

Mount Pleasant

North Carolina

Founded in 1848

**Town of Mt. Pleasant
Regular Board Meeting
Monday, December 14, 2020
6:00 PM- Virtual Meeting
ZOOM Meeting ID: 894 7426 0636 Passcode: 437731
Call in to Listen: 1-929-205-6099**

Call to Order- Mayor Del Eudy
Invocation- Pastor Earl Bradshaw of Mount Pleasant United Methodist Church
Pledge of Allegiance- Mayor Del Eudy

1. Public Forum

(Please limit comments to 3 minutes or less)

2. Conflict of Interest

The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item. (No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). NC State Statute 160A-75)

3. Approve Agenda (Pages 1-2)

4. Consent Agenda (Pages 3-6)

A. Minutes November 9, 2020 (pages 3-6)

5. Reports (Pages 7-20)

A. Town Manager-Randy Holloway (page 7)

B. Asst. Town Manager-Crystal Smith (pages 8)

C. Town Clerk/Finance Officer - Amy Schueneman (page 9)

**Town Clerk will update Board on State mandated procedures for virtual Board proceedings.*

D. Planning & Economic Development Director - Erin Burris (pages 10-12)

E. Code Enforcement- Jeff Watts (page 13)

F. Public Works- Justin Stallings (page 14)

G. Customer Service- Jennifer Blake (page 15)

H. Cabarrus Co. Sheriff's Dept Report (pages 16-20)

6. Public Hearings

None

7. Old Business (Pages 21-31)

A. Consider allowing Town Staff to move forward with RFQ Process for Engineering services (USDA Community Facilities Loan) for Town Hall campus. (page 21)

B. Consider the recommendation of the Town Manager to approve a contract with LKC Engineering in the amount of \$70,000 for engineering services related to the replacement of the Summer Street sewer pump station and related items. (page 22-31)

8. New Business (Pages 32-40)

A. Consider appointing 2 members to the NCSFA Relief Fund Board of Trustees for a one year term. (page 33)

B. Consider the 2021 appointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization. (page 34)

C. Consider approving the Town Manager's appointment of Dustin Sneed as Fire Chief effective December 15, 2020. (page 35)

D. Consider reaching a consensus on the interpretation of Section 3-2007 Membership of Department in the Town Charter. (page 36)

E. Consider a Resolution declaring old compressor (Cascade) system at Fire Dept. surplus and donating to Northeast Fire Dept. (page 37-39)

F. Consider a Resolution prescribing procedures for disposing of Personal Property (surplus) valued at less than \$30,000. (page 40)

9. Adjournment

*All agenda items and attachments are considered public record.
If you would like to obtain or view copies of the attachments or minutes from the Board's meetings, please contact Town Hall Monday-Friday 8:00am-4:30pm.*

Hard copies are \$.10 per page.

Closed Session minutes are unavailable until released by the Board and/or the Town Attorney.

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**Town of Mt. Pleasant
Board of Commissioners
Town Board Meeting Minutes
Monday, November 9, 2020 at 6:00 P.M.
ZOOM Electronic Meeting #841 0837 6655**

Attendance: Mayor Del Eudy (at Town Hall)
Mayor Pro-Tem/Commissioner Lori Furr (Zoom)
Commissioner Steve Ashby (Zoom)
Commissioner Justin Simpson (Zoom)
Commissioner William Meadows (Zoom)
Commissioner Jim Sells (Zoom)
Town Administrator Randy Holloway (at Town Hall)
Town Attorney John Scarbrough (Zoom)
Town Clerk Amy Schueneman (at Town Hall)

Also Present Crystal Smith, Erin Burris, Justin Stallings, Jennifer Blake, Tyler Hoopaugh, and iPhone.

CALL TO ORDER

Mayor Eudy called the meeting to order.

INVOCATION

Pastor Nick Newman of Propel Church led the Board in prayer.

PLEDGE OF ALLEGIANCE

Mayor Eudy led the Pledge of Allegiance.

1. Public Forum

No one spoke during the Public Forum.

2. Conflict of Interest

The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item. (No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). NC State Statute 160A-75)

No one had a conflict.

Roll Call: Ashby-no, Furr- no, Meadows-no, Sells- no, and Simpson-no.

3. Approve Agenda

Mayor Eudy ADDED under Old Business:

B. Information on Cabarrus County Arts Council's Grass Roots Grant

ADDED: Closed Session 143-318.11.(a)(#6) Personnel issue

8590 Park Drive : P.O. Box 787 : Mount Pleasant, North Carolina 28124 : tel. 704.436.9803 : fax 704.436.2921

A motion to approve the Amended Agenda was made by Commissioner Furr with a second by Commissioner Sells.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

4. Consent Agenda

- A. Minutes October 12, 2020
- B. Minutes Special Called Meeting October 19, 2020
- C. Minutes Special Called Meeting November 2, 2020
- D. Budget Amendment #7 Capital Project increases for future revenue
- E. Budget Amendment #8 FD roof added cost for rusted metal
- F. Budget Amendment #9 line item correction for annual funds to FD vehicles
- G. Proclamation for Veterans Day 2020

Mayor Eudy expressed the Town's gratitude to all Veteran's past and present.

Commissioner Furr made a motion to approve the Consent Agenda as listed with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

5. Reports

- A. Town Manager-Randy Holloway
- B. Asst. Town Administrator-Crystal Smith
Crystal Smith asked the Town Board if they would like to have a Facebook Live virtual Tree Lighting since the Christmas Parade is cancelled. The Board felt that the Town should do something for the holidays. The consensus of the Board was to have a virtual Tree Lighting on Friday, December 4th at 6pm due to the increased cases of COVID-19. The Board will stand 6' apart and wear mask.
- C. Town Clerk/Finance Officer- Amy Schueneman
- D. Planning & Economic Development Director -Erin Burris
- E. Code Enforcement-Jeff Watts
- F. Public Works-Justin Stallings
- G. Cabarrus Co. Sheriff's Dept Deputy-Stephen Wagoner

6. Public Hearings

None

7. Old Business

A. Discussion regarding Town Hall Concession/restrooms

Erin Burris presented the PowerPoint "Town Park Phase 2 Improvements" to the Board. She reviewed the Comprehensive Plan results from 2017. One of the major items desired by Town residents is recreational facilities. This plan was before the Town Hall park was installed. McAllister field is probably the oldest ball field in the county and is one of the few usable by 12 and older baseball teams. An Eagle Scout is planning to repair the dugouts and bleachers. However, the restrooms, concession stand, netting, lights, storage building, and septic tank all need to be replaced.

