Agreement. The County Manager's Office shall determine the annual fee, in cooperation with the Sheriff's Office, and communicate to the Town no later than January 31 of each year.

10. PAYMENT OF SERVICES.

For the period covering July 1, 2019 through June 30, 2020, the Town agrees to pay \$154,468 or \$38,617 per quarter for services provided under this Agreement.

Effective July 1, 2020, the Town agrees to pay the County:

- a) Personnel costs, including salaries and benefits, based on average deputy compensation as of January 1 of each contract year; and
- b) Administrative Services Fee.

The County Manager's Office shall determine the annual cost, in cooperation with the Sheriff's Office, and communicate to the Town no later than January 31 of each year using the format provided in Exhibit A.

The County shall bill the Town at the conclusion of each quarter with payment due within thirty-days (30) of receipt.

11. VACANCIES.

If a deputy position(s) for which the Town provides payment is vacant for more than forty-five (45) consecutive days, the County will not charge the Town for such position(s) beginning with the forty-sixth (46) day until filled. The Captain of the

Field Services Division or the Chief Deputy will report any vacancy to the Town Manager, County Finance Department and the County Manager's Office within ten (10) business days of such vacancy.

12. RECORD KEEPING AND EQUIPMENT.

The Sheriff shall provide all record keeping, investigations and communications regarding the operational function of the deputies. The Sheriff shall also supply all equipment provided to each such deputy.

13. OPERATIONAL CHANGES.

Advance notice of at least six (6) months is required if the County intends to permanently reduce the number of deputies assigned to the Town below two (2) or substantially alter other operational aspects of this Agreement as determined by the Sheriff. The County shall notice such change in writing from the Sheriff or his designee to the Town Manager. The Town may also request operational changes to this Agreement in writing with at least six (6) months' notice. The Town shall notice a requested change in writing from the Town Manager or his designee to the Sheriff and County Manager. Any such operational change, if unacceptable, shall entitle the affected party to terminate this Agreement.

14. LIAISON.

Discussions concerning the implementation and conduct of this Agreement shall be between the Town Manager and the Captain of the Field Services Division of the Sheriff's Office. Each party shall work cooperatively with the other to help assure the seamless provision of law enforcement services by the Sheriff to the Town.

15. TERM.

The initial term of this Agreement shall be four (4) years from the Effective Date of this Agreement. The Agreement shall automatically renew for additional one (1) year period(s) beginning at the expiration of the preceding term, unless either party gives the other party six (6) months prior written notice, or unless the County or the Town vote not to appropriate funds for the next fiscal year.

16. STATUTORY AUTHORITY.

This Agreement is an interlocal agreement permitted by the provisions of N.C. Gen. Stat. §160A-460.

17. CHOICE OF LAW.

This Agreement shall be interpreted and enforced pursuant to North Carolina law.

IN WITNESS, the parties have executed this Agreement as indicated below.

SHERIFF:

TOWN:

Van W. Shaw
Cabarrus County Sheriff

Del Eudy
Mayor of Mt. Pleasant

Date: _____

Date: _____

COUNTY:

Michael K. Downs
Cabarrus County Manager

Date: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act:

By: _____
Finance Director (or designee), Cabarrus County

By: _____
Finance Director (or designee), Town of Mt. Pleasant

Exhibit A: Budget & Billing Format

Midland Law Enforcement Budget Estimate

Prepared on March 2, 2020

Description	FY20 Budget	FY21 Projected	Change	Notes
Personnel Costs	154,468	141,064	(13,404)	Based on average deputy compensation as of January 1
Administrative Services Fee		14,106	14,106	10% overhead charge on personnel costs
TOTAL ESTIMATED COST	154,468	155,170	702	

Mount Pleasant

North Carolina

Founded in 1848

Agenda item:

Consider moving the June 8th Town Board meeting to June 15th.

Narrative:

The Town Manger is recommending moving the June 8th Town Board meeting to June 15th to allow more time for projected revenue numbers to come in due to Covid 19. Hopefully, we anticipate being able to have a normal Board meeting at the June 8th date with appropriate social distancing practices.

Recommendation:

Motion to change the June meeting from the 8th to the 15th.