

Mount Pleasant

North Carolina

Founded in 1848

**Town of Mt. Pleasant
Board of Commissioners
Town Board Meeting Minutes
Monday, December 14, 2020 at 6:00 P.M.
ZOOM Meeting ID: 894 7426 0636 Passcode: 437731
Call in to Listen: 1-929-205-6099**

Attendance: Mayor Del Eudy (at Town Hall)
Mayor Pro-Tem/Commissioner Lori Furr (Zoom)
Commissioner Steve Ashby (Zoom)
Commissioner Justin Simpson (Zoom)
Commissioner William Meadows (Zoom)
Commissioner Jim Sells (Zoom)
Town Administrator Randy Holloway (at Town Hall)
Town Attorney John Scarbrough (Zoom)
Town Clerk Amy Schueneman (at Town Hall)

Also Present On Zoom Crystal Smith (at Town Hall), Erin Burris, Ally Schueneman, Dustin Sneed, Alan Rehn, Earl Bradshaw, MPFD, Regina's Phone, Emma Kent, Scott, 704xxxx865, Tyler Sneed, and 980xxxx587.

CALL TO ORDER

Mayor Eudy called the meeting to order.

INVOCATION

Pastor Earl Bradshaw of Mount Pleasant United Methodist Church led the Board in prayer.

PLEDGE OF ALLEGIANCE

Mayor Eudy led the Pledge of Allegiance.

1. Public Forum

No one spoke during the Public Forum.

2. Conflict of Interest

The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item. (No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234, 160A-381(d), or 160A-388(e)(2). NC State Statute 160A-75)

No one had a conflict.

Roll Call: Ashby-no, Furr- no, Meadows-no, Sells- no, and Simpson-no.

3. Approve Agenda

A motion to approve the Agenda was made by Commissioner Furr with a second by Commissioner Sells.

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Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

4. Consent Agenda

A. Minutes November 9, 2020

Commissioner Sells made a motion to approve the Consent Agenda as listed with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

5. Reports

A. Town Manager-Randy Holloway

Mr. Holloway updated the Town Board on the current COVID numbers which are rising at an alarming rate. He informed the Board Town Hall is now closed again to the public as well as other government buildings in Harrisburg and Concord. Others in the county will soon follow. The slides provided by the Cabarrus Health Alliance are included in the Minute Book with the Town Managers monthly report.

B. Asst. Town Administrator-Crystal Smith

Crystal Smith announced the winners of the Light Decorating Contest. Residential Winners were 1st-O'Loughlin Family, 2nd- Patricia Wilkerson, and 3rd- Rehn Family. Business Winners were 1st- MP Taekwondo America, 2nd The Well Doctor, and 3rd- Clint Miller Exterminating. A copy of the announcement is included in the Minute Book with her monthly report.

C. Town Clerk/Finance Officer- Amy Schueneman

The Town Clerk attended a UNC-SOG Clerks Conference in November and reported changes to the way Virtual Meetings should proceed. Since people can listen over the phone as well as watch on the computer, Board Members should state their name when they speak to identify themselves. Also, a verbal connection must be there for a Board member to be considered present. If the Board member loses audio function during the meetings they are considered absent even with a visual attendance at the meeting. This allows people attending by phone to "hear" all actions/responses in the meeting.

D. Planning & Economic Development Director -Erin Burris

E. Code Enforcement-Jeff Watts

F. Public Works-Justin Stallings

G. Cabarrus Co. Sheriff's Dept Deputy-Stephen Wagoner

6. Public Hearings

None

7. Old Business

A. Consider allowing Town Staff to move forward with RFQ Process for Engineering services (USDA Community Facilities Loan) for Town Hall campus.

Erin Burris presented a revised PowerPoint "Municipal Center Improvements" to the Board. At the November 9th Board Meeting, Town Staff were asked to follow up with an engineering firm regarding the USDA Community Facilities Loan for Town Hall Campus renovations and additions. We had a preliminary virtual meeting with an engineering firm to discuss the feasibility of our vision: Fire station upgrade/addition, new restroom/concession stand/picnic shelter, renovations to the ballfield and subsequent buildings, renovation to Lion's Club facility, splash pad, connectivity to Downtown,

additional parking/walking trails, etc. All agreed this type of project would fall within the parameters of a Community Facilities Loan through USDA.