Town Staff spoke with Nikki Denny with USDA Community Facility Program. A loan can be obtained to complete all the repairs needed to McAllister field, Town Hall, the Lion's Club and the Fire Dept. Current terms are 30-35 year (possible 40) with a 2.125% interest rate which could change either way each quarter.

After seeing photos of the condition of the restrooms and concession stand, Commissioner Simpson said, "building needs to go." The Board felt it would be better to get one loan and fix all the problems to the Town campus correctly at once instead of trying to piece it together. Members also expressed a desire for smaller payments over many years than a big hit to the General Fund Fund Balance during these uncertain times.

Randy Holloway stated that the demolition of the building, the closing of the old septic tank (used by concession stand/ restrooms and the Senior Center), and the installation of a pump system with new sewer lines running into the Town's sewer system could all be done in house. Money within the budget could cover the cost. Public Works Director Justin Stallings said that his crew could handle the job and they would enjoy tearing it down.

1. A motion to move forward with the clearing of the old structure (concession stand/restroom at McAllister Field) was made by Commissioner Simpson with a second by Commissioner Sells.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

2. A motion to move forward with the sewer project (close old septic tank and run a sewer line into the Town's system) was made by Commissioner Simpson with a second by Commissioner Ashby.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

A copy of the PowerPoint "Town Park Phase 2 Improvements" is in the Minute Book.

B. ADDED ON: Information on Cabarrus County Arts Council's Grass Roots Grant

At the August 10, 2020 Town Board meeting, a request was made to apply for the Cabarrus County Arts Council's Grass Roots Grant to help with the cost of a mural to go on the Barringer building owned by Francie Black. The Grant was supposed to be for a 50/50 match. Also, at that time the Board was told the Town's portion was already in the FY2020/2021 budget under Downtown Development.

The Town of Mount Pleasant did receive \$5,000 of the \$6,300 expected from the grant. This would leave \$7,600 that the Town would be responsible for. Town Staff would also like to pay this from the Events line item in the FY 20/21 budget instead of the Downtown Development line item.

The mural itself is a 1920's photo of several men in front of the Barringer building. It will be visible when coming into the Town on Hwy 73 facing the What A Burger.

Amy Schueneman asked each Board member if they had a Conflict of Interest concerning the mural. Each member responded that they did not have a conflict with the building the mural would be painted onto or be involved with the work to paint the mural.

A motion to accept the \$5,000 grant from the Cabarrus Arts Council was made by Commissioner Furr with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

8. New Business
NONE

At this point Commissioner Simpson made a motion with a second from Commissioner Sells to go into Closed Session.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

9. ADDED ON: Closed Session 143-318.11. (a)(#6) Discuss Personnel Issue Fire Dept.

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

Commissioner Simpson made a motion with a second from Commissioner Sells to end the Closed Session.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

Randy Holloway informed the Board at his COVID-19 weekly meeting the county has moved from level orange up to level red. The Cabarrus Health Alliance is expecting many more cases in the next two months. Good news was two separate companies have a vaccine ready for testing. It should be ready for the general public in Fall 2021. Only draw back is lack of facilities to hold the vaccine since it needs to be stored at -100 degrees.

10. Adjournment

With nothing else to come before the Board, Commissioner Furr made a motion to adjourn. Commissioner Simpson seconded the motion.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

By our signatures, the following minutes were approved as submitted and amended on Monday, December 14, 2020 in the Regular Meeting.

Town Clerk Amy Schueneman

Mayor W. Del Eudy

SEAL

MEMORANDUM

To: Mayor and Town Board

From: Randy Holloway, Town Manager

Date: December 14, 2020

RE: Manager's report for November 2020

Please find listed below an update / overview for the month of November 2020

- Continued to work with Town Staff and LKC Engineering to continue the process of moving forward with the USDA projects.
- Conducted two meeting with the membership of the Fire Department to discuss numerous issues related to the operations of the Fire Department. Commissioner Sells attended both meetings as well.
- Worked with Town Staff and AWCK to keep the FEMA project at the water intake site moving along.
- Continued to work with Public Works to discuss several issues related to public works functions.
- Participated in 4 Covid 19 Task Force meetings.
- Worked with the Town Engineer on several on-going projects.
- Participated in the monthly Cabarrus Economic Development meeting to include conducting interviews with applicants for the Director's position.
- Worked with Staff to develop a plan to present to the Town Board on the USDA Community Facility project. An update to this plan is on the December 14th agenda.
- Worked with the Town Planner on several potential developments.
- Worked with Staff and LKC Engineering on plans to update the Summer Street sewer pump station. This item is on the December 14th agenda.

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ASSISTANT TOWN MANAGER'S REPORT ***December 2020***

To: Mayor & Commissioners

From: Crystal Smith, Assistant Town Administrator

Subject: November 2020 Activity Report

- Attended monthly Town Board Meeting
- Participated in monthly BCBS webinar.
- Continued to provide LKC Engineering information needed for USDA Project
- Planned for Light Decorating Contest in December
- Planned Facebook Live virtual tree lighting.

Respectfully submitted,

Crystal Whitley Smith
Assistant Town Administrator

FINANCIAL REPORT **as of November 30, 2020**

Cash Balances

	General Fund	Powell Bill Bank Account	GF-Capital Reserve	Water/Sewer Fund	Capital Project Fire Station Add
First Bank-Checking	184,981.44	41,172.43		168,047.23	242,404.19
First Bank-Payroll Checking	37,878.00				
First Bank-General Fund Money Market	586,185.82				
First Bank- Retiree Insurance Money Market	9,403.39				
First Bank-W/S Money Market				737,441.16	
First Bank- Manhole Repairs				33,049.17	
First Bank- USDA Capital Project Checking				60,665.72	
First Bank-Façade Grant	3,106.68				
First Bank-Savings (Sidwalk Escrow)	6,300.54				
First Bank- Capital Reserve- Police Vehicles			56,589.33		
First Bank- Capital Reserve- FD Vehicles			30,427.81		
Uwharrie Bank Savings (Park Dev)	33,171.68			30,939.14	
Uwharrie Bank-Dredging (Savings)					
NC Capital Mgmt Trust- 42% Reserve	810,282.78				
NC Capital Mgmt Trust-Debt Setoff Acct				1,312.16	

Total Cash Balances **TOTAL** 3,073,358.67

FY2020-2021		General Fund		Water Sewer Fund	
	APPROVED	MONTH TO DATE	YEAR TO DATE	YEAR TO DATE	PERCENT
	2020-2021	(Encumbered)			
Revenues	1,961,014.00		639,084.98	\$1,321,929.02	33%
Expenditures	1,961,014.00	86,348.81	786,145.41	\$1,088,519.78	44%
Revenues	1,255,883.00		514,277.13	\$741,605.87	41%
Expenditures	1,255,883.00	59,583.86	454,087.42	\$742,211.72	41%

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Planning and Economic Development December 7, 2020

Cases

SUB 2020-03 Brighton Park Preliminary Plat

Description: 179 single family lots with community clubhouse and pool

Area: approx. 86.77 acres

Proposed Density: 2.06 dwelling units per acre

Location: Southwest corner of NC Highway 73 and NC Highway 49

Cabarrus County Parcel Number: 5660-56-4096, 6785, 8647, & 9681

Zoning: RM Residential Medium Density

Current Status: A preliminary plat has been received and will be reviewed by the Technical Review Committee prior to being presented to the Planning & Zoning Board for administrative review (anticipated in Jan. 2021). Notes on the plat state that the first final plat will be recorded in the spring of 2022 and the development will be completed in five phases over several years, averaging 35 lots per phase.

SUB 2020-02 Pleasant Crossing (old middle school site-formerly Tiger Crossing)

Description: Preliminary Plat for 13 commercial lots and 34 townhome lots

Area: approx. 22.18 acres

Cabarrus County Parcel Numbers: 5670-17-7936

Zoning: OI Office & Institutional (5.481 ac), C-2 General Commercial (12.413 ac), RH Residential High Density (4.285 ac)

Current Status: The Planning & Zoning Board approved the Preliminary Plat at the September 28 meeting. Final conditions and comments have been provided to the applicant ahead of construction drawings.

Permits

October/November report attached.

Comprehensive Plan Implementation

- As requested by the Town Board, Town Staff is researching a USDA Community Facilities Grant for improvements on the Town Hall property in keeping with the Comprehensive Plan including park improvements, fire station updates, community building updates, bathroom renovations, and parking.
- Town staff submitted a grant application for three studies for the Mount Pleasant National Register Historic District: an updated architectural survey, an updated National Register District Study Form, and a comprehensive stormwater study and plan for the downtown portion of the National Register District to help plan for mitigation to avoid future storm damage. This grant is available through the National Park Service for Hurricane Florence Relief. This is a full grant with no match required. The Town had previously budgeted \$20,000 for the National Register District. If the full grant is awarded, this will no longer be needed for this project but can be redirected to other downtown projects. The Town of Mount Pleasant's project received a favorable recommendation from the State Historic Commission which has been forwarded to the National Park Service for final approval. This announcement will be made in November.
- The Town received the Grassroots Project Assistance Grant of \$5,000 from the Cabarrus Arts Council for the inaugural mural for the Downtown Historic Photo Mural Program. This proposed program is an outgrowth from Downtown Strategy #7 in the Comprehensive Plan to introduce wall murals in downtown. The idea is to work with the Eastern Cabarrus Historical Society to identify historic photos of buildings that are no longer standing or are altered and place them near the geographic location of where the building once was. The Town would work with a local artist or artists to modify the photos to show the juxtaposition of what existed in the past versus what exists today. For example, what still exists in some form may be shown in a muted

color, while what is no longer there appears in black and white. Eastern Cabarrus Historical Society has provided the photo of the Old Barringer's Motor Building, local artist Cicada Studios is working on artistic modifications for the image, and the image would be applied to the wall as vinyl by an experienced company that has also completed mural work in downtown Concord. Grant should be announced in November.

- Staff had been working with Duke Energy to prepare a study to reroute and/or bury the utility lines within downtown and along N. Main Street. In March 2020, staff requested a budget amendment for the \$21,000 to complete the study. The Town Board deferred a decision until a later date. Given the number of studies, plans, and infrastructure projects affecting downtown, staff feels that now would be the best time to move forward with a study to see if any improvements can be made while Main Street is being worked on for the USDA water line project and stormwater infrastructure is being studied.
- Staff has been working with Bizzell Designs on the design for the Highway 49/73 interchange gateway sign. The design was presented to the Town Board for discussion. A few adjustments to the design were requested. Mr. Bizzell is working on a final rendering and a proposal for Phase 2 of the project which will include construction drawings and cost estimates.

Transportation

- Town staff submitted a list of requests to NCDOT Division 10 representatives regarding issues on North Drive, North Main Street, and West Franklin Street. They are looking into these issues and will report back. Town staff has asked for an update, but has not received anything from NCDOT regarding the stormwater issues at the square.
- NCDOT Division 10 reports that the bridge over Adams Creek on Mount Pleasant Road South will reopen in mid-December.

November and December 2020 Zoning Permits

Permit #	Date	Cab. Co. #	Add. #	Street Name	Type	Permit Description	Applicant	Notes
Z-2020-40	11/10/2020	5670-14-2974	8250	Historic Hill Dr.	New	Single-family residential	New Life Developers	
Z-2020-41	11/10/2020	5670-15-4025	8257	Historic Hill Dr.	New	Single-family residential	New Life Developers	
Z-2020-42	11/10/2020	5670-15-5011	8265	Historic Hill Dr.	New	Single-family residential	New Life Developers	
Z-2020-43	11/18/2020	5670-23-8628	8494	Park Dr.	Sign/CoC	Window and Ground Signs	Eudy Law Office	CoC

4 Zoning Permits

Permit #	Date	Cab. Co. #	Add. #	Street Name	Type	Permit Description	Applicant	Notes
Z-2020-44	12/3/2020	5670-17-7936	400	N. Main St.	Signs	2 wall signs	Propel Church	
Z-2020-45	12/3/2020	5670-29-3624	189	N. Main St.	Accessory	Workshop w/ roof-mounted solar	Royce Green Jr.	

2 Zoning Permits

MEMORANDUM

To: Mayor and Town Board

From: Jeff Watts, Code Enforcement

Date: Dec 3, 2020

RE: Please find listed below an update / overview for the months of October / November 2020

New:

- Numerous signs removed from right of ways.
- 8400 E Franklin St – Fine sent regarding tires stacked outside. – Paid, corrected.
- 1495 Summer St – Notice sent for chickens. – Corrected by owner.
- 8907 E Franklin St – Notice sent for grass. – Town mowed and placed lien on property.
- 1200 Summer St – Notice sent regarding junk cars. – Met with owner, owner brought same up to code.