Ms. Burris showed samples of plans and exterior designs to buildings at Town Hall. An addition of walking trails, splash pad, and outside seating with possible shuffleboard area between the Lions Club and Senior Center depending on space. Town Staff are currently working on acquisition/ easement possibilities to increase the area for parking and walkways. The

Washington St expansion at Hwy 73 may not be able to be part of the USDA grant although it is shown on the plans. Washington St. property owners are open to the widening project at this time.

Town Staff requested the Board's approval to move forward with the project by posting an RFQ for Engineering/Architectural services for developing a plan/design to put the project out to bid and get a cost estimate.

A motion to allow Town Staff to move forward with RFQ Process for Engineering services (USDA Community Facilities Loan) for Town Hall campus.was made by Commissioner Ashby with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A copy of the PowerPoint "Municipal Center Improvements" is in the Minute Book.

B. Consider the recommendation of the Town Manager to approve a contract with LKC Engineering in the amount of \$70,000 for engineering services related to the replacement of the Summer Street sewer pump station and related items.

Town Manager Randy Holloway with input from Public Works Director Justin Stallings recommended to the Board to move forward with the long needed replacement of the Summer Street sewer pump station. This pump station has been very problematic for a number of years. Problems with this site have resulted in frequent sewer spills. The Town has received numerous violations that have now resulted in fines from the North Carolina Department of Environmental Quality.

The estimated cost to replace this pump station is \$498,000 to include engineering fees, construction, contingencies, etc. By not including it in the USDA package, the Town can get it done sooner and cheaper by reusing some of the current equipment at the Summer St. Pump Station. If the Town went through USDA, everything would need to be purchased new.

The Town Staff recommends using the Water and Sewer Fund balance to pay for this project. The Water/Sewer Money Market fund currently has \$737,221 available to cover this project. Commissioner Simpson asked if a reserve amount was required for this fund like the General Fund at 42%. Since it's an enterprise fund, a reserve is not required for the account. Also, the General Fund can loan money to the enterprise account but not the other way around.

Three motions were made to begin the project:

1. A motion to approve the recommendation of the Town Manager to approve a contract with LKC Engineering in the amount of \$70,000 for engineering services related to the replacement of the Summer Street sewer pump station was made by Commissioner Ashby with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

2. A motion to approve the Resolution Granting the Opening of a New Bank Account for Summer St. Pump Station Capital Project and the Authorized Signers with \$498,000 from Water/Sewer Money Market fund was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

3. A motion to allow Town Manager to sign Budget Amendment #10 Summer St. Pump Station Capital Project Fund Transfer once account is open at First Bank and setup in FMS software with help of Rick Driscoll of Sherrill & Smith CPA was made by Commissioner Meadows with a second by Commissioner Sells.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A copy of the Resolution and LKC Engineering contract are in the Minute Book.

8. New Business

A. Consider appointing 2 members to the NCSFA Relief Fund Board of Trustees for a one year term.

The Town Board must appoint 2 members to the NCSFA Relief Fund Board of Trustees each year. This Board helps distressed Firefighters and their families during tough times. For the past year Mayor Del Eudy and Mayor Pro-Tem Lori Furr have been on the Board.

Typically, this Board may meet one time a year. The new Board must be appointed and submitted to the state by January 15, 2021.

Commissioner Ashby asked if Mayor Eudy and Mayor Pro-Tem Furr would be willing to be reappointed. They both agreed to do it another year.

A motion to reappoint Mayor Del Eudy and Mayor Pro-Tem Lori Furr to the NCSFA Relief Fund Board for 2021 was made by Commissioner Simpson with a second by Commissioner Sells.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

B. Consider the 2021 appointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization.

It is time to make the TAC and TCC appointments for 2021. The MPO would like to know who will serve in 2021 as our designated appointees to the TAC (elected officials only), as well as the TCC (staff) appointee and alternate.

Erin Burris is currently the TCC representative with Crystal Smith as alternate. Staff is recommending reappointing Erin Burris as TCC representative and Crystal Smith as alternate.

Currently, Mayor Pro Tem Lori Furr is serving as TAC representative for the Town with Commissioner Jim Sells listed as alternate.

Commissioner Simpson asked if the current representatives would be willing to serve again and all agreed.

Two motions were made:

A motion to reappoint Erin Burris as TCC representative with Crystal Smith as alternate was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A motion to reappoint Mayor Pro Tem Lori Furr as TAC representative with Commissioner Jim Sells as the TAC alternate was made by Commissioner Ashby with a second by Commissioner Simpson.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

C. Consider approving the Town Manager's appointment of Dustin Sneed as Fire Chief effective December 15, 2020.

Randy Holloway asked for the Town Board's approval of his recommendation to appoint Deputy Chief Dustin Sneed to the position of Fire Chief effective December 15, 2020. Town Manager and Commissioner Jim Sells conducted two meetings with the Fire Department personnel in November and discovered numerous issues in the Department.