Update:

No Change:

- 8354 W Franklin – No change- Hearing was held with the owner of the property. We came to an agreement on when issues will be corrected. Large outbuilding will be demoed by March 31, 2019, Small building and porch will be fixed by April 30, 2019; brick wall will be repaired by May 31, 2019. – Porch was repaired. No other corrections have been made. On hold per Randy.
- 1470 S Main St – No change - Cabarrus Building Inspectors were contacted and have looked at the building. We are waiting on a letter from the Structural Engineer to state the building is safe. County Building Inspectors have not heard anything from property owner or Engineer since July 25, 2019.
- 365 Mt. Pleasant Rd N – Spoke with Cabarrus Co. Tax office. The property has been turned over to the attorney's office for auction. They are going through the process. No time line on how long it may take.
- 1765 Garmon McGuire - Notice sent regarding Zoning violations. Visited the site, cleanup is ongoing. Will continue to monitor progress.
- 1761 Garmon McGuire – Notice sent regarding nonconforming use (Mobile home on property). Property has been sold.
- 1530 Crowell St – Code Violation – Rubbish on property. Rubbish has been moved onto trailer. Property owner is working to bring property into compliance. Will monitor

MEMORANDUM

To: Mayor and Town Board

From: Justin Stallings, Public Works

Date: December 7, 2020

RE: Please find listed below an update / overview for the month of November 2020

New:

- Completed 2 days of meter change outs
- Replaced 91 recycle cans
- Completed monthly meter reads
- Put up Christmas lights and tree
- Responded to 8 pump station alarm calls
- Picked up 28 dump truck loads of brush, 15 loads of leaves
- Completed 33 work orders for various issues
- NOTE: Picking up leaves not called in on the same street as others that has called in and volume has increased our pickup time for leaves from ½ day to 1 full day plus for leaves only.

On going:

- Public works mows and maintains approximately 18 acres each week to biweekly depending on conditions as well as ground maintenance at all 8 of our sewer pump stations
- 8 pump stations are checked twice a week which included a visit to each station checking dialer status and recording run times. Alarm floats are pulled and checked and stations cleaned monthly in accordance to NC DWQ standards
- Weekly Chlorine monitoring is done on Fridays consisting of pulling samples from 5 different sites
- In recent months due to the volume of brush/yard debris collection typically takes 2 to 2.5 days of the week

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Customer Service Report December 2020

To: Mayor and Commissioners

From: Jennifer Blake, Senior Customer Service Representative

Listed below are highlights from the last month:

- Late fees for November 2020 were 155 residents.
- The Town continues to have many automatically drafted accounts. The number of accounts drafted for November 2020 was 220 an increase of 22 accounts since April 2020.
- Helped 9 residents moving to receive their last water bill and gather information for the new residents moving into Town.
- Called 96 late customers, leaving messages, and taking payments.
- Disconnected 16 residents for nonpayment on Monday, December 7, 2020.
- Attended Planning and Zoning Meeting, Monday, December 7, 2020 at 6pm.

Cabarrus County Sheriff's Office

Law Calls for Service

253 / Mt Pleasant

09/01/2020 - 11/30/2020

OFFICER-INITIATED

	Sep-20	Oct-20	Nov-20
Total	600	526	752
50 B OR C	0	1	2
ALL ANIMAL CONTROL CALLS	0	0	1
ASSIST EMS	1	0	0
CIVIL PROCESS	0	1	0
DISPUTE (ANYONE)	0	0	1
DRUG INVESTIGATION	0	0	3
ESCORT	0	0	1
EVICTON	1	0	0
FOLLOW UP	4	1	2
INFORMATION	0	0	1
INVESTIGATION	0	0	3
MISSING PERSON OR RUNAWAY	0	1	0
OPEN DOOR	0	1	0
SCHOOL INVEST	0	1	0
SECURITY CHECK	563	500	717
SEX OFFENDER CHECK	2	0	0
STRANDED MOTORIST	1	0	1
SUSPICIOUS SUBJECT	1	1	0
SUSPICIOUS VEHICLE	11	5	2
TRAFFIC STOP	16	12	18
WARRANT	0	2	0

DISPATCHED

	Sep-20	Oct-20	Nov-20
Total	64	68	47
911 WELFARE CHECK	0	0	1
ASSAULT	0	1	0
ASSAULT VICTIM	0	0	1
ASSIST EMS	3	2	3
ATTEMPT TO LOCATE	0	0	2
BARKING DOG	1	0	0
BREAKING AND ENTERING OF RESD	0	0	2
BREAKING ENTER OF VEHICLE	0	0	3
BURGLAR ALARM	1	3	2
CAC BITE	1	1	0
CAC WELFARE CHECK	1	0	0
CARELESS RECKLESS DRIVING	1	4	2
COMMITMENT PAPERS	0	2	1
COMMUNICATING THREATS	0	1	0
DIRECT TRAFFIC	0	0	1
DISCHARGE FIREARMS	0	0	1
DISPUTE (ANYONE)	5	12	3
DOMESTIC DISTURBANCE	1	1	2
ESCORT	3	1	1
FOLLOW UP	1	0	0
FRAUD / FORGERY	3	1	1
IMPROPERLY PARKED VEH	1	0	0
INTOXICATED DRIVER	1	0	1
LARCENY	2	0	1
LIVESTOCK	0	1	0
LOUD (ANYTHING DESC IN NARR)	0	1	1
MISSING PERSON OR RUNAWAY	0	0	1
OPEN DOOR	1	1	1
OVERDOSE / POISONING	1	0	2
PROPERTY DAMAGE	0	1	1

	Sep-20	Oct-20	Nov-20
RECOVERED PROPERTY	2	0	0
SECURITY CHECK	0	1	0
SERVICE CALL LAW	2	0	2
STRANDED MOTORIST	2	0	0
STRUCTURE FIRE	1	1	0
SUSPICIOUS SUBJECT	9	9	5
SUSPICIOUS VEHICLE	2	3	1
TRAFFIC ACC PROPERTY DAMAGE	11	14	3
TRAFFIC ACCIDENT PI	3	1	1
TRAFFIC STOP	1	2	1
TRESPASSING	1	1	0
WELFARE CHECK (PERSON)	3	3	0

Details for Dispatched Calls for Service

11/01/2020 - 11/30/2020

Total Disp. CFS: 47

Event #	Date / Time	Street	Case #	Call Source
911 WELFARE CHECK		1		
20-166617	11/23 22:28	CIRCLE DR	20-1123-0018	PHONE
ASSAULT VICTIM		1		
20-159825	11/09 15:40	JACKSON ST		PHONE
ASSIST EMS		3		
20-166850	11/24 14:28	W FRANKLIN ST		PHONE
20-168527	11/28 16:06	S COLLEGE ST	20-1128-0010	PHONE
20-168562	11/28 18:00	W FRANKLIN ST		PHONE
ATTEMPT TO LOCATE		2		
20-160543	11/10 23:08	ALISH TR		PHONE
20-162729	11/15 16:14	W FRANKLIN ST		PHONE
BREAKING AND ENTERING OF RESI		2		
20-167157	11/25 10:48	N MAIN ST	20-1125-0003	PHONE
20-168074	11/27 15:45	S MAIN ST	20-1127-0010	PHONE
BREAKING ENTER OF VEHICLE		3		
20-159548	11/09 03:09	WADE ST		PHONE
20-167191	11/25 11:53	N MAIN ST	20-1125-0005	PHONE
20-167247	11/25 13:38	KLUTTZ ST	20-1125-0008	PHONE
BURGLAR ALARM		2		
20-164486	11/19 12:34	W FRANKLIN ST		PHONE
20-166394	11/23 12:26	WALKER RD		PHONE
CARELESS RECKLESS DRIVING		2		
20-158524	11/07 03:21	ROSS CIR		PHONE
20-165644	11/21 17:02	NC HWY 73 E/DUTCH RD		PHONE
COMMITMENT PAPERS		1		
20-159384	11/08 19:04	C ST		PHONE
DIRECT TRAFFIC		1		
20-165586	11/21 14:02	W FRANKLIN ST		PHONE
DISCHARGE FIREARMS		1		
20-155447	11/01 01:34	W FRANKLIN ST/S SKYLAND DR		PHONE
DISPUTE (ANYONE)		3		
20-165417	11/21 04:29	E FRANKLIN ST		W911
20-167256	11/25 13:59	ALISH TR		PHONE
20-169454	11/30 16:49	ENCHANTED LN		PHONE
DOMESTIC DISTURBANCE		2		
20-159023	11/07 23:34	N MAIN ST		PHONE
20-169506	11/30 19:30	ENCHANTED LN	20-1130-0008	E911
ESCORT		1		
20-155631	11/01 12:00	COOK ST		PHONE
FRAUD / FORGERY		1		
20-164001	11/18 07:55	LORELEI CT	20-1118-0002	PHONE
INTOXICATED DRIVER		1		

253 / Mt Pleasant

INTOXICATED DRIVER				1	(continued,
20-165302	11/20	21:18	W FRANKLIN ST		W911
LARCENY				1	
20-163322	11/16	21:12	NC HWY 49 N		PHONE
LOUD (ANYTHING DESC IN NARR)				1	
20-162489	11/14	23:06	SHORT ST		PHONE
MISSING PERSON OR RUNAWAY				1	
20-165695	11/21	19:27	WOOD ST		20-1121-0012 PHONE
OPEN DOOR				1	
20-167060	11/25	07:24	W FRANKLIN ST		PHONE
OVERDOSE / POISONING				2	
20-161154	11/12	01:11	ENCHANTED LN		PHONE
20-161454	11/12	13:32	ENCHANTED LN		PHONE
PROPERTY DAMAGE				1	
20-161546	11/12	17:21	E FRANKLIN ST		20-1112-0005 PHONE
SERVICE CALL LAW				2	
20-156422	11/02	23:01	NC HWY 49 N		PHONE
20-157049	11/04	11:00	ROSS CIR		PHONE
SUSPICIOUS SUBJECT				5	
20-157231	11/04	17:40	ROSS CIR		PHONE
20-160868	11/11	14:43	E FRANKLIN ST		PHONE
20-162275	11/14	11:13	NC HWY 49 N		PHONE
20-163766	11/17	17:09	NC HWY 49 N		E911
20-165516	11/21	11:11	S SKYLAND DR		PHONE
SUSPICIOUS VEHICLE				1	
20-158942	11/07	20:30	EAGLE ST		PHONE
TRAFFIC ACC PROPERTY DAMAGE				3	
20-157602	11/05	11:31	W FRANKLIN ST		20-1105-0004 PHONE
20-162002	11/13	16:20	W FRANKLIN ST/N MAIN ST		20-1113-0012 PHONE
20-167777	11/26	18:46	REID ST		PHONE
TRAFFIC ACCIDENT PI				1	
20-166480	11/23	16:30	NC HWY 49 N/N MAIN ST		20-1123-0015 PHONE
TRAFFIC STOP				1	
20-157721	11/05	16:47	NC HWY 49 N		PHONE

Mount Pleasant

North Carolina

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Agenda Item:

Consider allowing Town Staff to move forward with RFQ Process for Engineering services (USDA Community Facilities Loan) for Town Hall campus.

Narrative:

At the November 9th Board Meeting, Town Staff were asked to follow up with an engineering firm regarding the USDA Community Facilities Loan for Town Hall Campus renovations and additions. We had a preliminary virtual meeting with an engineering firm to discuss the feasibility of our vision: Fire station upgrade/addition, new restroom/concession stand/picnic shelter, renovations to the ballfield and subsequent buildings, renovation to Lion's Club facility, splash pad, connectivity to Downtown, additional parking/walking trails, etc. All agreed this type of project would fall within the parameters of a Community Facilities Loan through USDA.

Erin Burris, Planning Director, will have a presentation with site plans at the December 14 Town Board meeting.

Recommendation:

Motion to allow Town Staff to move forward with RFQ Process for Engineering services (USDA Community Facilities Loan) for Town Hall campus.

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AGENDA ITEM:

Consider the recommendation of the Town Manager to approve a contract with LKC Engineering in the amount of \$70,000 for engineering services related to the replacement of the Summer Street sewer pump station and related items.

NARRATIVE:

The Town Manager and Public Works Director recommends the Board's approval to move forward with the long needed replacement of the Summer Street sewer pump station. This pump station has been very problematic for a number of years. Problems with this site have resulted in frequent sewer spills. The Town has received numerous violations that have now resulted in fines from the North Carolina Department of Environmental Quality.

The estimated cost to replace this pump station is \$498,000 to include engineering fees, construction, contingencies, etc. The Town Staff recommends using the Water and Sewer Fund balance to pay for this project. The Water/Sewer Money Market fund currently has \$737,221 available to cover this project.

RECOMMENDATION:

1. Motion to approve the recommendation of the Town Manager to approve a contract with LKC Engineering in the amount of \$70,000 for engineering services related to the replacement of the Summer Street sewer pump station.
2. Motion to approve the Resolution Granting the Opening of a New Bank Account for Summer St. Pump Station Capital Project and the Authorized Signers with \$498,000 from Water/Sewer Money Market fund.
3. Motion to allow Town Manager to sign Budget Amendment #10 Summer St. Pump Station Capital Project Fund Transfer once account is open at First Bank and setup in FMS software with help of Rick Driscoll of Sherrill & Smith CPA.