Mr. Holloway feels that it is in the best interest of the Town and the Fire Department to appoint Dustin Sneed as the Fire Chief rather than having two interim / acting Fire Chiefs as was recommended at the October 2020 Board meeting.

Dustin Sneed thought things were going well at the Fire Dept. and more people are signing back up with the department.

A motion to approve the Town Manager's recommendation to appoint Dustin Sneed as the Fire Chief effective December 15, 2020 was made by Commissioner Sells with a second by Commissioner Meadows.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

D. Consider reaching a consensus on the interpretation of Section 3-2007 Membership of Department in the Town Charter.

Randy Holloway is asking for a consensus by the Town Board concerning the interpretation of the Town Charter that states:

Section 3-2007 Membership of Department

The members of the Fire Department shall be residents of the Town or rural fire district and not less than eighteen (18) years of age, unless they meet the guideline set forth for the Jr. Firefighter program. They may join at age 16, with legal guardians' permission.

The Manager recommends that all "volunteer members" of the Department must live in the Town limits or within the Mount Pleasant Rural Fire District. "Paid employees" of the Fire Department are not required to live in the Town limits or the Mount Pleasant Rural Fire District; however, paid members are not allowed to respond to emergency calls when off duty unless called back to duty by the Fire Chief or his designee.

More clarification will be needed in the near future to better define members that are both "volunteer members" as well as "part time employees". The above recommendation is offered to help clear up current concerns and for when the Town Charter is revised.

When asked the Board agreed with the interpretation presented.
Consensus was reached but no motion was made.

E. Consider a Resolution declaring old compressor (Cascade) system at Fire Dept. surplus and donating to Northeast Fire Dept.

The Town Board approved the acceptance of the AFG grant for a new Cascade system for the Fire Dept. at the September 14, 2020 meeting.

The new system was installed by Safe Air Systems/Newton's Fire & Safety Equipment during November 2020. The old system was disconnected and is now surplus.

Northeast Fire Dept. is needing a newer system than they currently have and would like for the Town of Mount Pleasant to donate the old system. The Town Manager and Fire Chief agree with this recommendation.

A motion to approve the Resolution to declare the old compressor (Cascade) system at Fire Dept. surplus and donating to Northeast Fire Dept. 2020 was made by Commissioner Sells with a second by Commissioner Meadows.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.

All Board Members were in favor. (5-0)

A copy of the Resolution and Notice of Potential Donation are included in the Minute Book.

F. Consider a Resolution prescribing procedures for disposing of Personal Property (surplus) valued at less than \$30,000.

Amy Schueneman stated that the Town approved the Town Manager to be able to declare items under \$30,000 in value surplus years ago. However, a Resolution was not formally adopted. To apply with NC State Statutes, it is recommended to adopt this Resolution.

Town Attorney John Scarbrough stated that #6 in the Resolution should say, "The Board of Commissioners originally authorized the Town Manager to dispose of surplus property in the manner set forth above at the Board's regular meeting on Sept 2016. As such, any disposition of surplus property by the Town Manager since the Sept 2016 meeting is hereby ratified, validated, and confirmed, with retroactive effect."

A motion to approve the Resolution prescribing procedures for disposing of Personal Property (surplus) valued at less than \$30,000 as amended by the Town Attorney was made by Commissioner Simpson with a second by Commissioner Furr.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

A copy of the amended Resolution is included in the Minute Book.

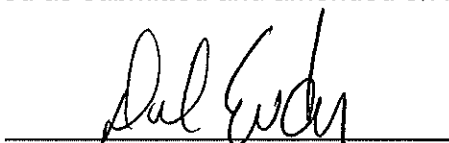
10. Adjournment

With nothing else to come before the Board, Commissioner Furr made a motion to adjourn. Commissioner Simpson seconded the motion.

Roll Call: Ashby-yes, Furr- yes, Meadows-yes, Sells- yes, and Simpson-yes.
All Board Members were in favor. (5-0)

By our signatures, the following minutes were approved as submitted and amended on Monday, February 8, 2021 in the Regular Meeting.


Town Clerk Amy Schueneman


Mayor W. Del Eudy