Mount Pleasant

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Resolution Granting the Opening of a New Bank Account for Summer St. Pump Station Capital Project and the Authorized Signers

WHEREAS, the Town of Mount Pleasant plans to replace the current pump station on Sewer St.; and

WHEREAS, the Summer St. Pump Station Capital Project will be put out to bid and may have additional associated costs or add-ons as the project evolves; and

WHEREAS, the Town will transfer \$498,000 from the Water/Sewer Fund (money market account) fund balance to open a Capital Project account to cover the initial engineering fees and the estimated cost of project; and

WHEREAS, if the project is not completed, the money remaining from the \$498,000 will be transferred back to the Water/Sewer Fund (money market account) fund balance; and

THEREFORE, BE IT RESOLVED, that the Town of Mount Pleasant Board of Commissioners hereby designates First Bank to open a Capital Project checking account **TITLED Summer St. Pump Station-Capital Project** for the replacement pump station under our Federal EIN #56-6001297, and that Mayor Del Eudy, Assistant Town Manager Crystal Smith, Finance Officer Amy Schueneman, and Senior Customer Service Jennifer Blake be authorized effective December 15, 2020 to execute the opening of the account, the ability to manage the account, and authorization to sign checks upon all accounts for the Town of Mount Pleasant:

BE IT FURTHER RESOLVED that such evidence of debt, checks, and drafts will be signed or authorized by any two of said officials.

This the 14th day of December 2020.

Mayor Del Eudy

Attest:

SEAL

Amy Schueneman, Town Clerk

AGREEMENT TO FURNISH PROFESSIONAL ENGINEERING SERVICES

TOWN OF MOUNT PLEASANT

SUMMER STREET SANITARY SEWER LIFT STATION REPLACEMENT

This AGREEMENT made this ____ day of _____, 2020, by and between THE TOWN OF MOUNT PLEASANT, hereinafter called the TOWN, and LKC ENGINEERING, PLLC, hereinafter called LKC.

WHEREAS, the TOWN wishes to replace the existing Summer Street sanitary sewer lift station located near the intersection of Summer Street and New Street within the Town's limits.

NOW, THEREFORE, the TOWN and LKC, for the consideration hereinafter named, agree as follows:

I. ENGINEERING SERVICES – DESIGN SURVEYING

LKC agrees to perform the following tasks obligated under this Agreement:

1. Perform all necessary site surveying to develop detailed drawings for permitting and construction, to meet the TOWN's expectations.

Payment for the DESIGN SURVEYING described above shall be provided on a lump sum, not to exceed basis. The fee for the proposed work is **TWO THOUSAND DOLLARS (\$2,000.00)**.

II. ENGINEERING SERVICES – DESIGN AND PERMITTING

1. Meet with TOWN staff to discuss the goals of the project.
2. Perform hydraulic and sizing calculations for the new components at the lift station.
3. Provide preliminary design drawings and review them with TOWN staff.
4. Incorporate concepts and revisions from the preliminary design review into a set of final design drawings and specifications.
5. Prepare construction contract documents that meet the local and state procurement requirements.

Payment for the DESIGN described above shall be provided on a lump sum, not to exceed basis. The fee for the proposed work is **THIRTY-THREE THOUSAND DOLLARS (\$33,000.00)**.

III. ENGINEERING SERVICES – BIDDING AND AWARD

1. Prepare and package the construction documents for bidding purposes.
2. Facilitate the bidding process at the direction of the TOWN.
3. Tabulate all bids received and review for conformance with the requirements of the construction documents.
4. Negotiate with the low bidder, if necessary.
5. Make a recommendation of award for the TOWN's consideration.

Payment for the BIDDING AND AWARD described above shall be provided on a lump sum, not to exceed basis. The fee for the proposed work is **FIVE THOUSAND DOLLARS (\$5,000.00)**.

IV. ENGINEERING SERVICES – CONSTRUCTION MANAGEMENT AND INSPECTION

1. Assist the TOWN with the execution of construction contract(s).
2. Facilitate the pre-construction meeting.
3. Review construction submittals to ensure equipment, materials, and workmanship meet the expectations of the contract documents.
4. Provide onsite construction inspection to make sure the work is performed in conformance with the contract documents.
5. Review and provide the Engineer's approval of applications for partial payment and final payment periodically submitted by the Contractor.
6. Review change order requests submitted by the Contractor for general conformance with the contract documents and verify the TOWN is receiving a fair market value for change order items.
7. Assist with system startup and contract closeout.

Payment for the CONSTRUCTION MANAGEMENT AND INSPECTION described above shall be provided on a lump sum, not to exceed basis. The fee for the proposed work is **TWENTY-SEVEN THOUSAND DOLLARS (\$27,000.00)**.

V. ENGINEERING SERVICES – RECORD DRAWINGS

1. Provide as-built drawings to the TOWN reflecting any modifications made to the project scope during construction.

Payment for the RECORD DRAWINGS described above shall be provided on a lump sum, not to exceed basis. The fee for the proposed work is **THREE THOUSAND DOLLARS (\$3,000.00)**.

LKC's services under this AGREEMENT shall not include (1) preparation of detailed wetlands or biological surveys or assessments, (2) preparation of an environmental assessment or environmental impact statement, (3) negotiations with property owners for real property or easement acquisition that would require a real estate license, (4) payment of permit fees. These services, if required, may be arranged for and furnished by LKC and separately paid for by the TOWN for a fee to be subsequently agreed upon if the need for these services arises.

VI. PAYMENT TERMS

Partial payment of the above amounts shall be made to the Engineer on a monthly basis for a percentage of completion agreed upon by both the TOWN and the Engineer. The Engineer shall submit invoices in said amount to the TOWN on a monthly basis and payment shall be made within 30 days of the TOWN's receipt of the invoice.

It is agreed by the parties hereto that the appropriate adjustments in any fixed and/or lump sum payments shall be made in the event that the physical scope of the project, time for completion, or services required are materially increased or decreased beyond that considered at the time of execution of this Agreement.

Should LKC be required to render additional services in connection with related work upon which the work scope does not apply, or if the scope of the project is modified by the TOWN, LKC shall receive additional compensation for such additional services at the hourly rates as specified on the fee schedule attached hereto as Exhibit A for the hours actually worked by the appropriate classification of employee or for a lump sum fee agreed upon by the TOWN and LKC.

VII. TERM OF SERVICE

The Term of Service shall be defined as the length of time elapsed between the execution of this Agreement by all parties and the final certification of the construction. LKC anticipates that the term of service for the Consulting Services shall be 30 days from the date of this Agreement.

VIII. TERMINATION

This Agreement may be terminated by either party on the basis of performance or for convenience. The terminating party shall notify the terminated party in writing a minimum of 30 days before the date of termination. Upon being fairly compensated for services provided prior to termination, LKC shall turn over all records, files, and other pertinent information to the TOWN.

The TOWN and LKC hereby agree to the full performance of the covenants contained within pages 1 through 4 of this Agreement with Exhibits A herein.

IN WITNESS HEREOF, they have executed this Agreement, the day and the year first above written, which is the effective date of this Agreement.

LKC ENGINEERING, PLLC

TOWN OF MOUNT PLEASANT

By: _____
Adam P. Kiker, P.E.
Member/Manager

By: _____

Date: _____

Date: _____

EXHIBIT A

HOURLY RATE STRUCTURE

LKC ENGINEERING offers a competitive rate structure to provide the highest quality of services with controlled overhead. The rates below cover all expenses including travel time.

MANAGING PARTNER	\$160.00/HOUR
LICENSED SURVEYOR	\$140.00/HOUR
SURVEY CREW	\$140.00/HOUR
PROJECT MANAGER	\$ 120.00/HOUR
LANDSCAPE ARCHITECT	\$ 120.00/HOUR
PROJECT ENGINEER	\$ 100.00/HOUR
SENIOR DESIGNER	\$ 100.00/HOUR
DESIGNER	\$ 90.00/HOUR
SENIOR CONSTRUCTION MANAGER	\$ 100.00/HOUR
CONSTRUCTION MANAGER	\$ 90.00/HOUR
FUNDING ADMINISTRATOR	\$ 90.00/HOUR
ADMINISTRATOR	\$ 80.00/HOUR

EXHIBIT B

ADDITIONAL TERMS

1. Pursuant to N.C.G.S. § 133-1, Engineer shall not specify any building materials, equipment, or other items which are manufactured, sold or distributed by a firm or corporation in which Engineer has a financial interest by reason of being a partner, officer, employee, agent, or substantial stockholder.
2. Pursuant to N.C.G.S. § 133-1.1, Engineer shall conduct frequent and regular inspections or such inspections as required by contract and shall issue a signed and sealed certificate of compliance to the awarding authority that:
 - a. The inspections of the construction, repairs, or installations have been conducted with the degree of care and professional skill and judgment ordinarily exercised by a member of that profession; and
 - b. To the best of Engineer's knowledge and in the professional opinion of Engineer, the contractor has fulfilled the obligations of such plans, specifications, and contract.

No certificate of compliance shall be issued until Engineer is satisfied that the contractor has fulfilled the obligations of such plans, specifications, and contract.

3. Pursuant to N.C.G.S. § 133-1.1., Engineer shall not receive its final payment until the required certificate of compliance shall have been received by Owner.
4. Pursuant to N.C.G.S. § 133-2, Engineer shall not employ or allow any manufacturer, his representatives or agents, to write, plan, draw, or make specifications for such works or any part thereof.
5. Pursuant to N.C.G.S. § 133-3, Engineer, when providing design services, or writing specifications, directly or indirectly, for materials to be used for Work in a Project, shall specify in their plans the required performance and design characteristics of such materials. However, when it is impossible or impractical to specify the required performance and design characteristics for such materials, then the architect, engineer, designer or draftsman may use a brand name specification so long as they cite three or more examples of items of equal design or equivalent design, which would establish an acceptable range for items of equal or equivalent design. The specifications shall state clearly that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be

acceptable. Where it is impossible to specify performance and design characteristics for such materials and impossible to cite three or more items due to the fact that there are not that many items of similar or equivalent design in competition, then as many items as are available shall be cited. On all city, county or State works, the maximum interchangeability and compatibility of cited items shall be required. The brand of product used on a city, county or State work shall not limit competitive bidding on future works. Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances. Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public. Substitution of materials, items, or equipment of equal or equivalent design shall be submitted to the architect or engineer for approval or disapproval; such approval or disapproval shall be made by the architect or engineer prior to the opening of bids. The purpose of this statute is to mandate and encourage free and open competition on public contracts.

6. Engineer agrees to abide by all other provisions of the North Carolina General Statutes which apply to the terms of this agreement.

ENGINEER:

LKC Engineering, PLLC

By: _____

Name: Adam P. Kiker, P.E.

Title: Member/Manager

TOWN OF MOUNT PLEASANT:

By: _____

Name:

Title:

**TOWN OF MOUNT PLEASANT
SUMMER STREET LIFT STATION
PRELIMINARY COST ESTIMATE**

Estimate is for a new Duplex Submersible Lift Station that will replace the existing Summer Street Lift Station.

Site Work **\$26,000**

Clearing and grubbing	\$6,000
Grading	\$5,000
Gravel entrance road and parking	\$10,000
Fence	\$0
Site restoration	\$5,000

Sewer Pump Station **\$315,000**

Excavation	\$30,000
Precast concrete structures	\$80,000
Pumps, motors, and accessories	\$65,000
Installation, startup, and testing	\$35,000
Station piping	\$45,000
Electrical	\$50,000
SCADA / telemetry	\$10,000

Contractor's Overhead and Profit (14.0%) **\$48,000**

CONSTRUCTION ESTIMATE: \$389,000

Contingencies (10%)	\$39,000
Surveying	\$2,000
Engineering Design and Permitting	\$33,000
Bidding and Award	\$5,000
Construction Management and Inspection	\$27,000
As-Built Drawings	\$3,000

TOTAL COST ESTIMATE **\$498,000**

Mount Pleasant

North Carolina

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Agenda Item:

Consider appointing 2 members to the NCSFA Relief Fund Board of Trustees for a one year term.

Narrative:

The Town Board must appoint 2 members to the NCSFA Relief Fund Board of Trustees each year. For the past year Mayor Del Eudy and Mayor Pro-Tem Lori Furr have been on the Board.

Typically, this Board may meet one time a year. The new Board must be appointed and submitted to the state by January 15, 2021.

Recommendations:

Motion to appoint _____ and _____ to the NCSFA Relief Fund Board for 2021.

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Agenda Item:

Consider the 2021 appointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization.

Narrative:

Phil Conrad of Cabarrus Rowan MPO is requesting the names for the TAC and TCC appointments by January 1, 2021. The MPO would like to know who will serve in 2021 as our designated appointees to the TAC (elected officials only), as well as the TCC (staff) appointee and alternate.

Erin Burris is currently the TCC representative with Crystal Smith as alternate. Staff is recommending reappointing Erin Burris as TCC representative and Crystal Smith as alternate.

Currently, Mayor Pro Tem Lori Furr is serving as TAC representative for the Town with Commissioner Jim Sells listed as alternate.

Recommendation:

Motion to appoint Erin Burris as TCC representative with Crystal Smith as alternate and to appoint _____ as TAC representative with Commissioner _____ as the TAC alternate.

Mount Pleasant

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AGENDA ITEM:

Consider approving the Town Manager's appointment of Dustin Sneed as Fire Chief effective December 15, 2020.

NARRATIVE:

The Town Manger is requesting the Town Board's approval of his recommendation to appoint Deputy Chief Dustin Sneed to the position of Fire Chief effective December 15, 2020. Town Manager and Commissioner Jim Sells conducted two meetings with the Fire Department personnel in November and discovered numerous issues in the Department.

The Manager feels that it is in the best interest of the Town and the Fire Department to appoint Dustin Sneed as the Fire Chief rather than having two interim / acting Fire Chiefs as was recommended at the October 2020 Board meeting.

RECOMMENDATION:

Motion to approve the Town Manager's recommendation to appoint Dustin Sneed as the Fire Chief effective December 15, 2020.

Mount Pleasant

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AGENDA ITEM:

Consider reaching a consensus on the interpretation of Section 3-2007 Membership of Department in the Town Charter.

NARRATIVE:

The Town Manager recommends a consensus by the Town Board concerning the interpretation of the Town Charter that states:

Section 3-2007 Membership of Department

The members of the Fire Department shall be residents of the Town or rural fire district and not less than eighteen (18) years of age, unless they meet the guideline set forth for the Jr. Firefighter program. They may join at age 16, with legal guardians' permission.

The Manager recommends that all "volunteer members" of the Department must live in the Town limits or within the Mount Pleasant Rural Fire District. "Paid employees" of the Fire Department are not required to live in the Town limits or the Mount Pleasant Rural Fire District; however, paid members are not allowed to respond to emergency calls when off duty unless called back to duty by the Fire Chief or his designee.

More clarification will be needed in the near future to better define members that are both "volunteer members" as well as "part time employees". The above recommendation is offered to help clear up current concerns and for when the Town Charter is revised.

RECOMMENDATION:

Open

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Agenda Item:

Consider a Resolution declaring old compressor (Cascade) system at Fire Dept. surplus and donating to Northeast Fire Dept.

Narrative:

The Town Board approved the acceptance of the AFG grant for a new Cascade system for the Fire Dept. at the September 14, 2020 meeting.

The new system was installed by Safe Air Systems/Newton's Fire & Safety Equipment during November 2020. The old system was disconnected and is now surplus.

Northeast Fire Dept. is needing a newer system than they currently have and would like for the Town of Mount Pleasant to donate the old system. The Town Manager and Fire Chief agree with this recommendation.

Recommendations:

Motion to approve the Resolution to declare the old compressor (Cascade) system at Fire Dept. surplus and donating to Northeast Fire Dept.

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RESOLUTION Authorizing the Donation of Surplus Compressor (Cascade) system

Whereas, the Town of Mount Pleasant currently owns a compressor (Cascade) system ;
and

Whereas, this equipment has recently been replaced with a new Cascade system
therefore the Town Board has determined that the above described property is no longer
needed for the Town's purposes; and

Whereas, the Town Board has received a request from the Northeast Fire Department, a
non-profit corporation, in Cabarrus County requesting donation of the surplus Cascade
system; and

Whereas, N.C. General Statute 160A-280 authorizes the Town to donate to a non-profit
organization any personal property declared surplus after posting a notice at least five
days prior to adoption of the resolution by the governing board.

Whereas, pursuant to the above referenced N.C. General Statute, the notice was posted
five days prior to the adoption of the resolution.

Now, therefore, be it resolved that the compressor (Cascade) system, is hereby
declared surplus: and

Be it Further Resolved the Town of Mount Pleasant shall donate to Northeast Fire
Department in Cabarrus County the compressor (Cascade) system.

Adopted this the 14th day of December 2020.

Attest:

Del Eudy, Mayor

Amy Schueneman, Town Clerk

SEAL

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NOTICE OF POTENTIAL DONATION

The Town of Mount Pleasant Board of Commissioners will have a Resolution to Authorize the Donation of Surplus Compressor (Cascade) system at the December 14, 2020 Town Board Meeting. To comply with NC General Statute 160A-280 (definition below), the Town of Mount Pleasant is posting this notice 5 days prior to the meeting.

The Town Manager and Fire Chief are recommending the Town Board declare as surplus the compressor (cascade) system to the Northeast Fire Dept.

Any questions about this donation should be addressed to Randy Holloway at 704-436-9803.

§ 160A-280. Donations of personal property to other governmental units.

(a) A city may donate to another governmental unit within the United States, a sister city, or a nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States, any personal property, including supplies, materials, and equipment, that the governing board deems to be surplus, obsolete, or unused. The governing board of the city shall post a public notice at least five days prior to the adoption of a resolution approving the donation. The resolution shall be adopted prior to making any donation of surplus, obsolete, or unused personal property...

Posted at front door of Town Hall December 8-14, 2020


Amy Schueneman, Town Clerk



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RESOLUTION PRESCRIBING PROCEDURES FOR DISPOSING OF PERSONAL PROPERTY VALUED AT LESS THAN \$30,000

BE IT RESOLVED, by the Board of Commissioners of the Town of Mount Pleasant:

Section 1. The Town Manager is hereby authorized to dispose of any surplus personal property owned by the Town of Mount Pleasant, whenever he or she determines, in his or her discretion, that:

- (a) the item or group of items has a fair market value of less than thirty thousand dollars (\$30,000.00);
- (b) the property is no longer necessary for the conduct of public business; and,
- (c) sound property management principles and financial considerations indicate that the interests of the Town would best be served by disposing of the property.

Section 2. The Town Manager may dispose of any such surplus personal property by any means which he or she judges reasonably calculated to yield the highest attainable sale price in money or other consideration, including but not limited to the methods of sale provided in Article 12 of NCGS Chapter 160A. Such sale may be public or private, and with or without notice and minimum waiting period. No Town official, employee, their spouse, or children living in the household may bid.

Section 3. The surplus property shall be sold to the party who tenders the highest offer or exchanged for any property or services useful to the Town if greater value may be obtained in that manner, and the Town Manager is hereby authorized to execute and deliver any applicable title documents. If no offers are received within a reasonable time, the Town Manager may retain the property, obtain any reasonably available salvage value, or cause it to be discarded. No surplus property may be donated to any individual or organization except by resolution of the Town of Mount Pleasant Board of Commissioners.

Section 4. The Town Manager shall keep a record of all property sold under authority of this Resolution and that record shall generally describe the property sold or exchanged, to whom it was sold or with whom exchanged, and the amount of money or other consideration received for each sale or exchange. A report shall be given to the Board of Commissioners within thirty (30) days after sale has been finalized.

Section 5. This Resolution is enacted pursuant to the provisions of NCGS 160A-266(c).

Section 6. This Resolution shall become effective upon adoption.

Adopted this 14th day of December 2020.

Town Clerk Amy Schueneman

Mayor W. Del Eudy